



136 North Monroe Street
Waterloo, Wisconsin 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021

CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Thursday, October 15, 2026 – 7:00 p.m.

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

- 1.) CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL
- 2.) MEETING MINUTES APPROVAL: October 1, 2026
- 3.) CITIZEN INPUT / PUBLIC COMMENT (3-Minute time limit)
- 4.) MEETING SUMMARIES (since last Council meeting)
 - a. 10/05/2026, 10/13/2026 Finance
 - b. 10/08/2026 Cable Board
 - c. 10/07/2026 Parks
- 5.) CONSENT AGENDA ITEMS
 - a. Reports of City Officials & Contract Service Providers
 - i. Fire & Emergency Medical Services
 - ii. Building Inspections
 - iii. Public Works
 - iv. Police
 - v. Library Board
 - vi. Water & Light Utility Commission
 - vii. Watertown Humane Society
 - viii. Cable TV
- 6.) NEW BUSINESS
 - a. Ordinance #2026-11 – Jefferson Street Parking Review
- 7.) RECOMMENDATIONS OF BOARDS, COMMITTEES AND COMMISSIONS
 - a. Finance, Insurance and Personnel
 - i. July 2026 Financial Statements: Payroll \$_____, General Disbursements \$_____ and Clerk/Treasurer's Reports [\[see Municipal Website\]](#)
 - ii. August 2026 Financial Statements: Payroll \$_____, General Disbursements \$_____ and Clerk/Treasurer's Reports [\[see Municipal Website\]](#)
 - iii. September 2026 Financial Statements: Payroll \$_____, General Disbursements \$_____, and Clerk/Treasurer's Reports [\[see Municipal Website\]](#)
 - iv. Resolution 2026-34 Amending Employee Handbook
 - v. Resolution 2026-56 Acceptance of Donation for the Parks Department for the CW Parker Carousel
 - vi. Resolution 2026-57 Approving overlay project on Gregor Street
 - vii. Resolution 2026-58 Wheel Tax
 - viii. Resolution 2026-59 Library Tax Exempt Appropriations
 - b. Waterloo Utilities
 - i. Portzen Pay #36
 - ii. CFW / SDW Closeout
- 8.) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
- 9.) ADJOURNMENT

Lucy Peterson
City Clerk/Deputy Treasurer

Posted & Emailed: 10/14/2026.

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noted. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location



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CITY OF WATERLOO COMMON COUNCIL – MEETING MINUTES

Thursday, October 1, 2026 – 7:00 p.m.

Council Chamber, Municipal Building – 136 N. Monroe Street

[A digital recording of this meeting also serves as the official record]

1.) CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL. Mayor Quimby called the meeting to order at 7:00 p.m. Alderpersons present: D.J. Dorn, C. Kuhl, J. Zimmermann, T. Thomas, R. Weihert, and J. Haseleu. Absent: Cummings. Others attending in-person: Police Chief Warner, DPW Supervisor Yerges, Utilities Sorenson, Clerk Peterson, Maureen Giese, and WLOO Videographers. The Pledge of Allegiance was recited.

2.) MEETING MINUTES APPROVAL

a. September 17, 2026 – Regular Council Meeting

b. September 25, 2026 – Special Council Meeting

Motion by Zimmermann, seconded by Dorn, to approve the September 17, 2026, Regular Common Council meeting minutes and the September 25, 2026, Special Common Council meeting minutes, with a correction to the September 25 minutes identifying Haseleu as the maker of the motion to reconvene in open session at approximately 2:25 p.m.

VOICE VOTE: Motion carried 6-0.

3.) CITIZEN INPUT / PUBLIC COMMENT (3-Minute time limit)

Maureen Giese, 495 McKay Way, distributed newsletters and discussed downtown bridge flower boxes created with high school students and volunteers. She proposed additional historical or business-themed signage or murals. Council members suggested bringing the concept to the Community Development Authority (CDA). No formal action was taken.

4.) MEETING SUMMARIES (since last Council meeting)

a. 09/22/2026 Planning Commission

b. 09/24/2026 Special Finance – Special Budget

c. 09/28/2026 Fire/EMS

d. 09/28/2026 Library Board

e. 10/01/2026 Public Works

Council received brief summaries of the September 22 Plan Commission, September 24 Special Finance/Budget, September 28 Fire/EMS and Library Board, and October 1 Public Works meetings. Discussion included employee insurance and budget matters, library policy and an October reading challenge, and Public Works items appearing later on the agenda. No formal Council action was recorded under these summaries.



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5.) RECOMMENDATIONS OF BOARDS, COMMITTEES, AND COMMISSIONS

a. PLANNING COMMISSION

i. Highland Terrace Final Plat Approval

The Council considered the Highland Terrace final plat, following review by relevant reviewing authorities and recommendation from the Plan Commission. Motion by Kuhl, seconded by Zimmermann, to approve the Highland Terrace final plat. Motion carried by voice vote 5-1.

b. PUBLIC WORKS

i. Ordinance 2026-11: Amending Parking on Jefferson St. from Polk St. to Leschinger St.

The Council considered extending the no-parking restriction on Jefferson Street from Polk Street to Leschinger Street. Motion by Weihert, seconded by Haseleu, to approve Ordinance 2026-11. Motion carried by voice vote 6-0.

ii. Ordinance 2026-12: Two- or Four-Hour Parking on Mill Street from Cleveland St. to E. Madison St., east side only

The Council considered two-hour and four-hour parking options for the east side of Mill Street between Cleveland Street and East Madison Street. The four-hour option, identified during discussion as subsection C(2) of Section 350, was recommended. Motion by Weihert, seconded by Dorn, to approve Ordinance 2026-12 with the four-hour parking option. Motion carried by voice vote 6-0.

6.) NEW BUSINESS

a. Resolution 2026-55: Establish City Wide Trick or Treat for Halloween

The Council discussed a consistent schedule for citywide trick-or-treating, including visibility, family schedules and weekend observance. Motion by Zimmermann, seconded by Dorn, to approve Resolution 2026-55 as amended: when October 31 falls Monday through Friday, trick-or-treating will be held on the preceding Sunday; when October 31 falls Saturday or Sunday, it will be held on October 31; hours will be 3:00 p.m. to 6:00 p.m. Motion carried by voice vote 6-0.

b. 575 W. Madison Street – Solarium Claim

This item was taken up after item 7, pursuant to a motion to change the order of business. Motion by Weihert, seconded by Dorn, to move agenda item 7 (Future Agenda Items and Announcements) ahead of item 6B (575 W. Madison Street — Solarium Claim / closed session). Motion carried by voice vote 6-0.

Motion by Weihert, seconded by Haseleu, to convene in closed session concerning the 575 W. Madison Street solarium claim, pursuant to Wis. Stat. § 19.85(1)(g), for conferring with legal counsel regarding litigation strategy. ROLL CALL VOTE: Motion Carried 6-0 at 7:23 p.m.

Reconvening in open session: At 7:45 p.m., motion by Thomas, seconded by Haseleu, to reconvene in open session. ROLL CALL VOTE: Motion Carried 6-0 at 7:45 p.m.

Action following closed session: Motion by Haseleu, seconded by Thomas, to deny the solarium claim concerning 575 W. Madison Street. Motion carried by voice vote 6-0.



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7.) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

This agenda item was considered before item 6.b.

Aldersperson Dorn will be absent from the October 15 meeting. The October 24 Spooktacular event was announced for 11:00 a.m. to 4:00 p.m. The Council also discussed returning employee health insurance to a traditional plan and the need for further departmental coordination, legal information, and possible policy amendments at a future meeting. No formal action was taken on these announcements.

8.) ADJOURNMENT

At 7:46 p.m., motion by Kuhl, seconded by Dorn, to adjourn the meeting. Motion carried by voice vote 6-0.

Attest:

Lucy Peterson

City Clerk/Deputy Treasurer

These minutes are draft and are not official until approved by the Common Council.

MONTHLY TIME REPORT

2026

SEPTEMBER

JOB	DPW	Chad	Duane	Chris	Travis
Police Adm		4	0	0	0
Fire Dept		0	1	0	1
Mach/Equip		19.5	5	27	3
Garage/Shed		27	2	16.25	57
Meeting/Seminars		9.5	0	2	3
Street Repair/Maintenance		26.5	6	8.5	14.5
Street Cleaning		1	0	0	18
Snow & Ice	Reg Hrs	0	0	0	0
	OT Hrs	0	0	0	0
Storm Sewer		0	0	0	0
Traffic Control		7	0	14.75	0
Bridges/Culvers		0	0	0	0
Tree/Brush		14	0	7	21
Refuse Collection		13.5	9	7	12
Sanitary Sewer		0	0	0	0
Insect Control		0	0	0	1
Animal Control		3	0	0	0
Cemetary		0	2	9	4
Library		0	0	0	2
Firemans Park		0	0	0	1
Other Parks		14	5	25	27
Trail Head		0	0	4	2
Celeb/Enter		9	0	2	2
Weed Control		6	0	6	0
Vac/Holiday/SL		28.5	0	52.5	22.5

Machinery and Equipment Maintenance		SEPTEMBER				
2026 DPW		Mileage			TTI Fuel	GPH
Equipment		Start	End	Total		
End loader	544	4740	4745	5	63.659	0.08
John Deere Tractor	2555	5072	5072	0	0	#DIV/0!
Wood Chipper	200XP	673	685	12	16.641	0.72
John Deere Lawn Tractor	1025R	563	563	0	88.834	0.39
John Deere	X758	266	282	16	88.834	0.39
John Deere	X750-R	492	511	19	88.834	0.39
Wacker Roller	Roller	454	456	2	0	#DIV/0!
2023 Freightliner Truck	#8	5804	5970	166	30.489	5.44
2020 International Truck	#2	10287	10287	0	0	#DIV/0!
Paint Gator	#1	2140	2151	11	0	#DIV/0!
2017 Chevrolet Truck	#4	84931	85616	685	44.267	15.47
2018 Freightliner Truck	#5	18605	18676	71	0	#DIV/0!
2006 Elgin Pelican Street Sweeper	Sweeper	44934	44985	51	28.421	1.79
2011 Ford F-550 Truck	#6	55571	55712	141	30.272	4.66
2015 Freightliner Truck	#7	19637	19726	89	14.397	6.18
2023 Bobcat	S66	500	512	12	0	#DIV/0!
2023 Titan Leaf Vac	Pro Plus	131	131	0	0	#DIV/0!
2025 Ford F-550	#9	2948	3205	257	27.374	9.39

WATERLOO POLICE DEPARTMENT OFFICER'S DAILY -Sept

Patrol:	475
Investigative:	18
Radar:	110
Court:	

Office:	200
Special:	36
School/Training:	30
On Call:	

Total Hours Worked: 869

COMPLAINTS

Family:	2
Off Road Vehicles:	0
Vandalism:	0
Minor Theft - \$500:	1
Major Theft + \$500:	0
Burglary:	0
Doors Found Open:	0
Animal Case:	6
Late Bar Closings:	0
Alarms:	0
Loud Music/Parties:	0
Tavern Complaints:	0
Prowler Complaints:	0
Battery to Person:	0
Domestic Abuse:	1
Sexual Assault:	0
Runaways:	0
Worthless Checks:	0
All Other Complaints:	29
TOTAL COMPLAINTS:	39

ACCIDENTS

More than \$1,000:	2
Less than \$1,000:	0
Pedestrian Accidents:	0
Bicycle Accidents:	0
Number Injured:	0
Number Killed:	0
TOTAL ACCIDENTS:	2

ASSISTS

Assist Jefferson County:	0
Assist Dodge County:	1
Assist Dane County:	1
Assist Marshall PD:	2
Assist Fire/Rescue:	9
Assist Other Agencies:	3
Assist Public:	41
Assist With Escort:	0
Assist All Others:	0
TOTAL ASSISTS:	57

MISCELLANEOUS

Personal Contacts:	590
Investigations/Follow-up:	22
Traffic Control:	3
Radar Operations:	100
Special Assignment:	0
Speech/Presentation:	0
Serve Papers:	0
Other Miscellaneous:	6
TOTAL:	721

Warnings

Arrests

Speeding:	4	0
Too Fast For Conditions:	0	1
Inattentive Driving:	0	0
Failure to Yield:	0	1
Stop Sign Violation:	4	0
Illegal Passing:	0	0
No Driver's License:	0	2
Illegal Parking:	3	2
Left of Highway:	0	0
Drunk Driving:	0	0
Unregistered Vehicle:	1	0
Driving While Sus/Rev:	0	1
Hit And Run:	0	0
Off Road Vehicle:	0	0
Power Display:	0	0
Equipment:	2	0
Illegal "U" Turn:	1	0
Following Too Close:	0	0
Seatbelt Violation:	0	0
ALL OTHER TRAFFIC:	0	3
TOTAL	15	10

INQUIRIES/CHECKS

Registration Checks:	187
D.L. Checks:	154
NCIC/CIB/VIN Checks:	0
Check Welfare:	4
TOTAL INQUIRIES:	345

Disorderly Conduct:	0	0
Underage Alcohol:	0	0
Warrants:	0	0
Theft:	0	0
Trespassing:	0	0
Burglary/Break & Enter:	0	0
Vandalism:	0	0
ALL OTHER MIS/CRIM:	5	2
TOTALS:	5	2

Waterloo Police Department Fleet Maintenance Report

VIN		For Period		9/1-9/30
Vehicle Description	Year	Fuel Cost		\$1,093.75
	Ford Explorer	Miles per gallon		12.42

Date	Fuel	Fuel Cost	Mileage	Maintenance Items	Main. Cost	Officer
9/1/2026	8.75	\$35.00	46162			20
9/1/2026	6.3	\$25.33	46233			7
9/2/2026	7.38	\$29.30				12
9/3/2026	7.1	\$27.49	46399			12
9/4/2026	9.8	\$38.26	46494			7
9/5/2026	6.157	\$24.01	45555			11
9/6/2026	9.23	\$36.00	46679			20
9/7/2026	10.69	\$41.37	46819			12
9/9/2026	10.978	\$45.00	46935			20
9/10/2026	8.5	\$34.00	47026			20
9/11/2026	11.86	\$49.45				12
9/12/2026	7.31	\$29.04	47253			12
9/13/206	7.45	\$29.60	47353			12
9/14/2026	9.865	\$41.42	47472			18
9/15/2026	5.716	\$24.00	47522			20
9/16/2026	4.39	\$33.01	47608			20
9/17/2026	8.63	\$38.00	47707			20
9/18/2026	8.082	\$36.36	47806			18
9/19/2026	7.5	\$33.83	47913			7
9/20/2026	8.826	\$39.71	48015			18
9/21/2026	7.3	\$33.26	48119			7
9/22/2026	8	\$36.01	48212			20
9/23/2026	8.364	\$37.63	48317			10
9/24/2026	8.22	\$37.00	48429			20
9/25/2026	4.49	\$46.01	48586			20
9/26/2026	8.89	\$40.00	48687			20
9/26/2026	4.88	\$21.84	48766			12.00
9/27/2026	10.9	\$48.73	48920			12
9/28/2026	6.891	\$31.00	49016			11
9/29/2026	7.2	\$31.97	49115			7

Court Calendar Report

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Report Criteria:

Start Date	End Date	Officer	Court Type
09/15/2026	09/15/2026	ALL	ALL
Court Date	Name	Ticket	Officer/Court Type
09/15/26			

Court Calendar Report

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Report Criteria:

Start Date	End Date	Officer	Court Type
09/15/2026	09/15/2026	ALL	ALL

Court Date	Name	DOB:	Ticket	Officer/Court Type
09/15/26	BARTON,STEVEN,DOUGLAS	06/08/78	No: T-BO680520-1	AGUERO,DANIEL,A
11:00 AM	2650 HORSESHOE LAKE RD	Age: 48	Issued: 08/21/26	JEFFERSON CO CIRCUIT CT
	WEST BRANCH MI, 48661		Inc #: 26-000360	
Charge	Description	Fine	Collected	
346.57(5)	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)	\$200.50	\$0.00	

09/15/26	BERGUM,STEPHEN,JAMES	DOB: 09/13/95	No: T-BO679596-1	AGUERO,DANIEL,A
11:00 AM	660 HIAWATHA TRL	Age: 30	Issued: 08/03/26	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 26-000329	
Charge	Description	Fine	Collected	
346.33(1)(B)	UNLAWFUL U/Y TURN-MIDBLOCK	\$175.30	\$0.00	

