



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET

Thursday, June 18, 2026 – 7:00 p.m.

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

6/18/2026 10:45 am

- 1.) CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL**
- 2.) MEETING MINUTES APPROVAL:** June 4, 2026
- 3.) CITIZEN INPUT / PUBLIC COMMENT (3-Minute time limit)**
- 4.) PRESENTATION -FMP Update from Ehlers**
- 5.) MEETING SUMMARIES (since last Council meeting)**
 - a. 06/09/2026 Water & Light
 - b. 06/11/2026 WLOO Cable Board
 - c. 06/16/2026 CDA
 - d. 06/18/2026 Finance
- 6.) CONSENT AGENDA ITEMS**
 - a. Reports of City Officials & Contract Service Providers
 - i. Parks
 - ii. Fire & Emergency Medical Services
 - iii. Building Inspections
 - iv. Public Works
 - v. Police
 - vi. Library Board
 - vii. Water & Light Utility Commission
 - viii. Watertown Humane Society
 - ix. Cable TV
- 7.) OLD BUSINESS**
- 8.) NEW BUSINESS**
 - a. Class A & B Beer, Liquor License Applications for the license period 07/01/2026-06/30/2027
 - b. Cigarette License Applications for the license period 07/01/2026-06/30/2027
 - c. Annual Mobile Home Park Licenses for the license period 07/01/2026-06/30/2027
- 9.) RECOMMENDATIONS OF BOARDS, COMMITTEES, AND COMMISSIONS**
 - a. Finance
 - i. May 2026 Financial Statements: Payroll \$95,357.58, General Disbursements \$280,487.47 and Clerk/Treasurer's Reports [\[see on municipal website\]](#)
 - ii. Resolution 2026-28 Purchase of Sand Pro 3040
 - iii. Resolution 2026- 29 Updating Park Fees on Fee Schedule
 - iv.
 - b. Waterloo Water & Light
 - i. Resolution 2026-25 CMAR Utilities Resolution
 - ii. Resolution 2026-27Liftstation Recommendations
 - c. Waterloo Fire/EMS
 - i. Assistance to Firefighter Grants due June 22, 2026
 - ii. Staffing for Adequate Fire and Emergency Response due June 22, 2026
- 10.) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS**

11.)ADJOURNMENT

Jeanne Ritter
Clerk/Deputy Treasurer

Posted & Emailed: 06/15/2026.

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noted. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location

CITY OF WATERLOO COMMON COUNCIL - MEETING MINUTES: June 4, 2026

[a digital recording of this meeting also serves as the official record]

- 1) CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL. Mayor Quimby called the meeting to order at 7:00 p.m. Alderpersons present: D. Dorn, C. Kuhl, Zimmermann, T. Thomas, Haseleu and R. Weihert. Absent: S. Cummings. Others attending in-person: Police Chief Warner; DPW Director Yerges; Clerk Ritter; K. Sellnow and WLOO Videographers. The Pledge of Allegiance was recited.
- 2) MEETING MINUTES APPROVAL: May 21, 2026 Motion [Kuhl/Zimmermann] VOICE VOTE: Motion carried.
- 3) CITIZEN INPUT / PUBLIC COMMENT (3-Minute time limit)-none
- 4) MEETING SUMMARIES (since last Council meeting)
 - a) 05-25-2026 Fire/EMS
 - b) 05-26-2026 Plan Commission
 - c) 05-27-2026 Library Board
 - d) 06-02-2026 Water & Light Commission
 - e) 06-03-2026 Parks Commission
 - f) 06-04-2026 Public Safety
 - g) 06-04-2026 Public Works
- 5) Recommendations from Committees
 - a) Public Works and Property
 - i) Citizen Request to put Flower Boxes on Bridges – No action
 - ii) Resolution 2026-26 Award Contract for 2026 Mill and Overlay on N. Van Buren St. and Taylor St. Motion [Weihert/Thomas] ROLL CALL: Yes-6 No-0 Motion carried.
 - b) Public Safety and Health Committee
 - i) Ordinance 2026-04 §200-1 Fire Inspection Fees- defer to Finance [Kuhl/Thomas] VOICE VOTE: Motion carried
 - ii) Trek 100 Motion to approve new route [Thomas/Zimmermann] VOICE VOTE: Motion carried.
 - c) Plan Commission
 - i) Goehl Rd (2) CSM Illuminis- CSM approval with edits. [Kuhl/Dorn] VOICE VOTE: Motion carried.
 - ii) Waterloo Utilities Fence around the Water Tower on Herron Ct. Motion to approve[Weihert/Dorn] VOICE VOTE: Motion carried.
- 6) NEW BUSINESS
 - a) Ordinance 2026-05 §340-27 Utilities Article III General Provisions Motion[Weihert/Kuhl] VOICE VOTE: Motion carried.
 - b) Ordinance 2026-06 §340-4 Utilities Article I Rates, Rules and Regulations. Motion [Thomas/Weihert] VOICE VOTE: Motion carried.
 - c) Ordinance 2026-07 §252 Manufactured and Mobile Homes. Motion [Kuhl/Zimmermann] VOICE VOTE: Motion carried.
 - d) Manufactured Home Community Affidavit of Property Owner. Motion {Zimmermann/Dorn} VOICE VOTE: Motion carried.
- 7) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
- 8) ADJOURNMENT Motion [Kuhl/Weihert] Voice Vote: Motion carried. 7:43 pm