09/15/26	CALDERONROA,ANTONIO	DOB: 09/23/95	No: T-BO680518-6	WARNER,DAVID,N
11:00 AM	222 BISHOP CIR	Age: 30	Issued: 08/21/26	JEFFERSON CO CIRCUIT CT
	DODGEVILLE WI, 53595		Inc #: 26-000359	
Charge	Description	Fine	Collected	
346.57(5)	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)	\$175.30	\$0.00	

09/15/26	CALDERONROA,ANTONIO	DOB: 09/23/95	No: T-BO680519-0	WARNER,DAVID,N
11:00 AM	222 BISHOP CIR	Age: 30	Issued: 08/21/26	JEFFERSON CO CIRCUIT CT
	DODGEVILLE WI, 53595		Inc #: 26-000359	
Charge	Description	Fine	Collected	
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$200.50	\$0.00	

09/15/26	DEMBA,ALMAMI,GIBRIL	DOB: 06/21/00	No: T-BO680523-4	COLLERAN,CASEY,R
11:00 AM	915 HERRON DR	Age: 26	Issued: 08/25/26	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 26-000368	
Charge	Description	Fine	Collected	
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$200.50	\$0.00	

09/15/26	DEMBA,ALMAMI,GIBRIL	DOB: 06/21/00	No: T-BO680524-5	COLLERAN,CASEY,R
11:00 AM	915 HERRON DR	Age: 26	Issued: 08/25/26	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 26-000368	
Charge	Description	Fine	Collected	
347.48(4)(AM)	VIOL OF CHILD SAFETY RESTRAINT - CHILD UNDER 4 YEARS OF AGE	\$175.30	\$0.00	

09/15/26	ESTRADA,JORGE,LUIS	DOB: 06/18/00	No: C-1F80XTDXVQ	BOLLIG,RANDY,P
11:00 AM	801 LUM AVE	Age: 26	Issued: 08/04/26	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 26-000332	
Charge	Description	Fine	Collected	
126-4A	FAILURE TO LICENSE DOG	\$175.30	\$0.00	

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type	
09/15/2026	09/15/2026	ALL	ALL	
Court Date	Name	Ticket	Officer/Court Type	
09/15/26	FANSHAW,BRODY,THOMAS	DOB: 11/13/95	No: T-BO679335-6	WARNER,DAVID,N
11:00 AM	917 E MADISON ST	Age: 30	Issued: 08/22/26	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 26-000363	
Charge	Description	Fine	Collected	
346.57(5)	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)	\$175.30	\$0.00	
09/15/26	FLEISCHMAN,HEATHER,M	DOB: 06/21/75	No: T-BO679600-5	AGUERO,DANIEL,A
11:00 AM	173 N MONROE ST 1	Age: 51	Issued: 08/05/26	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 26-000334	
Charge	Description	Fine	Collected	
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$200.50	\$0.00	
09/15/26	FLORES MARTINEZ,ELDER	DOB: 05/25/88	No: T-BO680509-4	AGUERO,DANIEL,A
11:00 AM	819 LUM AVE APT 5	Age: 38	Issued: 08/12/26	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 26-000343	
Charge	Description	Fine	Collected	
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$200.50	\$0.00	
09/15/26	FLORES MARTINEZ,ELDER	DOB: 05/25/88	No: T-BO680510-5	AGUERO,DANIEL,A
11:00 AM	819 LUM AVE APT 5	Age: 38	Issued: 08/12/26	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 26-000343	
Charge	Description	Fine	Collected	
346.38(1)	FAIL/YIELD TO PEDESTRIAN/ BICYCLIST	\$175.30	\$0.00	
09/15/26	GOMEZ PABLO,JESSICA LOANA	DOB: 10/28/00	No: T-BO680501-3	AGUERO,DANIEL,A
11:00 AM	206 FRANCES LANE	Age: 25	Issued: 08/05/26	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 26-000335	
Charge	Description	Fine	Collected	
346.46(1)	FAIL/STOP AT STOP SIGN	\$175.30	\$0.00	
09/15/26	GOMEZ PABLO,JESSICA LOANA	DOB: 10/28/00	No: T-BO680502-4	AGUERO,DANIEL,A
11:00 AM	206 FRANCES LANE	Age: 25	Issued: 08/05/26	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 26-000335	
Charge	Description	Fine	Collected	
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00	
09/15/26	GUERRERO STOPANI,BRANDON	DOB: 05/02/98	No: T-BL227230-3	NORTH,BAILEY,A
11:00 AM	139 WARREN ST	Age: 28	Issued: 08/02/26	JEFFERSON CO CIRCUIT CT
	BEAVER DAM WI, 53916		Inc #: 26-000327	
Charge	Description	Fine	Collected	
346.63(1)(B)	OPERATING W/PAC >=0.15 (1ST)	\$1062.50	\$0.00	

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
09/15/2026	09/15/2026	ALL	ALL

Court Date	Name	Ticket	Officer/Court Type
09/15/26	GUERRERO STOPANI,BRANDON	DOB: 05/02/98 No: T-BO679595-0	NORTH,BAILEY,A
11:00 AM	139 WARREN ST BEAVER DAM WI, 53916	Age: 28 Issued: 08/02/26 Inc #: 26-000327	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
346.63(1)(A)	OWI (1ST) (PAC>=0.15)	\$1062.50	\$0.00

09/15/26	HARMON,JAMES,M	DOB: 01/05/78 No: T-BO680517-5	WARNER,DAVID,N
11:00 AM	865 HERRON DR WATERLOO WI, 53594	Age: 48 Issued: 08/20/26 Inc #: 26-000357	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00

09/15/26	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

09/15/26	LANGFELDT,NATHAN,ALAN	DOB: 04/26/97 No: C-1F808BLHLL	NORTH,BAILEY,A
11:00 AM	808 1/2 N CENTER ST BEAVER DAM WI, 53916	Age: 29 Issued: 07/19/26 Inc #: 26-000303	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
278-1-947.01	DISORDERLY CONDUCT	\$263.50	\$0.00

09/15/26	LEMON,ISIS,AKOSHA STORM	DOB: 05/09/02 No: C-1F808BLHM3	AGUERO,DANIEL,A
11:00 AM	409 TERRANCE ST CAMBRIDGE WI, 53523	Age: 24 Issued: 08/03/26 Inc #: 26-000331	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
278-4(D)(1)	POSSESSION OF DRUG PARAPHERNALIA	\$200.50	\$0.00

09/15/26	LEMON,ISIS,AKOSHA STORM	DOB: 05/09/02 No: C-1F808BLHM5	AGUERO,DANIEL,A
11:00 AM	409 TERRANCE ST CAMBRIDGE WI, 53523	Age: 24 Issued: 08/03/26 Inc #: 26-000331	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
278-4B	POSSESSION OF MARIJUANA < 25 GRAMS	\$263.50	\$0.00

Court Calendar Report

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Report Criteria:

Start Date	End Date	Officer	Court Type
09/15/2026	09/15/2026	ALL	ALL

Court Date	Name	DOB:	Ticket	Officer/Court Type
09/15/26	LEMON,ISIS,AKOSHA STORM	05/09/02	No: T-BJ837660-5	AGUERO,DANIEL,A
11:00 AM	409 TERRANCE ST	Age: 24	Issued: 08/03/26	JEFFERSON CO CIRCUIT CT
	CAMBRIDGE WI, 53523		Inc #: 26-000331	
	Charge	Description	Fine	Collected
	343.07(1G)(A)1	OPERATE MOTOR VEHICLE BY PERMITTEE W/O INSTRUCTOR	\$200.50	\$0.00

09/15/26	LEMON,ISIS,AKOSHA STORM	DOB: 05/09/02	No: T-BO679598-3	AGUERO,DANIEL,A
11:00 AM	409 TERRANCE ST	Age: 24	Issued: 08/03/26	JEFFERSON CO CIRCUIT CT
	CAMBRIDGE WI, 53523		Inc #: 26-000331	
	Charge	Description	Fine	Collected
	341.03(1)	OPERATE AFTER REV/SUSP OF REGISTRATION	\$175.30	\$0.00

09/15/26	MARTINEZ PEREZ,ELIAB	DOB: 03/26/82	No: T-BO679593-5	AGUERO,DANIEL,A
11:00 AM	1507 IVORY DR	Age: 44	Issued: 07/30/26	JEFFERSON CO CIRCUIT CT
	SUN PRAIRIE WI, 53590		Inc #: 26-000320	
	Charge	Description	Fine	Collected
	346.57(5)	EXCEEDING SPEED ZONES, ETC. (20-24 MPH)	\$225.70	\$0.00

09/15/26	MEZA ORDONEZ,DOMINGO,JOSUE	DOB: 04/12/85	No: T-BO679587-6	NORTH,BAILEY,A
11:00 AM	963 RISE LN 326	Age: 41	Issued: 07/24/26	JEFFERSON CO CIRCUIT CT
	MADISON WI, 53714		Inc #: 26-000311	
	Charge	Description	Fine	Collected
	343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00

09/15/26	MONTENEGRO,ALEJANDRO,DANOSSIEL	DOB: 09/19/94	No: C-1F808BLHLJ	NORTH,BAILEY,A
11:00 AM	425 FARMHAM ST APT 5	Age: 31	Issued: 07/18/26	JEFFERSON CO CIRCUIT CT
	MARSHALL WI, 53559		Inc #: 26-000303	
	Charge	Description	Fine	Collected
	278-1-947.01	DISORDERLY CONDUCT	\$263.50	\$0.00

09/15/26	MONTENEGRO,ALEJANDRO,DANOSSIEL	DOB: 09/19/94	No: C-1F808BLHLK	NORTH,BAILEY,A
11:00 AM	425 FARMHAM ST APT 5	Age: 31	Issued: 07/18/26	JEFFERSON CO CIRCUIT CT
	MARSHALL WI, 53559		Inc #: 26-000303	
	Charge	Description	Fine	Collected
	278-1-940.19	BATTERY	\$263.50	\$0.00

09/15/26	MONTIEL MORENO,OLMAN JOSUE	DOB: 04/02/99	No: T-BO680507-2	BURNS,RANDY
11:00 AM	1142 BOUGHTON ST # 3	Age: 27	Issued: 08/08/26	JEFFERSON CO CIRCUIT CT
	WATERTOWN WI, 53098		Inc #: 26-000342	
	Charge	Description	Fine	Collected
	346.89(1)	INATTENTIVE DRIVING	\$187.90	\$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
09/15/2026	09/15/2026	ALL	ALL

Court Date	Name	Ticket	Officer/Court Type
09/15/26	MONTIEL MORENO,OLMAN JOSUE	DOB: 04/02/99 No: T-BO680508-3	BURNS,RANDY
11:00 AM	1142 BOUGHTON ST # 3 WATERTOWN WI, 53098	Age: 27 Issued: 08/08/26 Inc #: 26-000342	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
343.05(3)(B)	OPERATE MOTORCYCLE W/O VALID LICENSE	\$200.50	\$0.00

09/15/26	MUNOZ VALLE,ALEXA,YAZMIN	DOB: 08/14/07 No: T-BO679591-3	NORTH,BAILEY,A
11:00 AM	122 MILL ST WATERLOO WI, 53594	Age: 18 Issued: 07/27/26 Inc #: 26-000317	JEFFERSON CO CIRCUIT CT
Comments: ***CLEARED 7-31-2026***			
Charge	Description	Fine	Collected
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$200.50	\$0.00

09/15/26	MUSKAT,DONALD,J	DOB: 07/29/58 No: T-BO680514-2	AGUERO,DANIEL,A
11:00 AM	219 FIR LANE MARSHALL WI, 53559	Age: 68 Issued: 08/18/26 Inc #: 26-000353	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
TR305.16(1)	FAIL/EQUIP WITH TAIL LAMPS	\$175.30	\$0.00

09/15/26	PERDELWITZ,RHONDA,MARY	DOB: 04/13/60 No: T-BO680515-3	AGUERO,DANIEL,A
11:00 AM	1109 ARTHUR DR MILTON WI, 53563	Age: 66 Issued: 08/18/26 Inc #: 26-000354	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
346.57(5)	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)	\$175.30	\$0.00

09/15/26	PETERSON,TUCKER,LEE	DOB: 08/21/92 No: T-BO680522-3	WARNER,DAVID,N
11:00 AM	145 N BEEBE ST MARSHALL WI, 53559	Age: 34 Issued: 08/24/26 Inc #: 26-000367	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
346.33(1)(B)	UNLAWFUL U/Y TURN-MIDBLOCK	\$175.30	\$0.00

09/15/26	RASCH,PARKER,EVAN	DOB: 11/15/02 No: T-BJ837659-4	AGUERO,DANIEL,A
11:00 AM	708 W MAIN ST WATERTOWN WI, 53094	Age: 23 Issued: 07/30/26 Inc #: 26-000321	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
343.07(1G)(A)1	OPERATE MOTOR VEHICLE BY PERMITTEE W/O INSTRUCTOR	\$200.50	\$0.00

09/15/26	RASCH,PARKER,EVAN	DOB: 11/15/02 No: T-BO679594-6	AGUERO,DANIEL,A
11:00 AM	708 W MAIN ST WATERTOWN WI, 53094	Age: 23 Issued: 07/30/26	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00

Court Calendar Report

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Report Criteria:

Start Date	End Date	Officer	Court Type
09/15/2026	09/15/2026	ALL	ALL

Court Date	Name	Ticket	Officer/Court Type
09/15/26	REINE,SPENSER,J	DOB: 07/04/95 No: C-1F80PBQ6ZT	NORTH,BAILEY,A
11:00 AM	425 FARNHAM STREET MARSHALL WI, 53559	Age: 31 Issued: 07/18/26 Inc #: 26-000303	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
278-1-940.19	BATTERY	\$263.50	\$0.00

09/15/26	REINE,SPENSER,J	DOB: 07/04/95 No: C-1F80PBQ6ZV	NORTH,BAILEY,A
11:00 AM	425 FARNHAM STREET MARSHALL WI, 53559	Age: 31 Issued: 07/18/26 Inc #: 26-000303	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
278-1-947.01	DISORDERLY CONDUCT	\$263.50	\$0.00

09/15/26	SAGO,TAJAH LAE,MAE DANAIJAH	DOB: 01/01/05 No: T-BO679584-3	STORMOEN,KYLE,MATTHEW
11:00 AM	1300 N WINDSOR AVE 304 COTTAGE GROVE WI, 53527	Age: 21 Issued: 07/19/26 Inc #: 26-000304	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$200.50	\$0.00

09/15/26	SANTIZO DIAZ,LEOBARDO ARTURO	DOB: 08/12/00 No: T-BO680516-4	AGUERO,DANIEL,A
11:00 AM	409 S 3RD ST WATERTOWN WI, 53094	Age: 26 Issued: 08/18/26 Inc #: 26-000355	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00

09/15/26	SASS,GRADY,CASEY	DOB: 09/03/04 No: T-BO680511-6	AGUERO,DANIEL,A
11:00 AM	W14370 JENSEN DR PRAIRIE DU SAC WI, 53578	Age: 21 Issued: 08/15/26 Inc #: 26-000347	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$200.50	\$0.00

09/15/26	SELMER,CALEB,D	DOB: 03/22/05 No: T-BO680521-2	AGUERO,DANIEL,A
11:00 AM	686 CLARDELL DR SUN PRAIRIE WI, 53590	Age: 21 Issued: 08/21/26 Inc #: 26-000361	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
346.57(5)	EXCEEDING SPEED ZONES, ETC. (20-24 MPH)	\$225.70	\$0.00

09/15/26	VILCHES CORDOBA,JOHANA BEATRIZ	DOB: 12/18/81 No: T-BO680505-0	AGUERO,DANIEL,A
11:00 AM	1 STRAUBEL CT #608 MADISON WI, 53704	Age: 44 Issued: 08/06/26 Inc #: 26-000336	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected
343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00

Court Calendar Report

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Report Criteria:

Start Date	End Date	Officer	Court Type
09/15/2026	09/15/2026	ALL	ALL

Court Date	Name	DOB:	Ticket	Officer/Court Type
09/15/26	WALDO,JOEL,PATRICK LUCIUS	11/19/67	No: T-BO680506-1	NORTH,BAILEY,A
11:00 AM	7587 SUFFOLK DOWN	Age: 58	Issued: 08/07/26	JEFFERSON CO CIRCUIT CT
	SUN PRAIRIE WI, 53590		Inc #: 26-000339	

Charge	Description	Fine	Collected
346.57(5)	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)	\$175.30	\$0.00

09/15/26	WOMACK,QUINTEN,PHILIP	DOB: 09/28/96	No: C-1F80XTDXVP	BOLLIG,RANDY,P
11:00 AM	230 PORTLAND ROAD	Age: 29	Issued: 07/11/26	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 26-000328	

Charge	Description	Fine	Collected
126-4A	FAILURE TO LICENSE DOG	\$175.30	\$0.00

Ticket Count: 49

Total Fines: \$11667.60
Total Payments: \$0.00
Total Due: \$11667.60

Monthly Incident Comparison Report

Report Criteria:

Current Month: 9/2026

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
No Category						
	Assist Columbia County Sheriff	0	0	0	0	1
	Blank Description	0	0	2	0	5
	unlawful U-turn	0	0	0	0	1
	Total for No Category:	0	0	2	0	7
ASSIST						
	Assist Business	0	0	0	0	1
	Assist Citizen	0	2	8	2	9
	Assist Dane County Sheriff	0	1	1	1	4
	Assist Dodge County Sheriff	1	1	12	1	17
	Assist Jefferson County Sheriff	1	2	4	0	8
	Assist Marshall PD	4	7	34	5	39
	Assist Social Services	1	1	3	1	12
	Assist Watertown PD	0	2	2	0	3
	Assist/School District	0	0	1	0	1
	Civil Dispute	0	0	3	0	4
	Custody for Other Department	0	0	0	0	1
	EMS Calls	1	0	1	1	4
	Fire Calls	0	0	2	1	3
	Neighbor Problems	0	0	0	0	1
	Other Mutual Aid Assists	0	0	2	0	1
	Sex Offender Registration	0	0	0	0	1
	Total for ASSIST:	8	16	73	12	109
CRIMINAL						
	Attempted Crime	0	0	1	0	0
	Bail Jumping/Escapes	0	0	1	1	1
	Burglary - Attempted Non-Residential	0	0	0	0	1
	Child Enticement	0	0	0	0	2
	Contempt of Court, Court Violation	0	0	1	0	0
	Criminal Damage To Property/vandalism	0	0	4	1	3
	Disorderly Conduct - All Other	0	0	6	0	5
	Disorderly Conduct - Fight, Disturbance	0	0	1	2	7
	Domestic Disturbance	0	0	4	3	13
	Domestic Offense - Child Abuse/Neglect	0	0	1	0	1
	Drug Investigations	0	0	2	0	3
	Drug Possession	1	0	2	0	1
	Endanger Safety/Reckless Behavior	0	0	0	1	1
	Forgery/Counterfeiting	0	0	1	0	0
	Fraud	0	0	3	0	9
	Harassment - Harassing Telephone Calls	0	0	1	0	0
	Harassment - Stalking	0	0	0	1	1

Monthly Incident Comparison Report

Page: 2

Report Criteria:

Current Month: 9/2026

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
CRIMINAL						
	Harassment - Threats	0	0	0	0	2
	Obstruct/Resist Police Officer	0	0	1	0	1
	Other Sex Offenses	0	0	3	0	1
	Probation/Parole Violation	0	0	0	0	1
	Theft - All Other	1	0	6	0	10
	Theft - From Building	0	0	2	0	2
	Theft - From a Motor Vehicle	0	0	0	0	1
	Theft - Retail/Shoplifting	0	0	0	0	4
	Trespassing	0	0	1	0	0
	Total for CRIMINAL:	2	0	41	9	70
ORDINANCE						
	Abandoned Property/Vehicle Violation	1	0	2	0	1
	All-Terrain Vehicle Violation	0	1	1	0	0
	Animal Bite	0	1	6	1	8
	Animal Licensing/Shots/Etc.	0	1	2	0	3
	Animal Noise Complaint	0	0	0	0	5
	Animal Running at Large	0	0	4	0	0
	Bicycle, Moped, etc. Violation	0	0	1	0	0
	Burning Violation	0	0	1	0	0
	Contributing to Delinquency of a Minor	0	0	0	0	1
	Disturbance	0	0	3	0	2
	Harassment	0	0	1	0	0
	Illegal Dumping	0	0	2	1	3
	Municipal Code Violation	2	0	5	1	8
	Possession of Tobacco by Minor	0	0	0	0	1
	Under Age Drinking - Adult (18-21)	1	0	2	0	0
	Under Age Drinking - Minor (Under 18)	0	1	1	0	0
	Total for ORDINANCE:	4	4	31	3	32
Other						
	Investigation/Take Report	1	0	2	0	2
	Other Animal Calls - Dead, Etc.	0	0	3	0	2
	Receive Information	0	3	13	1	36
	Request Assist	0	0	0	0	1
	Total for Other:	1	3	18	1	41
SERVICE						
	Death Investigation	0	0	2	1	11
	Found Items/Property	0	0	4	2	18
	Lost Items/Property	0	0	0	0	1
	Paper Service/Civil Process	0	0	0	0	1
	Runaway Juvenile	0	0	1	0	0

Monthly Incident Comparison Report

Report Criteria:

Current Month: 9/2026

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
SERVICE						
	Suspicious Vehicle	0	0	1	0	0
	Uncontrollable Juvenile	0	0	0	0	1
	Warrant Pickup - Other Agency	2	0	8	0	7
	Welfare Check	0	0	6	1	4
	Total for SERVICE:	2	0	22	4	43
TRAFFIC						
	Driver's License Violations (Ex OAS/OAR)	6	10	52	5	67
	Illegal Riding In/On Motor Vehicle	0	0	1	0	0
	Illegal Turns	1	2	16	0	14
	Lane Violations - Left of Center, Etc.	0	0	0	0	1
	License/Permit Violation	1	0	6	0	4
	Miscellaneous Rules Violation	0	0	0	0	5
	Motor Vehicle Insurance Violation	0	2	12	1	10
	OAS/OAR/Other License Violations	0	0	4	0	6
	Open Intoxicants - Driver	0	0	1	0	0
	Operate Motor Vehicle While Intoxicated	0	1	6	0	5
	Other Traffic Violations	0	0	6	0	0
	Power Display/Squeal Tires	0	0	3	0	0
	Reckless Driving	0	1	3	0	0
	Registration/Title Violation	1	3	16	0	7
	Required Stop Violation - RR, Etc.	0	0	1	0	0

Monthly Incident Comparison Report

Page: 4

Report Criteria:

Current Month: 9/2026

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
TRAFFIC						
	Seatbelt Violation	0	0	0	0	1
	Speeding Violation	5	5	48	1	83
	Stop Sign/Signal Violation	3	0	18	2	18
	Traffic Accident - Hit and Run (Damage)	0	2	2	0	7
	Traffic Accident - Hit and Run (Injury)	0	0	0	0	2
	Traffic Accident - Non-Reportable	0	0	0	0	1
	Traffic Accident - Property Damage	3	1	15	1	21
	Vehicle Equipment Violation - Lights	0	1	3	0	0
	Vehicle Equipment Violation - Other	0	0	2	0	2
Total for TRAFFIC:		20	28	215	10	254
Grand Totals:		37	51	402	39	556

Incident Synopsis Report

Page: 1

Report Criteria:

Start Date	End Date
09/01/2026	09/30/2026

Report Date	Incident Synopsis
09/01/2026	Officer requested to assist Dodge County.
09/02/2026	Officer handled a theft of package report
09/03/2026	Officer handled a traffic incident at a business.
09/04/2026	Officer requested to assist Jeff. CO
09/05/2026	Officer handled an abandoned vehicle report
09/06/2026	Officer assisted with a warrant pickup for other county.
09/07/2026	Traffic stop --citation issued.
09/07/2026	Officer assisted with a warrant pickup
09/03/2026	Officer issued citation for Blight/ordinance issue
09/03/2026	Citation issued for ordinance/blight
09/08/2026	Traffic stop---citation issued
09/09/2026	Officer handled a case of sextortion/scam
09/09/2026	Officer assisted fire/EMS with a case.
09/10/2026	Traffic stop---citation issued
09/12/2026	Traffic stop---citation issued
09/12/2026	Traffic stop---citation issued.
09/12/2026	Officer issued an underage drinking citation
09/13/2026	Traffic stop---citation issued
09/11/2026	Traffic stop ---citation issued.
09/14/2026	Officer requested to assist Marshall PD.
09/15/2026	Traffic stop---citation issued.
09/15/2026	Traffic accident ---several citation issued
09/16/2026	Traffic stop---citation issued.
09/16/2026	Traffic stop---citation issued.
09/16/2026	Officer handled a traffic accident.
09/21/2026	Officer issued citations to juvenile with vape/drugs.
09/22/2026	Traffic stop ---citation issued
09/23/2026	Traffic stop---citation issued.
09/24/2026	Officer requested to assist Human Services.
09/24/2026	Traffic stop---citation issued.
09/24/2026	Traffic stop--citation issued.
09/26/2026	Traffic stop--citation issued
09/26/2026	Office requested to assist Marshall PD.
09/27/2026	Traffic stop--citation issued.
09/28/2026	Officer requested to assist Marshall.
09/28/2026	Officer requested to assist Marshall.

Incident Synopsis Report

Report Criteria:

Start Date	End Date
09/01/2026	09/30/2026

Report Date	Incident Synopsis
09/28/2026	Traffic stop--citation issued

Incident/Offense Count: 37

List of Bills

Axley Brynelson	5,744.20	MG&E	54.64
Bell Lumber & Pole	37,709.35	Northern Lake Service	2,392.20
BMO	1,299.47	North Central Lab	2,571.66
BMO Mastercard	4,685.53	OpenPoint	650.00
Bound Tree Medical LLC	1,378.16	Paragon Development Systems	6,260.00
Vern Butzine	150.00	Portland Sanitary District	19,364.59
City of Waterloo Treasurer	127,323.34	Portzen Construction	437,872.73
C&M Hydraulic Supply	4,627.82	Payment Service Network	12.95
Crescent Electric Supply	28,044.75	Payroll	95,115.96
Diamond Business Graphics	583.60	Piggly Wiggly	11.68
Diverse Electric LLC	3,836.50	Resco	7,783.42
DOA/Public Benefits	333.30	Devin Schumann	100.00
Ehlers	31.55	Seera	1,324.50
Electric Testing Lab	268.60	Sheehy Express	2,459.35
Environmental Express	1,009.70	Stellar Window Cleaning	370.00
Frontier	389.33	Town & Country Engineering	32,927.20
Forster Electrical Engineering	27,974.25	Michael Tschanz	150.00
GFC Leasing	207.41	UPS	56.29
GLS Utility	5,002.36	Universal Recyling Technologies	711.60
Hawkins	1,598.55	United Liquid Waste Recycling	1,715.34
Heiar Fencing	14,400.00	UW Platteville Cashiers Office	1,000.00
Howie's Hardware	877.60	USA	316.86
Infosend	1,406.98	Waterloo Building Center	85.00
Irby	10,427.60	Waterloo Utilities	12,435.45
Pamela Kuhl	150.00	Richard Weihert	100.00
Kwik Trip	2,045.57	WE Energies	130.65
Leader Independent	41.84	Wisconsin Dept. of Revenue	7,025.69
Marshall Plumbing LLC	887.51	WPPI Energy	365,534.41
MidState Equipment	253.14		
		Total Disbursements	\$1,281,220.18

Checking Account

Balance 8/31/26	387,504.82
Deposits	1,384,701.08
Disbursements	(1,280,415.66)
Interest	252.89
Balance 9/30/26	\$492,043.13

WWTP DNR Replacement Fund

Balance 8/31/26	\$756,055.78
Deposit/ (Withdrawal)	(113.25)
Interest	1,235.27
Balance 9/30/26	\$757,177.80

Debt Service Account

Balance 8/31/26	\$778,059.43
Deposit	117,930.00
Bond Payment/Svc Fees	(105.25)
Interest	1,324.68
Balance 9/30/26	\$897,208.86

Money Market Account

Balance 8/31/26	1,818,422.34
Deposits	75,709.15
Transfer	(667,930.00)
Disbursements	(290.15)
Interest	2,801.19
Balance 9/30/26	\$1,228,712.53

Transportation Fund

Balance 8/31/26	\$61,257.00
Transfer	
Balance 9/30/26	\$61,257.00

WWTP USDA Bond Reserve:

Balance 8/31/26	\$186,219.25
Transferred in/out	
Interest	497.30
Service Charge	(31.55)
Balance 9/30/26	\$186,685.00

Avestar CD #3596 (Bond Reserve):

Balance 8/31/26	356,494.50
Interest	
Balance 9/30/26	\$356,494.50

LGIP (Bond Reserve):

Balance 8/31/26	\$256,129.85
Interest	\$804.34
Balance 9/30/26	\$256,934.19

Construction Acct:

Balance 8/31/26	\$1,500.00
Transferred in	
Balance 9/30/26	\$1,500.00

Regular meeting of the Waterloo Water & Light Commission held October 6, 2026

Meeting called to order by President Schumann at 7:00pm at the Waterloo Utilities office. Present were Commissioners Pam Kuhl, Michael Tschanz, Richard Weihert, Superintendent Barry Sorenson, Office Manager Joy Bisco, Ben Heidemann and Lisa Twarog Town & Country Engineering, and Charlie Kuhl. Absent Vern Butzine.

Minutes

Motion by Tschanz, seconded by Schumann, to approve the minutes of the September 1, 2026 meeting. Motion carried.

Expenditures

Motion by Schumann, seconded by Kuhl, to approve the September disbursements as presented. Motion carried.

Citizen Input

None.

Portzen Pay Request and Change Order

Motion by Kuhl, seconded by Schumann, to recommend to City Council approval of the Portzen Pay Request #36 in the amount of \$317,277.20 and Change Order #5 in the amount of \$213,305.62. Motion carried.

Close out documents for SDWF and CWF

Motion by Schumann, seconded by Weihert, to recommend to City Council approval of the close out documents for SDWF and CWF loans. Motion carried.

PFAS

Ben updated the Commission on the PFAS at the WWTP.

2027 Budget

Motion by Schumann, seconded by Weihert, to approve the 2027 budget as presented. Motion carried.

General Info

WWTP Open House.

Motion by Schumann, seconded by Weihert, to adjourn the meeting at 8:02pm. Motion carried.

Respectfully submitted,
Pam Kuhl - Secretary

WATERLOO FIRE DEPARTMENT MEETING

Sept. 28th, 2026

1900 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. MINUTES FROM LAST MEETING
4. PUBLIC COMMENTS
5. OLD BUSINESS
 - A. EMS SCHEDULING
 - B. Jefferson County EMS working group
 - C. SOG's
 - D. ANY OTHER OLD BUSINESS
6. NEW BUSINESS
 - A. Meeting Update Dodge Cty Chiefs, Jeff Cty Chiefs
 - B. Budget Update
 - C. Past Calls for Review
 - D. Fire Prevention Schedule
 - E. EMS TRAINING
 - F. FIRE TRAINING
 - G. MPO TRAINING
 - H. Upcoming trainings will be Posted (See List)
 - I. NEW MEMBERS, PROBATIONARY MEMBERS, TRANSFERS
 - J. ANY OTHER NEW BUSINESS not on the agenda
 - K. TRUCK STARTERS FOR NEXT MONTH
7. ADJOURNMENT

Post training

Hellenville Training

Mayville Recruitment Training

Ag-rescue Oct 23-24 Marshfield Campus

ICS 400 in Waukeshau CTY



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Tuesday September 1st, 2026

On Monday August 3rd, 2026 we had our monthly Operators training. We had a split training. Our Ladder 73 and four members went to Marshall to train with them on using the aerial and ventilation operations. The rest of the members worked on their driver/positioning training. They trained on the engines, brush truck with trailer and the tenders. The members that want to drive the apparatus have to complete so much behind the wheel training to get signed off. They also have to know where and how to use all the equipment with no questions and how to operate the piece of apparatus they are using.

On Monday August 10th, 2026 we had our monthly EMS training. Training was on hemorrhage/trauma/medical. For the hemorrhaging and trauma training, members trained on tourniquets, wound packing, binder/mover and the Hudson packing system. For the medical training they reviewed GI bleeding signs and symptoms and the options to care for these patients.

On Monday August 17th, 2026 we had our monthly Fire training. Training was on extrication/stabilization. Members split into two groups. First group was on extrication with stabilization with a vehicle on its side, making sure that the vehicle is stabilized for us to work around and that the patients inside do not get injured during extrication. Second group was stabilization and lifting. This is when there is an under-ride vehicle that we need to move before extrication can be done. We have equipment that will stabilize and lift a vehicle off another.