Attest:
Jeanne Ritter Clerk/Deputy Treasurer



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PARKS COORDINATOR REPORT

April 2026 – May 2026

EVENTS AND HIGHLIGHTS

- Events have started in Firemen's Park
- Spring Clean – 30 people
- Easter Egg Hunt – 65 participants (Low numbers due to weather issues)
- First Outdoor Concert

ONGOING PROJECTS

- RFP's for:
 - Upper Pavilion Ceiling
 - Possible Change in Capital Projects list for UP Ceiling
 - Sidewalk Replacement

FINISHED PROJECTS

- Bathroom Vanities
 - All Vanities and sinks in outdoor and indoor bathrooms updated
- New Coolers
 - New Coolers for Roundhouse, kitchen and Lower Pavilion have been installed
- Field Lazer S100 Field Liner
- Skalitzky Field Sound System

CAROUSEL

- Carousel and Carvings (Ohio)
 - 2 more Crankshafts are in Ohio
 - Possible finish of the rest in 2027

PROJECTS FOR 2026

- Upper Pavilion Walls
- Lower Pavilion Renovation
- Upper Pavilion Ceiling
- Sidewalk Replacement

UPCOMING EVENTS

- June 11, 2026 – Myles Wangerin Outdoor Concert
- June 15, 2026 – Tom Hamilton Night

DONATION CAMPAIGNS

- Lions Fountain Head

- Dog Park

GRANT OPPORTUNITIES

- Carousel Grants
 - Save America's Treasure, Paul Bruhn Historic Revitalization, NCA
- Antique Grants – Lions Fountain
 - Wisconsin Antiques Dealers Association
- RTP Trail Grant



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594
Department Activity Report – 2026
Call Report for the month of May



EMS Calls:

City of Waterloo	19
Town of Waterloo	3
Town of Portland	1
2 nd out Unit City of Waterloo	1
2 nd out Unit Town of Waterloo	1
Mutual Aid for Watertown	2
Mutual Aid for Marshall	1

Total EMS 28

EMS & Fire Motor Vehicle Crash Calls:

City of Waterloo	1
Town of Waterloo Extra	1

Total MVC 2

Alarms:

City of Waterloo	1
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Fire Calls:

Town of Waterloo	2
Mutual Aid for CLR	1
Mutual Aid for Watertown	1
Mutual Aid for Marshall	1
Mutual Aid for Johnson Creek	1

Hazardous Condition:

City of Waterloo	0
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Weather Related Call:

Waterloo Fire District	3
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Service Calls:

City of Waterloo	6
Town of Waterloo	1
Town of Portland	2

Rescue Calls:

City of Waterloo	0
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Total Fire 20

May Total 51

Up to Date Call Totals

Fire (Structure, Wild land, Motor Vehicle)	30
Rescue/EMS: BLS - 88 ALS - 49	137
Hazardous Conditions (No Fire)	13
False Alarm or Call	6
Motor Vehicle Crash	7
Service Calls	36
Rescue Calls	0
Weather Related Calls	3

Up to Date Total 232

Fire Mutual Aid Given 23 Fire Mutual Aid Received 2

2nd Out Unit 6 3rd Out Unit 0 EMS Mutual Aid Given 4 EMS Mutual Aid Received 2 Paramedic Intercept 7

Total Personnel Response: 1110 (for the month): 180

Monthly Response Time (EMS Incidents) **78** (From 1st page to enroute times) average **2.8** min (for the month)

Minutes Spent Responding **90** (Enroute time to on scene time) average **3.3** min (for the month)

Monthly Response Time (FIRE Incidents) **41** (From 1st page to enroute times) average **2.9** min (for the month)

Minutes Spent Responding **53** (Enroute time to on scene time) average **3.7** min (for the month)

EMS Mutual Aid Average Enroute **1.0** Scene **13.0** FIRE Mutual Aid Average Enroute **4.7** Scene **_____**

(920) 478-2535 • FAX (920) 478-9597 • chief@waterloowi.us



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Thursday June 4th, 2026

On Monday May 4th, 2026 we had our monthly Operators training.

- Training was on hose testing and hose deployment. We are still working on finishing up hose testing that needs to be completed every year.
- With the hose testing some of the new members were able to train on deploying the hose off the truck.

On Monday May 11th, 2026 we had our monthly EMS training.

- EMS training was on new equipment, Lifepak 35, stair chair, cot and child restraints. Any new equipment has to be trained on and everyone has to be checked off before going in to service.
- We also trained on patient movement. This can be done multiple ways, methods like using a blanket, board or moving devices that we have. We make sure that we use the appropriate method for the natural of problem that is happening with the patient.

On Monday May 18th, 2026 we had our monthly Fire training.