On Monday August 31st, 2026 we had our quarterly Combination training. Training was on search and rescue. We were allowed to go to the Dr. J.S. Garman Nature Preserve to complete our training. We had two family members be our victims so all our members could train. We also had Marshall Fire Department members training with us. With the amount of public land, we have in our area. We train every year on search and rescue for down hunters to hikers.

Events:

8/1/26 We took an engine to Juneau for the Paws and Protectors event

8/11/26 was Fill the squad at the Waterloo Fireman Park was a big success. This event is for getting school supplies for the kids that need it. Next year will be bigger and better

8/23/26 we had an EMS crew go to the Dodge County Fair to work the first aid station.

Other training/courses:

We had a member complete his final drive test on Engine 67 and another member complete a rural drive on Engine 67

Sincerely,

Upcoming events: Bingo for the books and the library Oct 20th
Weiner and Kraut Sept 12th – City wide garage sales

Lieutenant Jason Butzine
Waterloo Fire Rescue
900 Industrial Lane
Waterloo WI 53594
920-478-2535
1lt@waterloowi.us

Updates:

We are currently looking into options for the aerial apparatus. The current aerial apparatus is 25 years old and starting to have some major issues that we are watching. There are many different options to look at. We will keep you updated on this.



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Department Activity Report – 2026
Call Report for the month of September

EMS Calls:

City of Waterloo	19
Town of Waterloo	2
Town of Portland	5
2 nd out Unit City of Waterloo	2
Mutual Aid for Watertown	2

Total EMS 30

EMS & Fire Motor Vehicle Crash Calls:

Town of Portland	2
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Total MVC 2

Alarms:

City of Waterloo	4
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Fire Calls:

City of Waterloo	1
------------------	---

Hazardous Condition:

City of Waterloo	1
------------------	---

Weather Related Call:

Waterloo Fire District	0
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Service Calls:

City of Waterloo	4
Town of Waterloo	1

Rescue Calls:

City of Waterloo	0
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Total Fire 11

September Total 43

Up to Date Call Totals

Fire (Structure, Wild land, Motor Vehicle)	42
Rescue/EMS: BLS - 165 ALS - 95	260
Hazardous Conditions (No Fire)	24
False Alarm or Call	11
Motor Vehicle Crash	11
Service Calls	68
Rescue Calls	0
Weather Related Calls	5

Up to Date Total 421

Fire Mutual Aid Given 34 Fire Mutual Aid Received 3

2nd Out Unit 12 3rd Out Unit 1 EMS Mutual Aid Given 7 EMS Mutual Aid Received 5 Paramedic Intercept 9

Total Personnel Response: 1791 (for the month): 164

Monthly Response Time (EMS Incidents) 86 (From 1st page to enroute times) average 2.6 min (for the month)

Minutes Spent Responding 96 (Enroute time to on scene time) average 3.0 min (for the month)

Monthly Response Time (FIRE Incidents) 58 (From 1st page to enroute times) average 4.4 min (for the month)

Minutes Spent Responding 46 (Enroute time to on scene time) average 3.5 min (for the month)

EMS Mutual Aid Average Enroute 1 Scene 11 FIRE Mutual Aid Average Enroute 0 Scene 0



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Thursday October 9th, 2026

On Monday September 14th, 2026 we had our monthly EMS training. Training was on quarterly with Aurora. We tested out with Dr. CJ from Aurora Medical Center. We test out at least once a year with Aurora, this training was tested on CPR, airways and medications. Medical Director Dr. CJ went over his expectations and review and then all members got tested out.

On Monday September 21st, 2026 we had our monthly Fire training. Training was on ventilation and ladders. With using the roof simulator that we have on our training grounds, members can train on proper ways to vent the roof. Members went through how to move and place ladders on a building and discussed where and why they should have them on certain area of the structure. Members also went over proper maintenance of the saws to make sure our equipment is ready to go at all times.

Events:

September 12th Weiner & Kraut – Public education and recruitment at the four corners.
September 12th Weiner Parade
September 4th and 11th standby at the Varsity football games
September 9th vitals at the library
September 25th Fill the squad winner for a firetruck ride to school

Other training/courses:

One member started Advanced EMT course
Two members started ICS 300 classes
Two members started Firefighter II course
Two members started Emergency Service Instructor I course
September 12th, we had one member go to Watertown for a live burn training

Upcoming Events:

Fire Prevention Week October 4th to 10th

Updates:

The aerial apparatus was approved by the City Council to purchase a new aerial apparatus.

Sincerely,

Lieutenant Jason Butzine
Waterloo Fire Rescue
900 Industrial Lane
Waterloo WI 53594
920-478-2535
1lt@waterloowi.us

Karl Junginger Memorial Library / Mayor/Council/Board Report - September 2026

SEPTEMBER Monthly Statistics		JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Library Card Holders	2025	2301	2315	2317	2330	2353	2400	2422	2432	2439	2446	2460	2457
	2026	2465	2365	2377	2388	2388	2423	2451	2459	2480			
	% of Change	7.13%	2.16%	2.59%	2.49%	1.46%	0.96%	1.20%	1.11%	1.68%			
NEW Library Card Holders	NEW STATS 2025	13	18	20	25	30	47	24	14	12	21	16	6
	2026	12	8	17	13	6	34	16	30	19			
	% of Change	-7.69%	-55.56%	-15.00%	-48.00%	-80.00%	-27.66%	-33.33%	114.29%	58.33%			
Checkouts (Circulation)	2025	4662	4182	4539	4122	4134	6254	6777	4945	4562	4401	3783	4206
	2026	4616	4470	4379	4021	3730	5948	5747	4892	3902			
	% of Change	-0.99%	6.89%	-3.53%	-2.45%	-9.77%	-4.89%	-15.20%	-1.07%	-14.47%			
eBook/Audio Checkouts (Circulation)	2025	868	856	840	909	935	950	1029	1041	1036	1111	1045	976
	2026	1081	963	1069	1106	928	968	1079	1034	1009			
	% of Change	24.54%	12.50%	27.26%	21.67%	-0.75%	1.89%	4.86%	-0.67%	-2.61%			
Library Visits	2025	1956	1970	2384	2280	2387	3002	2997	2142	2048	2037	1854	1790
	2026	1785	2021	2231	2129	2140	2745	2869	1942	2013			
	% of Change	-8.74%	2.59%	-6.42%	-6.62%	-10.35%	-8.56%	-4.27%	-9.34%	-1.71%			
Meeting Room Use BY PUBLIC Community & Conference	2025	9	17	20	18	9	13	13	18	8	11	9	10
	2026	20	17	18	18	12	14	14	22	22			
	% of Change	122.22%	0.00%	-10.00%	0.00%	33.33%	7.69%	7.69%	22.22%	175.00%			
Public Computer Use	2025	77	73	105	100	108	97	80	72	75	80	80	86
	2026	85	98	90	95	59	78	76	70	99			
	% of Change	10.39%	34.25%	-14.29%	-5.00%	-45.37%	-19.59%	-5.00%	-2.78%	32.00%			
WiFi Use	2025	230	232	200	217	202	209	202	179	190	179	171	119
	2026	134	150	152	195	160	192	175	171	191			
	% of Change	-41.74%	-35.34%	-24.00%	-10.14%	-20.79%	-8.13%	-13.37%	-4.47%	0.53%			
Outreach to local schools, daycares, & residents Checkouts	2025	114	186	131	139	109	83	50	80	78	63	62	213
	2026	62	209	63	99	123	66	49	64	82			
	% of Change	-45.61%	12.37%	-51.91%	-28.78%	12.84%	-20.48%	-2.00%	-20.00%	5.13%			
Adult Number of Programs	2025	15	14	18	15	15	16	18	17	14	16	19	15
	2026	18	19	16	15	16	19	14	17	15			
	% of Change	20.00%	35.71%	-11.11%	0.00%	6.67%	18.75%	-22.22%	0.00%	7.14%			
Adult Attendance	2025	197	103	188	119	197	261	153	117	79	196	116	100
	2026	188	136	109	119	164	281	85	97	103			
	% of Change	-4.57%	32.04%	-42.02%	0.00%	-16.75%	7.66%	-44.44%	-17.09%	30.38%			
Teen (12-18) Number of programs	2025	4	3	3	1	0	7	10	1	2	3	3	2
	2026	3	3	2	2	2	6	10	3	2			
	% of Change	-25.00%	0.00%	-33.33%	100.00%	200.00%	-14.29%	0.00%	200.00%	0.00%			
Attendance	2025	21	10	24	24	0	185	99	36	36	41	32	24
	2026	52	50	47	28	47	167	139	46	43			
	% of Change	52.38%	400.00%	95.83%	16.67%	4700.00%	-9.73%	40.40%	27.78%	19.44%			
Children's Number of programs	2025	12	14	12	17	13	19	28	12	14	16	13	13
	2026	11	11	8	9	7	15	20	10	9			
	% of Change	-8.33%	-21.43%	-33.33%	-47.06%	-46.15%	-21.05%	-28.57%	-16.67%	-35.71%			
Attendance	2025	286	254	267	281	244	1044	1064	302	263	395	278	247
	2026	323	270	242	265	230	975	1097	218	242			
	% of Change	12.94%	6.30%	-9.36%	-5.69%	-5.74%	-6.61%	3.10%	-27.81%	-7.98%			
GENERAL ALL AGE PROGRAMS Number of Programs	NEW 2025	1	1	1	4	4	4	4	1	2	3	2	2
	2026	1	1	3	3	3	5	4	1	2			
	% of Change	0.00%	0.00%	200.00%	-94.23%	-25.00%	25.00%	0.00%	0.00%	0.00%			
Attendance	NEW 2025	69	67	84	342	699	671	185	97	133	254	121	227
	2026	122	70	250	140	697	615	132	75	159			
	% of Change	76.81%	4.48%	197.62%	-59.06%	-0.29%	-8.35%	-28.65%	-22.68%	19.55%			

Karl Junginger Memorial Library
Board of Trustees Meeting Minutes
September 23, 2026 @ 5:30 pm

- I. Call to Order & Introductions
The meeting was called to order at 5:32 p.m. Present: Art Biermeier, Diane Graff, Tracy Grant, Claire Jones, Leslie Fugate, Susan McDermott, and Kelli Mountford.
- II. Approval of agenda
The agenda was approved as written
- III. Approval of open minutes from August 24, 2026.
Grant moved to approve the August 2026 minutes. McDermott seconded. The motion passed unanimously.
- IV. Correspondence, Appearance, Public Comments – Appreciation letter for library staff,
“All of our guests, both those from Waterloo and other states, commented on how wonderful the facility was. The library and its staff are a great asset to the City of Waterloo.” -Carita Twinem
- V. Director’s Report
- VI. Unfinished Business
 - A. **Financial monthly report for August 2026 - Action**
Fugate moved to table the August 2026 monthly invoices because the City had not completed them as yet. Jones seconded. The motion passed unanimously.
 - B. **Budget 2027 – Informational**
 - C. **Job Description, “Director” – Action**
Grant moved to approve the Director job description with the corrections and updated information. McDermott seconded. The motion passed unanimously.
 - D. **Policy 510 Unattended Children – Action**
Biermeier moved to approve the reworded Policy 510 Unattended Children. Fugate seconded. The motion passed unanimously.
 - E. **Bridges Trustee Appreciation Night (9/29) – Informational**
- VII. New Business
 - A. **Closing Early on Thursday, 10/1 – Action**
McDermott moved to close the library early on Thursday, October 1st at 5 pm due to the Homecoming parade beginning at 6 on. Grant seconded. The motion passed unanimously.

- B. ***Exemption from County Library Tax – Informational***
- C. ***Karen Holley Estate donation – Informational***
- D. ***Policy 406 Purchasing Policy – Informational***
- E. ***Review and Discuss Library Board Trustee Handbook Chapter 5 “Hiring a Library Director” – Informational***

- VIII. Future agenda items – Budget 2026/2027, Monthly finance August & September, Policy 406, November meeting date Tuesday, 11/17/2026 or Tuesday, 11/24/2026
- IX. Date, place, and time of the next regular meeting: **Wednesday, October 30 at 5:30 p.m.** in the Hyer Conference Room
- X. Adjournment
Cummings moved to adjourn at 6:55 p.m. Jones seconded. The motion passed unanimously.

Respectfully submitted
Kelli Mountford, Library Director





136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

ORDINANCE #2026-11
An Ordinance Amending Section §350-7-B (17) PARKING RESTRICTIONS

The Common Council of the City of Waterloo, Wisconsin do ordain as follows:

Section 1: § 350-7 Parking Restrictions
[Amended by Ord. No. 88-2]

is hereby amended as follows:

- B. Parking on certain streets prohibited. Unless specifically otherwise provided, no person shall park a vehicle at any time upon the following streets or portions thereof:
- (17) On the west side of Jefferson Street, from East Madison Street south to its intersection with ~~Polk Street.~~
Leschinger Street.

Section 2: This ordinance shall take effect and be in force after its passage and publication in a manner provided for by law.

Acted on and adopted at a result meeting of the Common Council on October 1, 2026.

CITY OF WATERLOO

Jenifer Quimby, Mayor

Attest: _____
Lucy Peterson, City Clerk/Deputy Treasurer

Date Adopted:

Date Published:



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RESOLUTION #2026-34

A RESOLUTION AMENDING THE EMPLOYEE HANDBOOK REGARDING LEAVE PAYOUTS, FORFEITURES, AND BALANCES UPON SEPARATION FROM EMPLOYMENT, INCLUDING INTRA-MUNICIPAL TRANSITIONS TO RATEPAYER-FUNDED ENTERPRISE ACCOUNTS.

WHEREAS, the City of Waterloo grants certain municipal employees front-loaded annual vacation allotments on January 1st of each calendar year; and

WHEREAS, the Municipal Utility and other enterprise operations of the City are funded independently through dedicated utility ratepayers and user fees, rather than the general tax levy; and

WHEREAS, the Common Council seeks to establish a uniform policy governing leave balances upon separation from employment, including separation for private-sector employment, employment with another public agency, retirement, or transition to a separate ratepayer-funded enterprise account.

NOW, THEREFORE, BE IT RESOLVED, by the City Council, the Employee Handbook is amended to create section 7.20 as follows:

A. Scope and Definition of Separation of Employment

This section applies to all separations from employment with a general municipal department. For purposes of this section "separation from employment" includes, but is not limited to:

1. Voluntary resignation to accept employment in the private sector or with an outside public agency.
2. Involuntary termination, discharge, or layoff.
3. Retirement.
4. An internal transition, transfer, or hire into a separate municipal enterprise account, board, or commission, including the Municipal Utility, that operates under an independent budgetary, payroll, or ratepayer structure.

B. Proration and Payout of Front-Loaded Leave

Upon separation from employment in good standing, including a voluntary separation with at least fourteen (14) calendar days' written notice, an employee's front-loaded vacation or Paid Time Off (PTO) allotment shall be audited and prorated to reflect only the hours earned during that calendar year.

1. **Calculation of Earned Leave:** Earned leave shall be calculated by dividing the total annual front-loaded allotment by twelve (12) and multiplying the result by the number of full calendar months worked in the calendar year through the effective date of separation.
2. **Lump-Sum Payout:** Earned, unused vacation hours shall be paid as a lump-sum amount calculated at the employee's final regular rate of pay and issued on the employee's final paycheck from the separating department.

C. Overuse and Wage Deductions (Clawback)

If an employee separates from employment after using more front-loaded vacation or PTO hours than earned under the proration calculation in Section II, the excess hours shall constitute an advanced wage debt owed to the City.

1. **Mandatory Recovery:** The City is authorized and directed to deduct the gross cash value of the overused leave hours from the employee's final paycheck, to the extent permitted by applicable law, regardless of the employee's destination employment or internal transition status.

D. Absolute Forfeiture of Sick Leave

1. Legislative Findings

- **Insurance, Not Deferred Compensation:** The Common Council declares that sick leave is a conditional health and wellness benefit, and a form of short-term income protection, intended solely to protect employees from loss of income during periods of personal illness or injury. Sick leave is not deferred compensation and does not constitute a vested wage asset earned for services rendered.
- **Enterprise Account Protection:** Because the Municipal Utility and other enterprise operations are funded through independent ratepayer or user-fee structures, transfer of accumulated sick leave liabilities from general tax-funded departments would impose liabilities on ratepayers for costs incurred outside the enterprise account.
- **Fiscal Uniformity Across All Job Types:** To maintain uniform treatment, an employee transitioning internally to a ratepayer-funded utility or enterprise account shall be treated in the same manner as an employee separating for employment with an outside private or public employer. Liquidation or transfer of sick leave upon mid-career separation would create unbudgeted and unfunded liabilities.