- Training was on MAYDAY, mask-ups, forcible entry, victim drags and hose advancement.
- MAYDAY is if a firefighter gets lost, trapped or disoriented, they need to explain what is needed to get them help.
- Mask-ups is when the firefighter gets to the door, they need to mask up with gloves on within 20 sec.
- Forcible entry is different ways to force a door and to control it.
- Victim drags were on different methods to remove a victim from a structure during a fire.
- Hose advancement is a technique on how to move the hose when inside a structure.

Events:

- Yearly station cleanup, every year we do a deep clean of the station and all apparatus
- Trek race was a two-day event and we had an ambulance crew and a first responder crew.
- Vitals at the library
- Department meeting
- Pancake breakfast had around 450 people come through and we want to thank you all for your support
- Waterloo Elementary Safety and Success Fair, we took an ambulance and the aerial truck

Other trainings/schooling:

- We have multiple members working on finishing their driver training to be able to drive the apparatus to emergencies.
- We had one member go to Jefferson County for a Hazmat response tabletop exercise
- We had three members go to Watertown Hot class; this is a two-day event.
- We had two members complete their EMT course

Upcoming events:

- June 20th Trek 100 Charity Ride, we will have an ambulance stationed at this event. All day event
- June 24th Big City Vehicle, this is held at the library. 4pm to 6pm
- August 11th Fill the squad, this is held at the park. Fill the squad and trucks with school supplies. 5pm-8pm

Updates:

- The new Lifepak 35 are in service
- The new stair chairs are in service
- The new child restraints/car seats are in service

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FAX (920) 478-9597



chief@waterloowi.us



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



-The new ambulance will be here on the 5th of June; it will go in for decals the next week. Once it comes back, we will have the radio installed and equipment installed. All drivers have to get tested out before it can go into service. This is driving and equipment placement.

Sincerely,

Lieutenant Jason Butzine
Waterloo Fire Rescue
900 Industrial Lane
Waterloo WI 53594
920-478-2535
1lt@waterloowi.us

Waterloo Fire Rescue Calls per area 2026

City of Waterloo

[illegible]

Township of Waterloo

[illegible]

Township of Portland

[illegible]

Waterloo Fire & Rescue Department Meeting Minutes
May, 26th 2026 @ 1900

The meeting was called to order at 1912.

Roll Call: the sign in sheet was passed around.

The minutes from the last meeting were read by Cassie, no additions or corrections. A motion to accept the minutes as read by Dan, 2nd by Jeremy. Motion approved.

No public comments/items not on the agenda.

Old Business:

1. EMS Scheduling: please take a look at the schedule. It's looking fairly good, appreciation expressed to all members for helping out.
2. Ambulance Update: Chad and Jason went to inspect the new ambulance last week, a section of the wall and the clock need to be fixed. No other updates yet, Jason hopes to hear back from AEV soon. AEV's original goal was to have the ambulance on display at Chiefs Convention on June 22nd, although Jason has not heard an official completion date from them.
3. SOG: no new SOGs at this time.
4. Website: the city has updated their website to include a very simple landing page that leads to our FD facebook page, lifeline applications, and membership applications.
5. Host testing: thank you to everyone who helped, we still have the brush truck and tenders to complete. Chad reminded the members the importance of hose testing as we still need to finish it up and it is a requirement for our members.

New Business:

1. Meeting Updates
 - a. Jason attended the Town of Milford meeting, they appreciate us coming out and keeping them updated. No other updates from them at this time.
 - b. Ben attended the Town of Portland meeting, they discussed road updates, no other details at this time.
 - c. Chad attended the City Council meeting, we are now part of their Public Health and Safety committee.
 - d. Jefferson Co. Chiefs meeting - the sheriff's dept and dispatch also in attendance. The discussed EMD dispatching that will be effective June 1st, 2026.
2. EMD Dispatching
 - a. Goes into effect on June 1st, 2026 for Jefferson County.
 - b. This means that paramedic units will be dispatched to non-paramedic services for ALS calls.
 - c. Although we are an AEMT service, Jefferson County dispatch does not recognize us as an ALS service yet. We will try to work with them and Dr. George over the next few months to clarify this further. Per the State of WI we are classified as an ALS service.
 - d. Per Dr. George, we may cancel the paramedics only after we have made patient contact and performed an assessment.