2. Forfeiture Rule

Any employee separating from employment, including an employee moving to a utility or separate enterprise account, shall forfeit all accumulated, unused sick leave effective at 11:59 p.m. on the employee's final day in the current position. Forfeited sick leave has no cash value, shall not be paid as a lump-sum amount, and shall not be transferred to or recognized by any receiving utility, enterprise account, or outside employer.

3. Retirement Exception

The forfeiture rule does not apply to an employee who immediately retires under the Wisconsin Retirement System (WRS) and qualifies for any sick-leave-to-health-insurance conversion program authorized under a separate City retirement ordinance or policy.

E. Balance and Accrual Reset for Internal Enterprise Transitions

An employee transitioning from a general municipal department to a ratepayer-funded utility or enterprise account shall be treated as a new hire for leave-benefit purposes.

1. **Leave Balance Reset:** The transitioning employee shall begin employment in the utility or enterprise account with a zero (0) hour balance for all categories of leave.
2. **Accrual Schedule Reset:** The employee's monthly or annual leave accrual rate in the utility or enterprise account shall be established at the introductory "Year 1" level specified in the receiving entity's personnel handbook, unless a different accrual baseline is expressly authorized in writing in the employee's offer letter or employment contract.

F. Administration and Implementation

The City Clerk, Treasurer, Human Resources designee, or other authorized official shall audit applicable leave balances, calculate prorated earned leave, determine any overuse amount, and coordinate any final payout or authorized deduction in accordance with this section.

G. Severability

If any provision of this section is declared invalid or unenforceable by a court of competent jurisdiction, the remaining provisions shall remain in full force and effect.

PASSES AND ADOPTED this 15th day of October 2026

City of Waterloo

Signed: _____
Jenifer Quimby, Mayor

Attest: _____
Lucy Peterson, City Clerk/Deputy Treasurer

Sponsor(s): Finance, Insurance, & Personnel Committee



136 North Monroe Street
Waterloo, Wisconsin 53594-1198
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www.waterloowi.us

RESOLUTION # 2026 – 56

**A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A DONATION TO THE PARKS DEPARTMENT
FOR THE C.W. PARKER CAROUSEL**

WHEREAS, the City of Waterloo, Wisconsin, recognizes the importance of maintaining, preserving, and enhancing community parks and recreational facilities for the benefit and enjoyment of its residents and visitors; and

WHEREAS, the C.W. Parker Carousel is a significant community asset and historical attraction within the City of Waterloo; and

WHEREAS, the City of Waterloo has been offered a generous donation in the amount of \$125,683.54 from the Karen K. Holley Estate for the benefit of the C.W. Parker Carousel and the City of Waterloo Parks Department; and

WHEREAS, the donation is intended to support the preservation, maintenance, restoration, improvement, operation, or other appropriate needs associated with the C.W. Parker Carousel; and

WHEREAS, the City of Waterloo Donation Policy, Sections 13.3.3 and 13.4, provides procedures and requirements for the acceptance and administration of donations made to the City; and

WHEREAS, the City Council finds that acceptance of this donation is in the best interest of the City of Waterloo and its residents and is consistent with the City's Donation Policy;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Waterloo, Wisconsin, that the City hereby accepts the donation of \$125,683.54 from the Karen K. Holley Estate for the benefit of the City of Waterloo Parks Department and specifically for the C.W. Parker Carousel, subject to the applicable provisions of City of Waterloo Donation Policy Sections 13.3.3 and 13.4.

BE IT FURTHER RESOLVED, that the Deputy Clerk/Treasurer, Parks Department, and Parks Coordinator are hereby authorized to take all necessary actions to receive, account for, and administer the donated funds in accordance with City policy, applicable municipal accounting requirements, and the intended purpose of the donation.

BE IT FURTHER RESOLVED, that the donated funds shall be maintained and expended in accordance with the City's financial policies and applicable laws, with expenditures related to the C.W. Parker Carousel subject to the normal approval and purchasing procedures of the City of Waterloo.

BE IT FINALLY RESOLVED, that the City of Waterloo Common Council expresses its sincere appreciation to the Karen K. Holley Estate for this generous contribution and its support of the C.W. Parker Carousel and the Waterloo community.

PASSES AND ADOPTED this 15th day of October 2026

City of Waterloo

Signed: _____
Jenifer Quimby, Mayor

Attest: _____
Lucy Peterson, City Clerk/Deputy Treasurer

Sponsor(s): Parks Commission



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RESOLUTION # 2026 – 57

A RESOLUTION APPROVING A STREET OVERLAY PROJECT ON GREGOR STREET FROM TREMAINE LANE TO THE STREET TERMINUS, UTILIZING FUNDS FROM THE CHIP SEALING FUND AND PARKING LOT MAINTENANCE FUND, WITH WORK TO BE PERFORMED BY THE JEFFERSON COUNTY HIGHWAY DEPARTMENT

WHEREAS, the City of Waterloo, Wisconsin, recognizes the importance of maintaining and improving city streets to ensure safe and reliable transportation for residents and visitors; and

WHEREAS, a section of Gregor Street, extending from Tremaine Lane to the street terminus, has been identified for an asphalt overlay project to improve the roadway surface and extend the useful life of the street; and

WHEREAS, the City of Waterloo desires to utilize available funds from the City's Chip Sealing Fund and Parking Lot Maintenance Fund to pay for the cost of the project; and

WHEREAS, the Jefferson County Highway Department has been identified to perform the necessary work associated with the street overlay project at the cost of \$10,306.22; and

WHEREAS, the City Council finds that completing this project is in the best interest of the City and its residents by maintaining and improving existing public infrastructure.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Waterloo, Wisconsin, as follows:

1. **Project Approval.** The Common Council hereby approves an asphalt overlay project on the section of Gregor Street extending from Tremaine Lane to the street terminus.
2. **Funding Authorization.** The cost of the project shall be paid using available funds from the City's Chip Sealing Fund and Parking Lot Maintenance Fund, with expenditures allocated between the funds as determined by the City Treasurer and/or appropriate City staff, consistent with applicable budgetary and accounting requirements.
3. **Work to Be Performed.** The Jefferson County Highway Department is authorized to perform the work necessary to complete the approved street overlay project in the amount of \$10,306.22.
4. **Administrative Authorization.** The Department of Public Works Supervisor and other appropriate City officials are authorized to coordinate with the Jefferson County Highway Department and take the necessary administrative actions to implement this resolution.
5. **Effective Date.** This resolution shall take effect immediately upon its adoption by the Common Council of the City of Waterloo, Wisconsin.

PASSES AND ADOPTED this 15th day of October 2026

City of Waterloo

Signed: _____
Jenifer Quimby, Mayor

Attest: _____
Lucy Peterson, City Clerk/Deputy Treasurer

Sponsor(s): Department of Public Works



Jefferson County Highway Department

City Of Waterloo

Gregor St 10/1/26

Jefferson County Highway would mill 3 joints in existing asphalt. Wedge in any low spots. Overlay entire roadway, 220' X 18', 2" thick with 4LT asphalt.

Estimated Cost- \$10,306.22



136 North Monroe Street
Waterloo, Wisconsin 53594-1198
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www.waterloowi.us

RESOLUTION #2026-58

**Establishing A 2026 Municipal Vehicle Registration Fee Status
Per Adopted Ordinance #2019-08**

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

WHEREAS, Ordinance 2019-08 directs the City Council to annually establish a Municipal Vehicle Registration fee status for the coming calendar year, and;

WHEREAS, the Clerk/Treasurer's office has presented a revenue summary as part of this recurring resolution.

THEREFORE BE IT RESOLVED, by the City of Waterloo Common Council that it sets the 2027 fee status as follows:

- ☐ Maintain a \$15 annual registration fee.
- ☐ Modify the existing fee: _____
- ☐ Rescind this fee.

PASSES AND ADOPTED this 15th day of October 2026

City of Waterloo

Signed: _____
Jenifer Quimby, Mayor

Attest: _____
Lucy Peterson, City Clerk/Deputy Treasurer

Sponsor(s): Finance, Insurance, & Personnel Committee



136 North Monroe Street
Waterloo, Wisconsin 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021
www.waterloowi.us

RESOLUTION #2026-59

RESOLUTION REQUESTING EXEMPTION FROM COUNTY LIBRARY TAX

WHEREAS, the Jefferson County Board has established a county library service and levies a county library tax as authorized under Section 43.57 (3) of the Wisconsin Statutes, and

WHEREAS, Section 43.64 (2) (b) of the Wisconsin Statutes provides that a village or city is exempt from the county library tax if it levies a tax for public library service and appropriates and expends for a library fund as defined by s.43.52 (1) during the year for which the county tax levy is made a sum at least equal to the county library tax rate in the prior year multiplied by the equalized valuation of the property in the city or village for the current year, and

WHEREAS, the City of Waterloo will, in 2027, appropriate and expend an amount in excess of that calculated above,

NOW THEREFORE BE IT RESOLVED, that the City of Waterloo hereby requests of the Jefferson County Board of Supervisors that the City of Waterloo be exempted from the payment of any tax for the support of the County Library Service as provided in Section 43.64 (2).

BE IT FURTHER RESOLVED, that copies of this resolution will be forwarded by the city/village clerk to the following parties:

ADMINISTRATOR
Jefferson County Library Council
Dwight Foster Public Library
209 Merchants Avenue
Fort Atkinson, WI 53538

COUNTY CLERK
311 S. Center Street, Room C2045
Jefferson, WI 53549

Fiscal Note:

Estimated Municipal 2027 Library Appropriation \$208,000

PASSES AND ADOPTED this 15th day of October 2026

Signed: _____
Jenifer Quimby, Mayor

Attest: _____
Lucy Peterson, City Clerk/Deputy Treasurer

Sponsor(s): Finance, Insurance, & Personnel Committee

Contractor's Application for Payment

Owner: <u>Waterloo Utilities</u>	Owner's Project No.: _____
Engineer: <u>Town & Country Engineering</u>	Engineer's Project No.: <u>WW-62</u>
Contractor: <u>Portzen</u>	Contractor's Project No.: <u>23-04</u>
Project: <u>2023 Water and Wastewater Improvements</u>	
Contract: <u>Wastewater Treatment Facility and Water Booster Station</u>	
Application No.: <u>36</u> Application Date: <u>9/30/2026</u>	
Application Period: From <u>7/2/2026</u> to <u>9/25/2026</u>	

1. Original Contract Price	\$ 22,221,337.75
2. Net change by Change Orders	\$ 815,416.00
3. Current Contract Price (Line 1 + Line 2)	\$ 23,036,753.75
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 23,036,753.75
5. Retainage	
a. <u>0.0%</u> X <u>\$ 23,036,753.75</u> Work Completed	\$ -
b. <u>5%</u> X <u>\$ -</u> Stored Materials	\$ -
c. Total Retainage (Line 5.a + Line 5.b)	\$ -
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 23,036,753.75
7. Less previous payments (Line 6 from prior application)	\$ 22,719,476.55
8. Amount due this application	\$ 317,277.20
9. Balance to finish, including retainage (Line 3 - Line 4)	\$ -

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: <u>Portzen Construction Inc.</u>	
Signature: 	Date: <u>9/30/2026</u>

Recommended by Engineer	Approved by Owner
By: 	By: _____
Title: <u>Project Engineer</u>	Title: _____
Date: <u>10/5/2026</u>	Date: _____
Approved by Funding Agency	
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

Progress Estimate - Lump Sum Work
Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:		36	Application Period:		From	07/02/26	to	09/25/26	Application Date:		09/24/26
A	B		C	D	E	F	G	H	I		
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)			
			(D + E) From Previous Application (\$)	This Period (\$)							
Original Contract											
1	GENERAL REQUIREMENTS					-					
2	Bonds	\$ 111,350.00	111,350.00			111,350.00	100%			-	
3	Mobilization	\$ 180,698.00	180,698.00			180,698.00	100%			-	
4	Project Management	\$ 466,830.00	466,830.00			466,830.00	100%			-	
5	Project Management Software	\$ 27,562.00	27,562.00			27,562.00	100%			-	
6	Temporary Construction Fence	\$ 20,000.00	20,000.00			20,000.00	100%			-	
7	Port-a-potty rental	\$ 12,812.00	12,812.00			12,812.00	100%			-	
8	Job trailer	\$ 17,325.00	17,325.00			17,325.00	100%			-	
9	Trash Disposal	\$ 31,500.00	31,500.00			31,500.00	100%			-	
10	Safety	\$ 15,750.00	15,750.00			15,750.00	100%			-	
11	Survey & Staking	\$ 10,500.00	10,500.00			10,500.00	100%			-	
12	Concrete Testing	\$ 26,250.00	26,250.00			26,250.00	100%			-	
13	Project Sign	\$ 1,575.00	1,575.00			1,575.00	100%			-	
14	Lodging	\$ 196,350.00	196,350.00			196,350.00	100%			-	
15	Temp. Utilities	\$ 105,000.00	105,000.00			105,000.00	100%			-	
16	Cleaning Site and Building	\$ 45,990.00	45,990.00			45,990.00	100%			-	
17	Equipment Rental	\$ 175,600.00	175,600.00			175,600.00	100%			-	
18	SITEWORK					-				-	
19	Selective Demolition	\$ 241,105.00	241,105.00			241,105.00	100%			-	
20	Site Demo	\$ 114,251.00	114,251.00			114,251.00	100%			-	
21	Erosion Control	\$ 5,250.00	5,250.00			5,250.00	100%			-	
22	Rammed Aggregate Piers	\$ 109,605.00	109,605.00			109,605.00	100%			-	
23	Paving Prep	\$ 182,735.00	182,735.00			182,735.00	100%			-	
24	Asphalt Paving	\$ 171,308.00	171,308.00			171,308.00	100%			-	
25	Concrete Paving	\$ 155,770.00	155,770.00			155,770.00	100%			-	
26	Site Furnishings	\$ 3,150.00	3,150.00			3,150.00	100%			-	
27	Temp Roads	\$ 7,875.00	7,875.00			7,875.00	100%			-	
28	Rough Grading	\$ 159,886.00	159,886.00			159,886.00	100%			-	
29	Building Excavation and Backfill	\$ 190,756.00	190,756.00			190,756.00	100%			-	
30	Sanitary Systems	\$ 1,515,690.00	1,515,690.00			1,515,690.00	100%			-	
31	Storm Systems	\$ 121,166.00	121,166.00			121,166.00	100%			-	
32	Water Systems	\$ 214,044.00	214,044.00			214,044.00	100%			-	
33	Site Air Piping	\$ 245,980.00	245,980.00			245,980.00	100%			-	
34	Landscaping WWTF	\$ 46,550.00	46,550.00			46,550.00	100%			-	
35	CONCRETE					-				-	
36	Concrete	\$ 938,579.00	938,579.00			938,579.00	100%			-	
37	Precast Concrete	\$ 41,583.00	41,583.00			41,583.00	100%			-	
38	MASONRY					-				-	
39	Masonry Materials ST 10	\$ 155,608.00	155,608.00			155,608.00	100%			-	
40	Masonry Labor ST10	\$ 301,146.00	301,146.00			301,146.00	100%			-	
41	Masonry Materials ST 25	\$ 93,952.00	93,952.00			93,952.00	100%			-	
42	Masonry Labor ST25	\$ 156,675.00	156,675.00			156,675.00	100%			-	
43	Masonry Materials ST 50	\$ 8,515.00	8,515.00			8,515.00	100%			-	
44	Masonry Labor ST50	\$ 19,753.00	19,753.00			19,753.00	100%			-	
45	Masonry Materials ST 55	\$ 44,533.00	44,533.00			44,533.00	100%			-	
46	Masonry Labor ST55	\$ 75,320.00	75,320.00			75,320.00	100%			-	
47	METALS					-				-	
48	Structural Steel Framing	\$ 24,267.00	24,267.00			24,267.00	100%			-	
49	Metal Fabrications	\$ 110,144.00	110,144.00			110,144.00	100%			-	
50	Guard & Hand Rail	\$ 170,313.00	170,313.00			170,313.00	100%			-	

Progress Estimate - Lump Sum Work
Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:	36	Application Period:	From	07/02/26	to	09/25/26	Application Date:	09/24/26
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
51	Bar Grating	\$ 384,672.00	384,672.00			384,672.00	100%	-
52	Labor to install	\$ 229,145.00	229,145.00			229,145.00	100%	-
53	Access Hatches	\$ 12,600.00	12,600.00			12,600.00	100%	-
54	CARPENTRY					-		-
55	Trusses	\$ 39,108.00	39,108.00			39,108.00	100%	-
56	Truss Labor	\$ 22,460.00	22,460.00			22,460.00	100%	-
57	Rough Carpentry	\$ 130,546.00	130,546.00			130,546.00	100%	-
58	Finish Carentry	\$ 5,386.00	5,386.00			5,386.00	100%	-
59	THERMAL & MOISTURE					-		-
60	Dampproofing & Joint Sealants	\$ 78,250.00	78,250.00			78,250.00	100%	-
61	Thermal Insulation	\$ 21,854.00	21,854.00			21,854.00	100%	-
62	Weather barrier	\$ 5,250.00	5,250.00			5,250.00	100%	-
63	ST 10 Roofing Materials	\$ 117,398.00	117,398.00			117,398.00	100%	-
64	ST 10 Roofing Labor	\$ 63,361.00	63,361.00			63,361.00	100%	-
65	ST 25 Roofing Materials	\$ 23,610.00	23,610.00			23,610.00	100%	-
66	ST 25 Roofing Labor	\$ 14,857.00	14,857.00			14,857.00	100%	-
67	ST 35 Roofing Materials	\$ 7,954.00	7,954.00			7,954.00	100%	-
68	ST 35 Roofing Labor	\$ 3,512.00	3,512.00			3,512.00	100%	-
69	ST 50 Roofing Materials	\$ 41,764.00	41,764.00			41,764.00	100%	-
70	ST 50 Roofing Labor	\$ 17,556.00	17,556.00			17,556.00	100%	-
71	ST 55 Roofing Materials	\$ 21,510.00	21,510.00			21,510.00	100%	-
72	ST 55 Roofing Labor	\$ 12,755.00	12,755.00			12,755.00	100%	-
73	DOORS & WINDOWS					-		-
74	Structure 10 Doors, Frames & Hardware	\$ 46,925.00	46,925.00			46,925.00	100%	-
75	Structure 25 Doors, Frames & Hardware	\$ 11,887.00	11,887.00			11,887.00	100%	-
76	Structure 35 Doors, Frames & Hardware	\$ 9,161.00	9,161.00			9,161.00	100%	-
77	Structure 50 Doors, Frames & Hardware	\$ 25,080.00	25,080.00			25,080.00	100%	-
78	Structure 55 Doors, Frames & Hardware	\$ 5,863.00	5,863.00			5,863.00	100%	-
79	Labor to install	\$ 35,140.00	35,140.00			35,140.00	100%	-
80	Sectional Overhead Doors	\$ 62,450.00	62,450.00			62,450.00	100%	-
81	Aluminum Windows and Galzing	\$ 21,169.00	21,169.00			21,169.00	100%	-
82	Aluminum Access Doors	\$ 14,490.00	14,490.00			14,490.00	100%	-
83	Attic Access	\$ 5,250.00	5,250.00			5,250.00	100%	-
84	FINISHES					-		-
85	Gyp Wall Board Assemblies	\$ 36,414.00	36,414.00			36,414.00	100%	-
86	Acoustical Ceilings	\$ 15,015.00	15,015.00			15,015.00	100%	-
87	Quarry Tile	\$ 72,420.00	72,420.00			72,420.00	100%	-
88	Vinyl Wall Base	\$ 693.00	693.00			693.00	100%	-
89	Painting	\$ 469,740.00	469,740.00			469,740.00	100%	-
90	SPECIALTIES	\$ 13,681.00	13,681.00			13,681.00	100%	-
91	FURNISHINGS					-		-
92	Plastic Laminate Casework	\$ 5,250.00	5,250.00			5,250.00	100%	-
93	Labor to install casework	\$ 2,194.00	2,194.00			2,194.00	100%	-
94	Laboratory Casework	\$ 67,568.00	67,568.00			67,568.00	100%	-
95	Labor to install casework	\$ 9,118.00	9,118.00			9,118.00	100%	-
96	Engineering for Casework	\$ 2,100.00	2,100.00			2,100.00	100%	-
97	MECHANICAL					-		-
98	Plumbing & Process Project Management	\$ 126,000.00	126,000.00			126,000.00	100%	-
99	STRUCTURE 10:					-		-
100	Plumbing/Hydronics Materials and Equipment	\$ 136,500.00	136,500.00			136,500.00	100%	-
101	Plumbing/Hydronics Labor	\$ 262,500.00	262,500.00			262,500.00	100%	-

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:	36	Application Period:	From	07/02/26	to	09/25/26	Application Date:	09/24/26
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
102	Plumbing Insulation Materials	\$ 6,898.00	6,898.00			6,898.00	100%	-
103	Plumbing Insulation Labor	\$ 5,515.00	5,515.00			5,515.00	100%	-
104	Excavation	\$ 11,550.00	11,550.00			11,550.00	100%	-
105	HVAC Equipment	\$ 312,841.00	312,841.00			312,841.00	100%	-
106	HVAC Sheetmetal	\$ 61,950.00	61,950.00			61,950.00	100%	-
107	HVAC Vent, Stands	\$ 6,720.00	6,720.00			6,720.00	100%	-
108	HVAC Misc. Materials	\$ 5,775.00	5,775.00			5,775.00	100%	-
109	HVAC Equipment Rental	\$ 9,450.00	9,450.00			9,450.00	100%	-
110	HVAC Labor	\$ 130,218.00	130,218.00			130,218.00	100%	-
111	HVAC Management	\$ 5,250.00	5,250.00			5,250.00	100%	-
112	HVAC Test and Balance	\$ 10,080.00	10,080.00			10,080.00	100%	-
113	HVAC Controls	\$ 168,000.00	168,000.00			168,000.00	100%	-
114	HVAC Submittals, Pre-Con and Mobilization	\$ 71,720.00	71,720.00			71,720.00	100%	-
115	HVAC Insulation Materials	\$ 16,810.00	16,810.00			16,810.00	100%	-
116	HVAC Insulation Labor	\$ 13,844.00	13,844.00			13,844.00	100%	-
117	STRUCTURE 20					-		-
188	Process Materials	\$ 42,000.00	42,000.00			42,000.00	100%	-
119	Process Labor	\$ 37,800.00	37,800.00			37,800.00	100%	-
120	STRUCTURE 25:					-		-
121	Plumbing/Process Materials	\$ 36,750.00	36,750.00			36,750.00	100%	-
122	Plumbing/Process Labor	\$ 49,350.00	49,350.00			49,350.00	100%	-
123	Plumbing Insulation Material	\$ 3,555.00	3,555.00			3,555.00	100%	-
124	Plumbing Insulation Labor	\$ 2,703.00	2,703.00			2,703.00	100%	-
125	HVAC Sheet Metal	\$ 15,750.00	15,750.00			15,750.00	100%	-
126	HVAC Vent, Stands	\$ 4,200.00	4,200.00			4,200.00	100%	-
127	HVAC Misc. Materials	\$ 3,150.00	3,150.00			3,150.00	100%	-
128	HVAC Equipment Rental	\$ 4,200.00	4,200.00			4,200.00	100%	-
129	HVAC Labor	\$ 36,267.00	36,267.00			36,267.00	100%	-
130	HVAC Management	\$ 2,625.00	2,625.00			2,625.00	100%	-
131	HVAC Insulation Materials	\$ 2,241.00	2,241.00			2,241.00	100%	-
132	HVAC Insulation Labor	\$ 1,839.00	1,839.00			1,839.00	100%	-
133	STRUCTURE 30					-		-
134	Process Materials	\$ 89,250.00	89,250.00			89,250.00	100%	-
135	Process Labor	\$ 140,700.00	140,700.00			140,700.00	100%	-
136	STRUCTURE 35:					-		-
137	Plumbing/ Process Materials	\$ 5,250.00	5,250.00			5,250.00	100%	-
138	Plumbing/Process Labor	\$ 1,050.00	1,050.00			1,050.00	100%	-
139	HVAC Sheet Metal	\$ 5,250.00	5,250.00			5,250.00	100%	-
140	HVAC Misc. Materials	\$ 2,100.00	2,100.00			2,100.00	100%	-
141	HVAC Equipment Rental	\$ 2,100.00	2,100.00			2,100.00	100%	-
142	HVAC Labor	\$ 25,856.00	25,856.00			25,856.00	100%	-
143	HVAC Management	\$ 2,625.00	2,625.00			2,625.00	100%	-
144	HVAC Submittals, Pre-Con and Mobilization	\$ 6,300.00	6,300.00			6,300.00	100%	-
145	HVAC Insulation Materials	\$ 1,120.00	1,120.00			1,120.00	100%	-
146	HVAC Insulation Labor	\$ 975.00	975.00			975.00	100%	-
147	STRUCTURE 40					-		-
148	Process Materials	\$ 14,700.00	14,700.00			14,700.00	100%	-
149	Process Labor	\$ 30,450.00	30,450.00			30,450.00	100%	-
150	STRUCTURE 50:					-		-
151	Plumbing/Process Materials	\$ 299,250.00	299,250.00			299,250.00	100%	-
152	Plumbing/Process Labor	\$ 893,231.00	893,231.00			893,231.00	100%	-

Progress Estimate - Lump Sum Work
Contractor's Application for Payment

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Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
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			(D + E) From Previous Application (\$)	This Period (\$)				
153	Plumbing Insulation Material	\$ 2,440.00	2,440.00			2,440.00	100%	-
154	Plumbing Insulation Labor	\$ 1,730.00	1,730.00			1,730.00	100%	-
155	HVAC Sheet Metal	\$ 9,450.00	9,450.00			9,450.00	100%	-
156	HVAC Misc. Materials	\$ 9,923.00	9,923.00			9,923.00	100%	-
157	HVAC Equipment Rental	\$ 3,150.00	3,150.00			3,150.00	100%	-
158	HVAC Labor	\$ 64,776.00	64,776.00			64,776.00	100%	-
159	HVAC Management	\$ 2,625.00	2,625.00			2,625.00	100%	-
160	HVAC Submittals, Pre-Con and Mobilization	\$ 12,600.00	12,600.00			12,600.00	100%	-
161	HVAC Insulation Materials	\$ 1,120.00	1,120.00			1,120.00	100%	-
162	HVAC Insulation Labor	\$ 975.00	975.00			975.00	100%	-
163	STRUCTURE 55					-		-
164	Plumbing/Process Materials	\$ 168,000.00	168,000.00			168,000.00	100%	-
165	Plumbing/Process Labor	\$ 115,500.00	115,500.00			115,500.00	100%	-
166	Plumbing Insulation Materials	\$ 1,837.00	1,837.00			1,837.00	100%	-
167	Plumbing Insulation Labor	\$ 1,405.00	1,405.00			1,405.00	100%	-
168	HVAC Sheet Metal	\$ 12,600.00	12,600.00			12,600.00	100%	-
169	HVAC Vent, Stands	\$ 6,300.00	6,300.00			6,300.00	100%	-
170	HVAC Misc. Materials	\$ 2,362.00	2,362.00			2,362.00	100%	-
171	HVAC Equipment Rental	\$ 2,100.00	2,100.00			2,100.00	100%	-
172	HVAC Labor	\$ 25,331.00	25,331.00			25,331.00	100%	-
173	HVAC Management	\$ 2,625.00	2,625.00			2,625.00	100%	-
174	HVAC Submittals, Pre-Con and Mobilization	\$ 15,750.00	15,750.00			15,750.00	100%	-
175	HVAC Insulation Materials	\$ 1,120.00	1,120.00			1,120.00	100%	-
176	HVAC Insulation Labor	\$ 975.00	975.00			975.00	100%	-
177	STRUCTURE 60					-		-
178	Process Materials	\$ 55,650.00	55,650.00			55,650.00	100%	-
179	Process Labor	\$ 44,100.00	44,100.00			44,100.00	100%	-
180	STRUCTURE 70					-		-
181	Process Materials	\$ 44,100.00	44,100.00			44,100.00	100%	-
182	Process Labor	\$ 162,750.00	162,750.00			162,750.00	100%	-
183	STRUCTURE 75					-		-
184	Plumbing/Process Materials	\$ 31,415.00	31,415.00			31,415.00	100%	-
185	Plumbing/Process Labor	\$ 68,250.00	68,250.00			68,250.00	100%	-
186	Indian Hills Booster Station					-		-
187	Process Materials	\$ 1,260.00	1,260.00			1,260.00	100%	-
188	Process Labor	\$ 1,260.00	1,260.00			1,260.00	100%	-
189	ELECTRICAL					-		-
190	Mobilization	\$ 138,776.00	138,776.00			138,776.00	100%	-
191	Supervision	\$ 140,127.00	140,127.00			140,127.00	100%	-
192	Start-up & Commissioning	\$ 15,785.00	15,785.00			15,785.00	100%	-
193	Closeout Documents	\$ 12,050.00	6,025.00	6,025.00		12,050.00	100%	-
194	Demobilization	\$ 8,914.00	8,914.00			8,914.00	100%	-
195	General & Site					-		-
196	Temp Electric	\$ 34,643.00	34,643.00			34,643.00	100%	-
197	Electrical Labor	\$ 90,573.00	90,573.00			90,573.00	100%	-
198	Electrical Material	\$ 227,857.00	227,857.00			227,857.00	100%	-
199	Electrical Lighting and Labor	\$ 9,548.00	9,548.00			9,548.00	100%	-
200	Generator Install	\$ 19,960.00	19,960.00			19,960.00	100%	-
201	Demo	\$ 17,690.00	17,690.00			17,690.00	100%	-
202	Electrical Excavation & ductbank	\$ 95,592.00	95,592.00			95,592.00	100%	-
203	STR 10					-		-

Progress Estimate - Lump Sum Work
Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:	36	Application Period:	From	07/02/26	to	09/25/26	Application Date:	09/24/26
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
204	Temp Electric	\$ 17,326.00	17,326.00			17,326.00	100%	-
205	Electrical Raceway Material	\$ 107,165.00	107,165.00			107,165.00	100%	-
206	Electrical Raceway Labor	\$ 104,843.00	104,843.00			104,843.00	100%	-
207	Electrical Wire Material	\$ 18,490.00	18,490.00			18,490.00	100%	-
208	Electrical Wire Labor	\$ 25,925.00	25,925.00			25,925.00	100%	-
209	Electrical Labor - MCC, Gear & Equipment	\$ 9,806.00	9,806.00			9,806.00	100%	-
210	Electrical Lighting and Labor	\$ 62,270.00	62,270.00			62,270.00	100%	-
211	STR 20					-		-
212	Electrical Material	\$ 6,190.00	6,190.00			6,190.00	100%	-
213	Electrical Labor	\$ 6,160.00	6,160.00			6,160.00	100%	-
214	STR 25					-		-
215	Electrical Material	\$ 56,170.00	56,170.00			56,170.00	100%	-
216	Electrical Labor	\$ 56,725.00	56,725.00			56,725.00	100%	-
217	Electrical Lighting and Labor	\$ 24,694.00	24,694.00			24,694.00	100%	-
218	STR 30					-		-
219	Electrical Material	\$ 40,647.00	40,647.00			40,647.00	100%	-
220	Electrical Labor	\$ 41,110.00	41,110.00			41,110.00	100%	-
221	STR 35					-		-
222	Electrical Material	\$ 14,827.00	14,827.00			14,827.00	100%	-
223	Electrical Labor	\$ 23,100.00	23,100.00			23,100.00	100%	-
224	Electrical Lighting and Labor	\$ 9,190.00	9,190.00			9,190.00	100%	-
225	STR 40					-		-
226	Electrical Material	\$ 16,622.00	16,622.00			16,622.00	100%	-
227	Electrical Labor	\$ 14,581.00	14,581.00			14,581.00	100%	-
228	Electrical Lighting and Labor	\$ 12,091.00	12,091.00			12,091.00	100%	-
229	STR 50					-		-
230	Electrical Material	\$ 133,977.00	133,977.00			133,977.00	100%	-
231	Electrical Labor	\$ 112,934.00	112,934.00			112,934.00	100%	-
232	Electrical Lighting and Labor	\$ 52,589.00	52,589.00			52,589.00	100%	-
233	Electrical Labor - MCC, Gear & Equipment	\$ 13,705.00	13,705.00			13,705.00	100%	-
234	STR 55					-		-
235	Electrical Material	\$ 37,762.00	37,762.00			37,762.00	100%	-
236	Electrical Labor	\$ 53,015.00	53,015.00			53,015.00	100%	-
237	Electrical Lighting and Labor	\$ 8,388.00	8,388.00			8,388.00	100%	-
238	STR 60					-		-
239	Electrical Material	\$ 7,497.00	7,497.00			7,497.00	100%	-
240	Electrical Labor	\$ 12,235.00	12,235.00			12,235.00	100%	-
241	Electrical Lighting and Labor	\$ 2,910.00	2,910.00			2,910.00	100%	-
242	STR 70					-		-
243	Electrical Material	\$ 27,350.00	27,350.00			27,350.00	100%	-
244	Electrical Labor	\$ 19,915.00	19,915.00			19,915.00	100%	-
245	Electrical Lighting and Labor	\$ 30,410.00	30,410.00			30,410.00	100%	-
246	STR 75					-		-
247	Electrical Material	\$ 6,165.00	6,165.00			6,165.00	100%	-
248	Electrical Labor	\$ 5,893.00	5,893.00			5,893.00	100%	-
249	Electrical Lighting and Labor	\$ 6,666.00	6,666.00			6,666.00	100%	-
250	PROCESS INTERCONNECTIONS					-		-
251	Installation of Stop Plates and Logs	\$ 3,717.00	3,717.00			3,717.00	100%	-
252	Installation of Slide and Weir Gates	\$ 38,241.00	38,241.00			38,241.00	100%	-
253	Prefabricated Flumes	\$ 3,087.00	3,087.00			3,087.00	100%	-
254	Installation of Flumes	\$ 2,955.00	2,955.00			2,955.00	100%	-