- e. The membership expressed concerns over EMD dispatching, concerns about the use of EMS resources, and Chief answered all questions to the best of his ability.
- 3. Trek 100
 - a. We will need staffing for the ladder and ambulance. The ambulance is staffed but we still need volunteers for the ladder truck.
- 4. Firefighter II Interests
 - a. Please let Chad know if you are interested in a FFII class, they are trying to get a class to be held in Sun Prairie. MATC recently changed the class minimum participants criteria so it may be harder to get classes together.
- 5. Family Summer Events
 - a. Garry proposed ideas for an informal gathering for our families/significant others. Garry is open to ideas, please let him know dates that will work for you and your families.
- 6. Past Calls to review
 - a. 217 N. Monroe Street - paged for alarm going off in the elevator. The crew was diverted to an EMS call, was able to go back to the elevator call and our other members were able to get the alarm off.
 - b. Waterloo Green Apts - please see the video that shows how to access the knoxbox keyhole so that we don't have to force the doors open.
 - c. 4/28/26 Structure Fire - mutual aid to Marshall. Looked for hot spots.
 - d. 5/9/26 Rubbish/treeline fire. A very large brush pile and 4 vehicles were on fire. The DNR was also called to this address.
 - e. 5/15/26: 810 N. Monroe Street - fire alarm at Piggly Wiggly. Nothing found. It was determined to be a false alarm caused by a tripped breaker by utility work being done nearby.
 - f. Mutual aid to Watertown - cancelled.
- 7. Training Next Month:
 - a. EMS: Medical and Environmental Emergencies. Please check Google Classroom for any tasks that may need to be completed. Please reach out to Chris with any questions/concerns. The goal is to do the powerpoint/online materials prior to EMS training night so we can focus on hands-on skills on training night.
 - b. Fire: Structure fire response scenarios.
 - c. MPO: working with the foam system on 67
 - d. 5th Monday training: To be held on June 29th. Extrication training for both fire and EMS.
- 8. Upcoming trainings
 - a. Firemanship in Aurora, IL. Please let Chad know if you are interested.
 - b. POST training - more details below.
- 9. New members, probationary members, or transfers
 - a. A ballot committee was formed for the membership to vote on Carlo Pere's probation. The majority vote was not in favor, Chief will meet with Carlo to discuss further. Motion to destroy the ballots, approved.
- 10. Truck Starters for next month:

- a. EMS: Ron and Saul
 - b. Fire: Keenan, Tony, and Carlo.
11. Any other old business?
- a. Possible Construction Equipment Training
 - i. Jeremy offered to assist in putting together a construction equipment training for our members. He brought to attention the upcoming street projects and thought it would be good for the members to have a chance to get familiar with the equipment, where shut offs are, and to see how hydraulics work.
 - b. Waterloo Green Apartments. Video on how to unlock the door with the knox box key was reviewed.
 - c. Be aware that the Hwy 26 off ramps in Johnson Creek will be closed May 27th from 7pm-7am.
 - d. Looking for an engine and ambulance crew for the Summer Safety and Success Fair at Waterloo School on June 2nd.
 - e. Big City Vehicle is June 24th, we will need volunteers, sign up is on the board.
 - f. We need a few more volunteers for Fill the Squad, sign up on the board.
 - g. Kevin brought to attention the increase in first responder suicides recently. Kevin is a member of the Jefferson County POST Team, please reach out to him or any member of the team at any time.
 - h. Please remember to respond to the station for calls and take the appropriate piece of apparatus.
 - i. We will be putting together a Health and Safety committee for our department. If interested, please contact Colton. A sign up will also be put on the board for anyone interested.
 - j. Fire and EMS personnel, please come down and work with the new stair chairs. The new LifePaks will be going into service tomorrow. The child restraints will also go into service soon. If you want to work with them more or get more comfortable with the equipment please come down.

A motion to adjourn the meeting was made by Wes, 2nd by Jeremy. The meeting was adjourned at 2003.

POST training details:

*Watertown PD and Jefferson POST will be sponsoring the training on **August 29 at the Watertown High School. The resource fair starts at 9am. Training is 10am-2pm.** It is for all first responders, their families, and retirees. The first speaker will be Chris Prochut and his wife. They will talk about his challenges with mental health. The second speaker will be How 2 Love Our Cops. They will talk about family, emotional wellness, and give resources. We will be advertising soon.*

Meeting minutes recorded and submitted by Kaitlin Butzine, Secretary



Waterloo, WI, City of
136 North Monroe Street
Waterloo, WI 53594

Invoice



Invoice Number: 3970903

Invoice Date: 5/31/2026

Terms: Net 30 Days

Due Date: 6/30/2026

Customer #: 11-WATERL2

Customer PO #:

Fee Type	Amt Paid	Paid Date	% Due to 3rd Party	Amt Due to 3rd Party
Permit # 26WTRC-B00012 318 East Polk Street, Waterloo, WI 53594 Retaining Wall				
Other Fee- Residential	\$50.00	5/18/2026	60.00%	\$30.00
26WTRC-B00012 Subtotal				\$30.00
Permit # 26WTRC-BEPH00011 406 Edison Street, Waterloo, WI 53594 Residential Alteration				
Remodel- Residential	\$85.00	5/12/2026	60.00%	\$51.00
Plumbing- New Building/Addition/Alterations- Resid	\$89.00	5/12/2026	60.00%	\$53.40
Electrical- New Building/Addition/Alterations- Resi	\$89.00	5/12/2026	60.00%	\$53.40
HVAC- New Building/Addition/Alterations- Residential	\$89.00	5/12/2026	60.00%	\$53.40
Minor Plan Review	\$60.00	5/12/2026	90.00%	\$54.00
26WTRC-BEPH00011 Subtotal				\$265.20
Permit # 26WTRC-E00005 402 South Washington Street, Waterloo, WI 53594 Electrical Permit				
Electrical- Replacement & Misc. Items- Residential	\$50.00	5/27/2026	60.00%	\$30.00
26WTRC-E00005 Subtotal				\$30.00
Permit # 26WTRC-F00006 335 Adams Street, Waterloo, WI 53594 Fence				
Other Fee- Residential	\$50.00	5/19/2026	60.00%	\$30.00
26WTRC-F00006 Subtotal				\$30.00
Permit # 26WTRC-H00010 434 South Jackson Street, Waterloo, WI 53594 HVAC Permit				
HVAC- Replacement & Misc. Items- Residential	\$135.00	5/11/2026	60.00%	\$81.00
26WTRC-H00010 Subtotal				\$81.00