Progress Estimate - Lump Sum Work
Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:	36	Application Period:	From	07/02/26	to	09/25/26	Application Date:	09/24/26
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
255	MATERIAL PROCESSING AND HANDLING EQUIPMENT					-		-
256	Cranes and Hoist	\$ 73,952.00	73,952.00			73,952.00	100%	-
257	Labor to install Cranes and Hoist	\$ 19,948.00	19,948.00			19,948.00	100%	-
258	PROCESS GAS & LIQUID HANDLING, PURIFICATION & STORAGE EQUIPMENT					-		-
259	Air Sparging Blowers	\$ 30,000.00	30,000.00			30,000.00	100%	-
260	Labor to install Air Sparging Blowers	\$ 3,192.00	3,192.00			3,192.00	100%	-
261	Labor to install High Speed Blowers	\$ 9,975.00	9,975.00			9,975.00	100%	-
262	Labor to install Rotary Lobe Blowers	\$ 9,975.00	9,975.00			9,975.00	100%	-
263	Aluminum Domes	\$ 456,750.00	456,750.00			456,750.00	100%	-
264	Labor for Aluminum Domes	\$ 204,750.00	204,750.00			204,750.00	100%	-
265	Electrical Motors Install	\$ 3,990.00	3,990.00			3,990.00	100%	-
266	WATER & WASTEWATER EQUIPMENT					-		-
267	Installation of step Screen and Washer	\$ 4,788.00	4,788.00			4,788.00	100%	-
268	Installation of Vortex Grit Chamber	\$ 6,384.00	6,384.00			6,384.00	100%	-
269	Installation of Grit Seperator Classifier	\$ 6,384.00	6,384.00			6,384.00	100%	-
270	Installation of Mixers	\$ 11,172.00	11,172.00			11,172.00	100%	-
271	Density Current Baffles	\$ 61,950.00	61,950.00			61,950.00	100%	-
272	Labor to install	\$ 15,960.00	15,960.00			15,960.00	100%	-
273	Labor to install TERTIARY DISC FILTERS	\$ 12,768.00	12,768.00			12,768.00	100%	-
274	Labor to install UV System	\$ 6,384.00	6,384.00			6,384.00	100%	-
275	Labor to install Samplers	\$ 798.00	798.00			798.00	100%	-
276	Budget Allowances					-		-
277	Soils Testing Services	\$ 20,000.00	20,000.00			20,000.00	100%	-
278	Electrical Service	\$ 75,000.00	84,487.47	(9,487.47)		75,000.00	100%	-
279	Natural Gas Service	\$ 20,000.00	20,000.00			20,000.00	100%	-
280	Internet Service	\$ 5,000.00	5,000.00			5,000.00	100%	-
281	SCADA Computers	\$ 40,000.00	43,119.21	(3,119.21)		40,000.00	100%	-
282	Office Furniture	\$ 20,000.00	20,000.00			20,000.00	100%	-
283	Lab Equipment	\$ 30,000.00	36,280.84	(6,280.84)		30,000.00	100%	-
284	Shop Tools and Storage	\$ 30,000.00	25,290.47	4,709.53		30,000.00	100%	-
285	Truck Lift	\$ 15,000.00	12,666.88	2,333.12		15,000.00	100%	-
286	Skid Steer	\$ 80,000.00	87,305.58	(7,305.58)		80,000.00	100%	-
287	Algae Cloth	\$ 5,000.00		5,000.00		5,000.00	100%	-
288	Landscaping	\$ 20,000.00	21,748.19	(1,748.19)		20,000.00	100%	-
289	Plaque	\$ 5,000.00		5,000.00		5,000.00	100%	-
290	Blower Temporary Air	\$ 75,000.00	75,000.00			75,000.00	100%	-
291	Pre-negotiated Items					-		-
292	Diesel Engine Driven Generator/ Transfer Switch	\$ 298,618.00	298,618.00			298,618.00	100%	-
293	Process Integration & Control	\$ 1,371,706.00	1,371,706.00			1,371,706.00	100%	-
294	Process Valves	\$ 368,967.00	368,967.00			368,967.00	100%	-
295	Stop Plates & Logs / Slide & Weir Gates	\$ 349,387.00	349,387.00			349,387.00	100%	-
296	High Speed Blowers & Rotary Lobe Blowers	\$ 299,746.88	299,746.88			299,746.88	100%	-
297	Dry Pit Pumps	\$ 66,040.00	66,040.00			66,040.00	100%	-
298	Torque Flow Grit Pumps	\$ 26,285.00	26,285.00			26,285.00	100%	-
299	Submersible Waste Water Pumps	\$ 210,704.00	210,704.00			210,704.00	100%	-
300	Step Screen with Washer Compact	\$ 128,593.49	128,593.49			128,593.49	100%	-
301	Mechanical Vortex Grit Chamber	\$ 72,750.00	72,750.00			72,750.00	100%	-
302	Grit Seperator Classifier	\$ 68,860.00	68,860.00			68,860.00	100%	-
303	Submersible Mixers	\$ 80,885.00	80,885.00			80,885.00	100%	-
304	Flexible Membrane Disc Diffuses	\$ 151,200.00	151,200.00			151,200.00	100%	-
305	Tertiary Filters	\$ 654,186.38	654,186.38			654,186.38	100%	-

Contractor's Application for Payment

Lump Sum

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities					Owner's Project No.:			
Engineer:	Town & Country Engineering					Engineer's Project No.:	WW-62		
Contractor:	Portzen					Contractor's Project No.:	23-04		
Project:	2023 Water and Wastewater Improvements								
Contract:	Wastewater Treatment Facility and Water Booster Station								

Application No.:	36	Application Period:	From	07/02/26	to	09/25/26	Application Date:	09/24/26
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A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
Change Orders								
	Change Order #1	188,613.00	188,613.00			188,613.00	100%	-
	Change Order #2	104,569.38	104,569.38			104,569.38	100%	-
	Change Order #3	125,690.00	125,690.00			125,690.00	100%	-
	Change Order #4	183,238.00	183,238.00			183,238.00	100%	-
	Change Order #5	213,305.62		213,305.62		213,305.62	100%	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
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						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
Change Order Totals		\$ 815,416.00	\$ 602,110.38	\$ 213,305.62	\$ -	\$ 815,416.00	100%	\$ -
Original Contract and Change Orders								
Project Totals		\$ 22,878,353.75	\$ 22,675,244.77	\$ 203,108.98	\$ -	\$ 22,878,353.75	100%	\$ -

Contractor's Application for Payment

Unit Price

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	Waterloo Utilities										Owner's Project No.:	
Engineer:	Town & Country Engineering										Engineer's Project No.:	WW-62
Contractor:	Portzen										Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements											
Contract:	Wastewater Treatment Facility and Water Booster Station											

Application No.:	36	Application Period:	From	07/02/26	to	09/25/26	Application Date:						09/24/26
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A	B	C	D	E	F	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
Change Orders											
					-		-		-		-
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Change Order Totals					\$	-		\$	-	\$	-
Original Contract and Change Orders											
Project Totals					\$	158,400.00		\$	158,400.00	\$	-

Stored Materials Summary
Contractor's Application for Payment

Owner: Waterloo Utilities Engineer: Town & Country Engineering Contractor: Portzen Project: 2023 Water and Wastewater Improvements Contract: Wastwater Treatment Facility and Water Booster Station						Owner's Project No.: Engineer's Project No.: WW-62 Contractor's Project No.: 23-04						
Application No.: 36		Application Period:		From 07/02/26	to 09/25/26	Application Date: 09/24/26						
A	B	C	D	E	F	G	H	I	J	K	L	M
Item No. (Lump Sum Tab) or Bid Item No. (Unit Price Tab)	Supplier Invoice No.	Submittal No. (with Specification Section No.)	Description of Materials or Equipment Stored	Storage Location	Application No. When Materials Placed in Storage	Materials Stored			Incorporated in Work			Materials Remaining in Storage (I-L) (\$)
						Previous Amount Stored (\$)	Amount Stored this Period (\$)	Amount Stored to Date (G+H) (\$)	Amount Previously Incorporated in the Work (\$)	Amount Incorporated in the Work this Period (\$)	Total Amount Incorporated in the Work (J+K) (\$)	
263	P000014525		Materials ready for shipment	CST	9	95,817.00		95,817.00	95,817.00		95,817.00	-
								-			-	-
								-			-	-
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Totals						\$ 95,817.00	\$ -	\$ 95,817.00	\$ 95,817.00	\$ -	\$ 95,817.00	\$ -

Date of Issuance:	9/29/2026	Effective Date:	9/29/2026
Owner:	Waterloo Utilities	Owner's Contract No.:	N/A
Contractor:	Portzen Construction, Inc.	Contractor's Project No.:	23-04
Engineer:	Town & Country Engineering, Inc.	Engineer's Project No.:	WW-47
Project:	2023 Water and Wastewater Improvements	Contract Name:	N/A

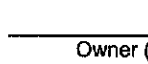
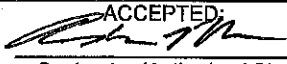
This change order changes the construction contract based on the following Work Change Directives:

Bid Item 1

Description:	Quant.	Unit	Unit Price	Amount
WCD No. 49 Dewatering Equipment	1	LS	\$64,357.00	\$64,357.00
WCD No. 66 Roof Flashing	1	LS	\$54,310.00	\$54,310.00
WCD No. 67 Sample Sink	1	LS	\$1,909.00	\$1,909.00
WCD No. 68 Str. 75 Concrete Cores	1	LS	\$24,222.00	\$24,222.00
WCD No. 69 UV Solid Planking	1	LS	\$58,329.00	\$58,329.00
WCD No. 70 Str. 30 Pony Railing & Footing	1	LS	\$8,287.00	\$8,287.00
WCD No. 71 Str. 60 Railing for UV Planking	1	LS	\$5,064.00	\$5,064.00
WCD No. 72 Str. 10 Grit Pipe Removal	1	LS	\$871.00	\$871.00
WCD No. 73 Str. 50 Poly Injection	1	LS	\$1,072.00	\$1,072.00
Allowance Adjustment	1	LS	\$19,884.62	\$19,884.62
Liquidated Damages	1	LS	(\$25,000.00)	-\$25,000.00
Bid Item 1 Total:				\$213,305.62

Attachments: Work Change Directives Nos. 49, 66 - 73

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price:	Original Contract Times:
\$22,221,337.75	Substantial Completion: 5/31/2025
	Ready for Final Payment: 8/29/2025
	Dates
[Increase] [Decrease] from previously approved Change-Order No. <u>1</u> to No. <u>4</u> :	[Increase] [Decrease] from previously approved Change Orders No. 1 to No. 4:
\$602,110.38	Substantial Completion: 174 days
Contract Price prior to this Change Order:	Ready for Final Payment: 250 days
\$22,823,448.13	Contract Times prior to this Change Order:
	Substantial Completion (WWTP): 11/21/2025
	Ready for Final Payment (WWTP): 5/6/2026
	Substantial Completion (Booster): 11/21/2025
	Ready for Final Payment (Booster): 2/26/2026
[Increase] [Decrease] of this Change Order:	[Increase] [Decrease] of this Change Order:
\$213,305.62	Substantial Completion: 0 days
Contract Price incorporating this Change Order:	Ready for Final Payment (Booster): 222 days
\$23,036,753.75	Ready for Final Payment (WWTP): 153 days
	Contract Times with all approved Change Orders:
	Substantial Completion (WWTP): 11/21/2025
	Substantial Completion (Booster): 11/21/2025
	Ready for Final Payment (WWTP): 10/6/2026
	Ready for Final Payment (Booster): 10/6/2026
	Dates

RECOMMENDED:		ACCEPTED:	
By: 	By: 	By: 	
Title: Project Engineer	Title: Owner (Authorized Sign.)	Title: Contractor (Authorized Sign.)	
Date: 9/29/2026	Date: _____	Date: 9/30/26	

Approved by Funding Agency (If applicable)

By: _____ Date: _____
 Title: _____

City of Waterloo Project Tracking - Budget & Funding Allocations

A. Municipality City of Waterloo	B. Project Number WW-47/49/55/56/62/65	C. Date 10/5/2026	D. Type of Request (Partial or Final) Partial	E. Request Number 28	
Budget Allocations	Budget Amount	Amount Previously Requested	This Claim	Claimed to Date	Percent of Budget
E1 Land & Rights	\$60,000.00	\$45,680.93	\$0.00	\$45,680.93	76.1%
E2 Legal Services	\$10,000.00	\$3,057.00	\$0.00	\$3,057.00	30.6%
E3 Engineering - Design	\$1,060,100.00	\$1,060,100.00	\$0.00	\$1,060,100.00	100.0%
E4 Engineering - Construction Admin	\$858,300.00	\$502,647.39	\$17,500.00	\$520,147.39	60.6%
E5 Engineering - Inspections	\$570,800.00	\$334,201.81	\$3,040.58	\$337,242.39	59.1%
E6 Engineering - Additional Services	\$25,000.00	\$12,269.26	\$0.00	\$12,269.26	49.1%
E7 Development	\$15,878,600.00	\$16,706,888.83	\$189,464.79	\$16,896,353.62	106.4%
E8 Bond Counsel	\$52,500.00	\$44,500.00	\$0.00	\$44,500.00	84.8%
E9 Interim Financing Interest	\$1,438,000.00	\$1,020,386.94	\$0.00	\$1,020,386.94	71.0%
E10 Other - Administrative/RD Coordination	\$27,500.00	\$43,924.27	\$0.00	\$43,924.27	159.7%
E11 Contingency	\$1,133,200.00	\$9,837.00	\$0.00	\$9,837.00	0.9%
E12 Supplemental Funding	\$7,325,037.55	\$7,216,993.99	\$108,043.56	\$7,325,037.55	100.0%
Total Costs	\$28,439,037.55	\$27,000,487.42	\$318,048.93	\$27,318,536.35	96.1%
Funding Sources					
1. City Contribution Amount	\$0.00	\$2,270,095.24	\$0.00	\$2,270,095.24	
2. USDA Loan Amount	\$17,114,000.00	\$17,114,000.00	\$0.00	\$17,114,000.00	100.0%
3. USDA Grant Amount	\$4,000,000.00	\$2,669,493.43	\$210,005.37	\$2,879,498.80	72.0%
4. Supplemental Funding	\$7,325,037.55	\$7,216,993.99	\$108,043.56	\$7,325,037.55	100.0%
Total Funding	\$28,439,037.55	\$27,000,487.42	\$318,048.93	\$27,318,536.35	96.1%



Engineer

10/5/2026

Date

Rural Development

Date

Owner

Date

Notes:

State of Wisconsin
 Department of Natural Resources
 Bureau of Community Financial Assistance
 101 S. Webster St., PO Box 7921
 Madison WI 53707-7921
 FAX (608) 267-0496
DNRCFELDisbursements@wisconsin.gov

Request for Disbursement for Financial Assistance Programs

Form 8700-215 (R 12/22)

Page 1 of 4

☐ Clean Water Fund Program☒ Safe Drinking Water Loan Program

Notice: This form is authorized by ss. 281.58, 281.59, and 281.61, Wis. Stats. Submittal of a completed form to the Department is mandatory for all applicants seeking payments from the Clean Water Fund Program, the Environmental Improvement Fund or the Safe Drinking Water Loan Program. Failure to submit a completed form to the Department shall be grounds for denial of payment. Personal information collected will be used for administrative purposes and may be provided to requesters to the extent required by Wisconsin's Public Records Law [ss. 19.31-19.39, Wis. Stats.]. **See page 2 for instructions and payment cycles.**

1. Municipality	2. Project Number	3. Request Number	4. Type of Request
City of Waterloo	4962-06	14	☐ Partial ☒ Final

Disbursement worksheet must be completed and invoices must be attached for all costs.	This Claim	For DNR Use Only	
		Adjustments	Claim Amount Paid
Force Account Complete worksheet on page 3	\$	\$	\$
Interim Financing			
Preliminary Design/Engineering			
Land or Easement Acquisition			
Engineering / Construction Management			
Construction / Equipment	180,835.89		
Miscellaneous Costs			
EIF Closing Costs			
Total Requested	180,835.89		

Municipal Certification

I certify: (The following boxes must be marked before this request will be processed.)

- ☒ The amounts requested are in accordance with the terms of the Financial Assistance Agreement (FAA) and are for eligible project costs that have been incurred and have not been reimbursed on any previous request.
- ☒ I am the municipal representative authorized to complete this request and that all necessary approvals by consultants and municipal governing officials have been obtained.
- ☒ The Project complies with the Davis-Bacon and Related Acts, which require that all laborers and mechanics employed by the contractors, and subcontractors, were paid wages at rates not less than those listed on the prevailing wage rate contained in the contract documents.
- ☒ The Davis-Bacon poster was posted at all times by the contractor and subcontractors at the work site.
- ☒ All contractors have provided the municipality or engineer with certified weekly payrolls for labor performed for all costs requested with this Request for Disbursement for Financial Assistance Programs Form.

Date Signed _____

Signature of Municipal Representative _____

Title Mayor

Telephone Number (920) 478-3025

DO NOT WRITE BELOW THIS LINE - DNR USE ONLY

Received Date	DNR Approval and Date	DOA Approval and Date	Project At %
Comments			

Request for Disbursement for Financial Assistance Programs

Form 8700-215 (R 12/22)

Page 3 of 4

See instructions on last page 4 .
Invoices must be attached for all costs.

Payment Request Worksheet

☐ Clean Water Fund Program ☒ Safe Drinking Water Loan Program				Municipality City of Waterloo								6. Other Funding Indicate Dollar Amount and Fund Source, i.e., CDBG, RD, internal funds	
				Project Number 4962-06				Request Number 14					
				5. Budget Categories (Requesting EIF funds for incurred eligible costs.)									
1. Date of Invoice	2. Payee	3. Invoice Number	4. Total Invoice Amount	Force Account	Interim Financing	Preliminary Design/ Engineering	Land or Easement Acquisition	Engineering/ Construction Management	Construction /Equipment*	Misc. Costs	Closing Costs	Amt.	Source
06/01/2013	Sample		250,000.00						200,000.00			50,000.00	CDBG
07/02/2026	Portzen	PAY APP 35	437,872.73						156,995.06			280,877.67	CWF DR 16 RD DR 27
09/25/2026	Portzen	PAY APP 36	317,277.20						23,840.83			293,436.37	CWF DR 16 RD DR 28
(SUB) TOTAL			755,149.93						180,835.89			574,314.04	

*Change orders must be approved by the Construction Management Engineer prior to disbursement.

State of Wisconsin
 Department of Natural Resources
 Bureau of Community Financial Assistance
 101 S. Webster St., PO Box 7921
 Madison WI 53707-7921
 FAX (608) 267-0496
DNRCFELDisbursements@wisconsin.gov

Request for Disbursement for Financial Assistance Programs

Form 8700-215 (R 12/22)

Page 1 of 4

☒ Clean Water Fund Program☐ Safe Drinking Water Loan Program

Notice: This form is authorized by ss. 281.58, 281.59, and 281.61, Wis. Stats. Submittal of a completed form to the Department is mandatory for all applicants seeking payments from the Clean Water Fund Program, the Environmental Improvement Fund or the Safe Drinking Water Loan Program. Failure to submit a completed form to the Department shall be grounds for denial of payment. Personal information collected will be used for administrative purposes and may be provided to requesters to the extent required by Wisconsin's Public Records Law [ss. 19.31-19.39, Wis. Stats.]. **See page 2 for instructions and payment cycles.**

1. Municipality	2. Project Number	3. Request Number	4. Type of Request
City of Waterloo	4682-04	16	☐ Partial ☒ Final

Disbursement worksheet must be completed and invoices must be attached for all costs.	This Claim	For DNR Use Only	
		Adjustments	Claim Amount Paid
Force Account Complete worksheet on page 3	\$	\$	\$
Interim Financing			
Preliminary Design/Engineering			
Land or Easement Acquisition			
Engineering / Construction Management	-19,768.85		
Construction / Equipment	328,605.70		
Miscellaneous Costs			
EIF Closing Costs			
Total Requested	308,836.85		

Municipal Certification

I certify: (The following boxes must be marked before this request will be processed.)

- ☒ The amounts requested are in accordance with the terms of the Financial Assistance Agreement (FAA) and are for eligible project costs that have been incurred and have not been reimbursed on any previous request.
- ☒ I am the municipal representative authorized to complete this request and that all necessary approvals by consultants and municipal governing officials have been obtained.
- ☒ The Project complies with the Davis-Bacon and Related Acts, which require that all laborers and mechanics employed by the contractors, and subcontractors, were paid wages at rates not less than those listed on the prevailing wage rate contained in the contract documents.
- ☒ The Davis-Bacon poster was posted at all times by the contractor and subcontractors at the work site.
- ☒ All contractors have provided the municipality or engineer with certified weekly payrolls for labor performed for all costs requested with this Request for Disbursement for Financial Assistance Programs Form.

Date Signed _____

Signature of Municipal Representative _____

Title Mayor

Telephone Number (920) 941-8200

DO NOT WRITE BELOW THIS LINE - DNR USE ONLY

Received Date	DNR Approval and Date	DOA Approval and Date	Project At %
Comments			

Request for Disbursement for Financial Assistance Programs

Form 8700-215 (R 12/22)

Page 3 of 4

See instructions on last page 4 .
Invoices must be attached for all costs.

Payment Request Worksheet

☒ Clean Water Fund Program ☐ Safe Drinking Water Loan Program				Municipality City of Waterloo Project Number 4682-04								Request Number 16		6. Other Funding Indicate Dollar Amount and Fund Source, i.e., CDBG, RD, internal funds	
1. Date of Invoice	2. Payee	3. Invoice Number	4. Total Invoice Amount	5. Budget Categories (Requesting EIF funds for incurred eligible costs.)								Amt.	Source		
				Force Account	Interim Financing	Preliminary Design/ Engineering	Land or Easement Acquisition	Engineering/ Construction Management	Construction /Equipment*	Misc. Costs	Closing Costs				
06/01/2013	Sample		250,000.00						200,000.00			50,000.00	CDBG		
07/17/2026	Town & Country Engineering	28449						-19,768.85				19,768.85	CWF DR 12		
07/02/2026	Portzen	PAY APP 35	437,872.73						224,634.12			213,238.61	SDW DR 14 RD DR 27		
09/25/2026	Portzen	PAY APP 36	317,277.20						103,971.58			213,305.62	SDW DR 14 RD DR 28		
(SUB) TOTAL			755,149.93					-19,768.85	328,605.70			446,313.08			

*Change orders must be approved by the Construction Management Engineer prior to disbursement.



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

EXHIBIT C

FEDERAL REQUIREMENTS COMPLIANCE CERTIFICATION

The undersigned officials of the City of Waterloo (the "Municipality") hereby certify that, for all expenditures made for construction of DNR Project No. 4962-06 (the "Project"), the Municipality has met the prevailing wage rate requirements of the Davis-Bacon Act.

The Municipality further certifies that, after taking into account any national or project-specific waivers approved by the U.S. Environmental Protection Agency, DNR Project No. 4962-06 has met the requirements for the use of American Iron and Steel mandated under EPA's Drinking Water State Revolving Fund Program.

The above certification is determined, after due and diligent investigation, to be true and accurate to the best of my knowledge.

By: _____ Dated as of: _____

Jenifer Quimby, Mayor

Attest: _____ Dated as of: _____

Lucy Peterson, City Clerk/Deputy Treasurer

**Contract Utilization of Disadvantaged Business Enterprises (DBE)
Environmental Improvement Fund**

Form 8700-257 (R 08/2026)

Page # of ###

State of Wisconsin
Department of Natural Resources
PO Box 7921, Madison WI 53707-7921
dnr.wi.gov

Notice: This form is authorized by ss. 281.58, 281.59, and 281.61, Wis. Stats. Submittal of a completed form to the Department is mandatory prior to receiving a final disbursement. Dollar amounts listed on the form should only include amounts paid under the Financial Assistance Agreement. Personal information collected on this form will be used for administrative purposes and may be provided to requesters to the extent required by Wisconsin's Public Records Law [ss. 19.31–19.39, Wis. Stats.].

Municipality Name	Project Number
City of Waterloo	4962-06

Project Description
Booster Station upgrade

[illegible]

* Construction costs include but are not limited to paving, excavation, HVAC, plumbing, electrical, carpentry, trucking, and equipment. Non-construction costs include but are not limited to professional services, engineering, land acquisition, and supplies.

I hereby certify that, to the best of my knowledge and belief, the information provided on this form is accurate and correct.

Signature of Municipal Representative	Date Signed
---------------------------------------	-------------

Name of Person Completing This Form	Email Address	Phone Number (including area code)
Lisa Twarog	ltwarog@tcengineers.net	(608) 273-3350

State of Wisconsin
Department of Natural Resources
Bureau of Community Financial Assistance
101 S. Webster St., P O Box 7921
Madison WI 53707-7921
Phone (608) 266-7555
Fax (608) 267-0496

Environmental Improvement Fund (EIF) Project Acceptance Certification

Form 8700-280 (R 1/11)

Notice: This form is authorized by ss. 281.58 and 281.61, Wis. Stats. Submittal to the Department of a completed form is mandatory for all recipients of EIF loans. A separate form is required for each prime contractor. Failure to submit a completed form shall result in the denial of final disbursement of loan funds.

Personally identifiable information provided on this form will be used to determine compliance with closeout procedures as outlined in the Financial Assistance Agreement and may be made available upon request under Wisconsin's Open Records laws (ss. 19.32-19.39, Wis. Stats.) and requirements.

Project Information

Municipality Name

City of Waterloo

Prime Contractor

Portzen Construction

Contract Number

23-04

Upon final inspection and approval of all change order(s), all work performed by the awarded contractor(s) and subcontractor(s) (if any) has been constructed according to the plans and specifications approved by the Department of Natural Resources (DNR).

DNR Plan and Specification Approval Number

W-2021-0655

Date Approved

10/20/2021

Project Description

The improvement project includes the replacement of the interior piping and booster pumps, the installation of variable frequency drives (VFD's), the installation of an emergency generator, and various structural, HVAC, mechanical, and electrical improvements at the Lum Well No. 2 Pump House and Booster Station. This project also covers the removal and abandonment of the existing Indian Hills and Hiawatha Booster Stations and the addition of hydrants and water mains on Hiawatha Trail, Minnetonka Way, Crestview Drive, Bradford Drive, Porter Street, and Monroe Street.

Engineer Certification

On behalf of the engineering consulting firm contracted by the above named municipality, I hereby certify to the best of my knowledge that the above mentioned project has been constructed and inspected to conform to the referenced specifications.

Name of Engineer

Ben Heidemann

Signature of Engineer



Name of Engineering Firm

Town and Country Engineering

Date Signed

9/22/26

Municipal Certification

The above named municipality has accepted at its regular meeting of officials the above mentioned project from the contractor and engineer.

Name of Authorized Representative

Jenifer Quimby

Signature of Authorized Representative

Title

Mayor

Date Signed



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

EXHIBIT C

FEDERAL REQUIREMENTS COMPLIANCE CERTIFICATION

The undersigned officials of the City of Waterloo (the "Municipality") hereby certify that, for all expenditures made for construction of DNR Project No. 4682-04 (the "Project"), the Municipality has met the prevailing wage rate requirements of the Davis-Bacon Act.

The Municipality further certifies that, after taking into account any national or project-specific waivers approved by the U.S. Environmental Protection Agency, DNR Project No. 4682-04 has met the requirements for Build America, Buy America of the Infrastructure Investment and Jobs Act, Public Law No. 117-58, §§ 70901-52, and the use of American Iron and Steel contained in section 608 of the Federal Water Pollution Control Act, as amended.

The above certification is determined, after due and diligent investigation, to be true and accurate to the best of my knowledge.

By: _____ Dated as of: _____

Jenifer Quimby, Mayor

Attest: _____ Dated as of: _____

Lucy Peterson, City Clerk/Deputy Treasurer

Contract Utilization of Disadvantaged Business Enterprises (DBE) Environmental Improvement Fund

Form 8700-257 (R 08/2026)

Page # of ###

State of Wisconsin
Department of Natural Resources
PO Box 7921, Madison WI 53707-7921
dnr.wi.gov

Notice: This form is authorized by ss. 281.58, 281.59, and 281.61, Wis. Stats. Submittal of a completed form to the Department is mandatory prior to receiving a final disbursement. Dollar amounts listed on the form should only include amounts paid under the Financial Assistance Agreement. Personal information collected on this form will be used for administrative purposes and may be provided to requesters to the extent required by Wisconsin's Public Records Law (ss. 19.31–19.39, Wis. Stats.).

Municipality Name	Project Number
City of Waterloo	4682-04

Project Description
WWTF Upgrade

[illegible]

* Construction costs include but are not limited to paving, excavation, HVAC, plumbing, electrical, carpentry, trucking, and equipment. Non-construction costs include but are not limited to professional services, engineering, land acquisition, and supplies.

I hereby certify that, to the best of my knowledge and belief, the information provided on this form is accurate and correct.

Signature of Municipal Representative	Date Signed
---------------------------------------	-------------

Name of Person Completing This Form	Email Address	Phone Number (including area code)
Lisa Twarog	ltwarog@tceengineers.net	(608) 273-3350

State of Wisconsin
Department of Natural Resources
Bureau of Community Financial Assistance
101 S. Webster St., P O Box 7921
Madison WI 53707-7921
Phone (608) 266-7555
Fax (608) 267-0496

Environmental Improvement Fund (EIF) Project Acceptance Certification

Form 8700-280 (R 1/11)

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Personally identifiable information provided on this form will be used to determine compliance with closeout procedures as outlined in the Financial Assistance Agreement and may be made available upon request under Wisconsin's Open Records laws (ss. 19.32-19.39, Wis. Stats.) and requirements.

Project Information

Municipality Name

City of Waterloo

Prime Contractor

Portzen Construction

Contract Number

23-04

Upon final inspection and approval of all change order(s), all work performed by the awarded contractor(s) and subcontractor(s) (if any) has been constructed according to the plans and specifications approved by the Department of Natural Resources (DNR).

DNR Plan and Specification Approval Number

S-2022-0720

Date Approved

09/29/2022

Project Description

WWTF upgrade including site piping improvements, administrative building upgrades, influent pumping station modifications, new headworks building, chemical building upgrades, aeration basin upgrades to achieve enhanced biological phosphorus removal, new RAS/WAS building, upgrade existing clarifiers, replace existing sand filters with disc filters, upgrade existing blower/filter building, new hauled waste receiving, and addition of effluent pumps. B

Engineer Certification

On behalf of the engineering consulting firm contracted by the above named municipality, I hereby certify to the best of my knowledge that the above mentioned project has been constructed and inspected to conform to the referenced specifications.

Name of Engineer

Ben Heidemann

Signature of Engineer



Name of Engineering Firm

Town and Country Engineering

Date Signed

9/22/26

Municipal Certification

The above named municipality has accepted at its regular meeting of officials the above mentioned project from the contractor and engineer.

Name of Authorized Representative

Jenifer Quimby

Signature of Authorized Representative

Title

Mayor

Date Signed