Summary by Fee Type

<u>Item Code</u>	<u>Amount</u>
Electrical- New Building/Additon/Alterations- Resi	\$53.40
Electrical- Replacement & Misc. Items- Residential	\$30.00
HVAC- New Building/Additon/Alterations- Residential	\$53.40
HVAC- Replacement & Misc. Items- Residential	\$81.00
Minor Plan Review	\$54.00
Other Fee- Residential	\$60.00
Plumbing- New Building/Addition/Alterations- Resid	\$53.40
Remodel- Residential	\$51.00
Total	\$436.20

Please remit to: SAFEbuilt LLC Lockbox #88135
PO Box 88135, Chicago, IL 60680-1135

Net Invoice:	\$436.20
Freight:	\$0.00
Sales Tax:	\$0.00
Invoice Total:	\$436.20

Department Approval _____ Date _____

Clerk/Treasurer Approval _____

Vendor Number _____

Acct Dist

100-52-5246-290

Acct Dist

\$

Acct Dist

\$

Machinery and Equipment Maintenance		MAY			
2026 DPW		Mileage / Hours		TTI Fuel	GPH
Equipment		Start	End	Total	
End loader	544	4720	4728	8	#DIV/0!
John Deere Tractor	2555	5046	5046	0	#DIV/0!
Wood Chipper	200XP	606	629	23	0.84
John Deere Lawn Tractor	1025R	561	561	0	0.60
John Deere	X758	188	217	29	0.60
John Deere	X750-R	440	450	10	0.60
Wacker Roller	Roller	453	454	1	#DIV/0!
2023 Freightliner Truck #8	#8	5443	5604	161	#DIV/0!
2020 International Truck	#2	10287	10287	0	#DIV/0!
Paint Gator	#1	2133	2133	0	#DIV/0!
2017 Chevrolet Truck	#4	81985	82794	809	11.43
2018 Freightliner Truck	#5	18303	18303	0	#DIV/0!
2006 Elgin Pelican Street Sweeper	Sweeper	44708	44797	89	1.60
2011 Ford F-550 Truck	#6	54913	55181	268	5.99
2015 Freightliner Truck	#7	19512	19637	125	6.59
2023 Bobcat	S66	450	468	18	#DIV/0!
2023 Titan Leaf Vac	Pro Plus	131	131	0	#DIV/0!
2025 Ford F-550	#9	2331	2567	236	

MONTHLY TIME REPORT

2026		MAY			
JOB	DPW	Chad	Ryan	Chris	Travis
Police Adm		8	0	0	0
Fire Dept		0	4	1	4.5
Mach/Equip		3	11	1	0
Garage/Shed		17.75	10	19	25
Meeting/Seminars		7	3	3	0
Street Repair/Maintenance		27.5	1	13	0
Street Cleaning		0	12	0	32.5
Snow & Ice	Reg Hrs	0	0	0	0
	OT Hrs	0	4	0	0
Storm Sewer		0	3	0	0
Traffic Control		2	6	5	1
Bridges/Culvers		0	0	0	0
Tree/Brush		28	19	27	9
Refuse Collection		18	21	4	13
Sanitary Sewer		0	0	0	0
Insect Control		0	0	0	0
Animal Control		0	0	0	0
Cemetary		3	2	6	5
Library		0	2	2	4
Firemans Park		17	17	13.5	4
Other Parks		3.5	7.5	4	29.5
Trail Head		0	2	2	3
Celeb/Enter		6	5	5	0
Weed Control		19	13	0	0
Vac/Holiday/SL		14.25	24.5	62.5	37.5

WATERLOO POLICE DEPARTMENT OFFICER'S DAILY -MAY 26

Patrol: 213
Investigative: 18
Radar: 53
Court:

Office: 127
Special: 36
School/Training: 24
On Call:

Total Hours Worked: 471

COMPLAINTS

Family:	2
Off Road Vehicles:	0
Vandalism:	0
Minor Theft - \$500:	1
Major Theft + \$500:	0
Burglary:	0
Doors Found Open:	0
Animal Case:	6
Late Bar Closings:	0
Alarms:	0
Loud Music/Parties:	0
Tavern Complaints:	0
Prowler Complaints:	0
Battery to Person:	0
Domestic Abuse:	1
Sexual Assault:	0
Runaways:	0
Worthless Checks:	0
All Other Complaints:	29
TOTAL COMPLAINTS:	39

ACCIDENTS

More than \$1,000:	2
Less than \$1,000:	0
Pedestrian Accidents:	0
Bicycle Accidents:	0
Number Injured:	0
Number Killed:	0
TOTAL ACCIDENTS:	2

ASSISTS

Assist Jefferson County:	0
Assist Dodge County:	1
Assist Dane County:	1
Assist Marshall PD:	2
Assist Fire/Rescue:	9
Assist Other Agencies:	3
Assist Public:	41
Assist With Escort:	0
Assist All Others:	0
TOTAL ASSISTS:	57

MISCELLANEOUS

Personal Contacts:	590
Investigations/Follow-up:	22
Traffic Control:	3
Radar Operations:	100
Special Assignment:	0
Speech/Presentation:	0
Serve Papers:	0
Other Miscellaneous:	6
TOTAL:	721

INQUIRIES/CHECKS

Registration Checks:	187
D.L. Checks:	154
NCIC/CIB/VIN Checks:	0
Check Welfare:	4
TOTAL INQUIRIES:	345

Warnings Arrests

Speeding:	4	0
Too Fast For Conditions:	0	1
Inattentive Driving:	0	0
Failure to Yield:	0	1
Stop Sign Violation:	4	0
Illegal Passing:	0	0
No Driver's License:	0	2
Illegal Parking:	3	2
Left of Highway:	0	0
Drunk Driving:	0	0
Unregistered Vehicle:	1	0
Driving While Sus/Rev:	0	1
Hit And Run:	0	0
Off Road Vehicle:	0	0
Power Display:	0	0
Equipment:	2	0
Illegal "U" Turn:	1	0
Following Too Close:	0	0
Seatbelt Violation:	0	0
ALL OTHER TRAFFIC:	0	3
TOTAL	15	10

Disorderly Conduct:	0	0
Underage Alcohol:	0	0
Warrants:	0	0
Theft:	0	0
Trespassing:	0	0
Burglary/Break & Enter:	0	0
Vandalism:	0	0
ALL OTHER MIS/CRIM:	5	2
TOTALS:	5	2

Waterloo Police Department Fleet Maintenance Report

VIN	1FM5K8ABOLGB67	For Period	5/1-5/31
	2020		Fuel Cost
	Ford Explorer		Miles per gallon
Vehicle Description		Maintenance Items	
		Main. Cost	
		Officer	

Date	Fuel	Fuel Cost	Mileage	Maintenance Items	Main. Cost	Officer
5/1/2026	7.33	\$33.02	34202			18
5/3/2026	9.384	\$42.22	34342			18
5/4/2026	6.817	\$30.67	34431			18
5/5/2026	8.995	\$40.47	34578			18
5/6/2026	7.738	\$34.81	34668			18
5/7/2026	6.85	\$30.82	34753			18
5/8/2026	8.62	38.82	34890			18
5/11/2026	7.57	\$33.84	35241			12
5/13/2026	8.228	\$38.66	35361			18
5/14/2026	8.619	\$40.50	35454			10
5/15/2026	11.18	\$52.20	35591			12
5/16/2026	7.6	\$35.56	35690			12
5/17/2026	11.732	\$54.78	35846			12
5/18/2026	9.524	\$44.75	35963			18
5/19/2026	8.75	\$41.00				20
5/20/2026	7.025	\$33.01	36141			11
5/22/2026	11.3	\$52.01	36279			20
5/23/2026	4.567	\$21.00	36347			11
5/24/2026	7.61	\$35.00	36429			10
5/25/2026	10.84	\$49.55	36550			12
5/26/2026	6.6	\$30.49	36625			20
5/27/2026	10.79	\$48.24	36760			12
5/29/2026	7.763	\$33.99	37146			20
5/29/2026	8.191	\$35.87	37047			18
5/31/2026	7.564	\$31.00	37232			20
	211.187	\$962.28				

Monthly Incident Comparison Report

Report Criteria:

Current Month: 5/2026

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
No Category						
	Assist Columbia County Sheriff	0	0	0	0	1
	Blank Description	0	0	0	0	4
	unlawful U-turn	0	0	0	0	1
	Total for No Category:	0	0	0	0	6
ASSIST						
	Assist Business	0	0	0	0	1
	Assist Citizen	0	0	4	0	9
	Assist Dane County Sheriff	0	0	0	0	4
	Assist Dodge County Sheriff	1	1	9	0	17
	Assist Jefferson County Sheriff	0	0	0	0	8
	Assist Marshall PD	3	3	14	2	39
	Assist Social Services	0	0	1	1	12
	Assist Watertown PD	0	0	0	0	3
	Assist/School District	0	0	1	0	1
	Civil Dispute	0	0	3	0	4
	Custody for Other Department	0	0	0	0	1

Monthly Incident Comparison Report

Page: 2

Report Criteria:

Current Month: 5/2026

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
ASSIST						
	EMS Calls	0	0	0	0	4
	Fire Calls	0	0	1	0	3
	Neighbor Problems	0	0	0	0	1
	Other Mutual Aid Assists	0	0	1	0	1
	Sex Offender Registration	0	0	0	0	1
	Total for ASSIST:	4	4	34	3	109
CRIMINAL						
	Attempted Crime	0	0	1	0	0
	Bail Jumping/Escapes	0	0	1	0	1
	Burglary - Attempted Non-Residential	0	0	0	0	1
	Child Enticement	0	0	0	0	2
	Contempt of Court, Court Violation	0	1	1	0	0
	Criminal Damage To Property/vandalism	0	1	3	0	3
	Disorderly Conduct - All Other	0	2	3	1	5
	Disorderly Conduct - Fight, Disturbance	1	0	1	0	7
	Domestic Disturbance	0	1	2	1	13
	Domestic Offense - Child Abuse/Neglect	0	0	1	0	1
	Drug Investigations	0	1	2	1	3
	Drug Possession	0	0	0	1	1
	Endanger Safety/Reckless Behavior	0	0	0	0	1
	Forgery/Counterfeiting	0	1	1	0	0
	Fraud	0	1	2	1	9
	Harassment - Stalking	0	0	0	0	1
	Harassment - Threats	0	0	0	0	2
	Obstruct/Resist Police Officer	0	0	0	0	1
	Other Sex Offenses	1	1	2	0	1
	Probation/Parole Violation	0	0	0	0	1
	Theft - All Other	0	2	4	4	10
	Theft - From Building	0	0	0	0	2
	Theft - From a Motor Vehicle	0	0	0	0	1
	Theft - Retail/Shoplifting	0	0	0	1	4
	Total for CRIMINAL:	2	11	24	10	70
ORDINANCE						
	Abandoned Property/Vehicle Violation	0	0	0	0	1
	Animal Bite	1	0	4	4	8
	Animal Licensing/Shots/Etc.	0	0	0	3	3
	Animal Noise Complaint	0	0	0	0	6
	Animal Running at Large	0	2	3	0	0
	Contributing to Delinquency of a Minor	0	0	0	0	1
	Disturbance	2	0	3	1	2

Monthly Incident Comparison Report

Report Criteria:

Current Month: 5/2026

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
ORDINANCE	Harassment	0	0	1	0	0

Monthly Incident Comparison Report

Page: 4

Report Criteria:

Current Month: 5/2026

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
ORDINANCE						
	Illegal Dumping	1	0	1	0	3
	Municipal Code Violation	0	0	2	1	8
	Possession of Tobacco by Minor	0	0	0	1	1
	Total for ORDINANCE:	4	2	14	10	33
Other						
	Investigation/Take Report	0	0	0	1	2
	Other Animal Calls - Dead, Etc.	0	0	1	0	2
	Receive Information	2	2	9	5	36
	Request Assist	0	0	0	0	1
	Total for Other:	2	2	10	6	41
SERVICE						
	Death Investigation	0	0	0	2	11
	Found Items/Property	0	0	3	1	18
	Lost Items/Property	0	0	0	0	1
	Paper Service/Civil Process	0	0	0	1	1
	Suspicious Vehicle	0	0	1	0	0
	Uncontrollable Juvenile	0	0	0	0	1
	Warrant Pickup - Other Agency	1	2	4	1	7
	Welfare Check	0	1	5	2	4
	Total for SERVICE:	1	3	13	7	43
TRAFFIC						
	Driver's License Violations (Ex OAS/OAR)	8	4	30	14	67
	Illegal Turns	0	2	10	1	14
	Lane Violations - Left of Center, Etc.	0	0	0	0	1
	License/Permit Violation	0	1	2	0	4
	Miscellaneous Rules Violation	0	0	0	2	5
	Motor Vehicle Insurance Violation	4	1	10	1	10
	OAS/OAR/Other License Violations	0	0	2	2	6
	Open Intoxicants - Driver	0	0	1	0	0
	Operate Motor Vehicle While Intoxicated	1	1	2	0	5
	Other Traffic Violations	1	2	4	0	0
	Power Display/Squeal Tires	0	0	2	0	0
	Reckless Driving	0	0	2	0	0
	Registration/Title Violation	2	0	5	1	7
	Required Stop Violation - RR, Etc.	1	0	1	0	0
	Right of Way Violation	1	0	1	0	0
	Seatbelt Violation	0	0	0	0	1
	Speeding Violation	5	5	22	7	83
	Stop Sign/Signal Violation	1	0	10	1	18
	Traffic Accident - Hit and Run (Damage)	0	0	0	1	7

Monthly Incident Comparison Report

Report Criteria:

Current Month: 5/2026

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
TRAFFIC						
	Traffic Accident - Hit and Run (Injury)	0	0	0	0	2
	Traffic Accident - Non-Reportable	0	0	0	0	1
	Traffic Accident - Property Damage	1	0	7	3	21
	Vehicle Equipment Violation - Lights	0	0	2	0	0
	Vehicle Equipment Violation - Other	0	0	2	0	2
	Total for TRAFFIC:	25	16	115	33	254
	Grand Totals:	38	38	210	69	556

Court Calendar Report

Page: 1

Report Criteria:

Start Date	End Date	Officer	Court Type
05/19/2026	05/19/2026	ALL	ALL

Court Date	Name	Ticket	Officer/Court Type
05/19/26	FLEISCHMAN, HEATHER, M	DOB: 06/21/75 No: T-BJ837638-4	STORMOEN, KYLE, MATTHEW
11:00 AM	173 N MONROE ST #1 WATERLOO WI, 53594	Age: 50 Issued: 03/17/26	

Comments: OFFICER: BADGE #: 18, NAME: KYLE M STORMOEN

Charge	Description	Fine	Collected
341.03(1)	OPERATE AFTER REV/SUSP OF REGISTRATION	\$175.30	\$0.00

05/19/26	HANSEN, ALASTAIR	DOB: 01/25/08 No: C-1F8089CGG8	BURNS, RANDY
11:00 AM	1195 SCHENCK RD MARSHALL WI, 53559	Age: 18 Issued: 04/19/26	

Comments: OFFICER: BADGE #: 12, NAME: RANDY B BURNS

Charge	Description	Fine	Collected
278-1-947.01	DISORDERLY CONDUCT	\$263.50	\$0.00

05/19/26	WOMACK, PHILIP, V	DOB: 02/11/75 No: T-BJ837646-5	BURNS, RANDY
11:00 AM	906 S LINCOLN AVE BEAVER DAM WI, 53916	Age: 51 Issued: 02/17/26 Inc #: 26-000081	

Comments: OFFICER: BADGE #: 12, NAME: RANDY B BURNS

Charge	Description	Fine	Collected
341.04(1)	NON-REGISTRATION OF AUTO, ETC	\$175.30	\$0.00

05/19/26	AGUERO, LORENA	DOB: 10/20/93 No: T-BO679310-2	BURNS, RANDY
11:00 AM	469 E MADISON ST WATERLOO WI, 53594	Age: 32 Issued: 04/07/26 Inc #: 26-000146	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.33(1)(B)	UNLAWFUL U/Y TURN-MIDBLOCK	\$175.30	\$0.00

05/19/26	CRAVE, BETHANY, JANE	DOB: 04/14/90 No: T-BO679323-1	AGUERO, DANIEL, A
11:00 AM	N1201 COUNTY ROAD T WATERLOO WI, 53594	Age: 36 Issued: 04/22/26 Inc #: 26-000166	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.57(5)	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)	\$200.50	\$0.00

Court Calendar Report

Page: 2

Report Criteria:

Start Date	End Date	Officer	Court Type
05/19/2026	05/19/2026	ALL	ALL

Court Date	Name	DOB:	Ticket	Officer/Court Type
05/19/26	HANSEN,ALASTAIR	01/25/08	No: C-1F8089CGG7	BURNS,RANDY
11:00 AM	1195 SCHENCK RD	Age: 18	Issued: 04/19/26	JEFFERSON CO CIRCUIT CT
	MARSHALL WI, 53559		Inc #: 26-000164	
		Charge	Description	Fine Collected
		273-3A	VANDALISM / CRIMINAL DAMAGE IN CITY PARK	\$200.50 \$0.00

05/19/26	HANSEN,ALASTAIR,JOSEF PARADISO	DOB:	No:	AGUERO,DANIEL,A
11:00 AM	1195 SCHENCK RD	01/25/08	C-1F80PBQ6ZD	JEFFERSON CO CIRCUIT CT
	MARSHALL WI, 53559	Age: 18	Issued: 04/07/26	
			Inc #: 26-000149	
		Charge	Description	Fine Collected
		278-9	LITTERING	\$200.50 \$0.00

05/19/26	HANSEN,ALASTAIR,JOSEF PARADISO	DOB:	No:	AGUERO,DANIEL,A
11:00 AM	1195 SCHENCK RD	01/25/08	C-1F80PBQ6ZF	JEFFERSON CO CIRCUIT CT
	MARSHALL WI, 53559	Age: 18	Issued: 04/07/26	
			Inc #: 26-000149	
		Charge	Description	Fine Collected
		278-1-947.01	DISORDERLY CONDUCT	\$263.50 \$0.00

05/19/26	HANSEN,ALASTAIR,JOSEF PARADISO	DOB:	No:	STORMOEN,KYLE,MATTHEW
11:00 AM	1195 SCHENCK RD	01/25/08	C-1F80PBQ6ZG	JEFFERSON CO CIRCUIT CT
	MARSHALL WI, 53559	Age: 18	Issued: 04/07/26	
			Inc #: 26-000148	
		Charge	Description	Fine Collected
		278-1-946.41(1)	OBSTRUCTING AN OFFICER	\$263.50 \$0.00

05/19/26	HANSEN,ALASTAIR,JOSEF PARADISO	DOB:	No:	AGUERO,DANIEL,A
11:00 AM	1195 SCHENCK RD	01/25/08	T-BJ837642-1	JEFFERSON CO CIRCUIT CT
	MARSHALL WI, 53559	Age: 18	Issued: 04/07/26	
			Inc #: 26-000149	
		Charge	Description	Fine Collected
		346.62(2)	RECKLESS DRIVING-ENDANGER SAFETY	\$999.50 \$0.00

05/19/26	HANSEN,ALASTAIR,JOSEF PARADISO	DOB:	No:	STORMOEN,KYLE,MATTHEW
11:00 AM	1195 SCHENCK RD	01/25/08	T-BO679312-4	JEFFERSON CO CIRCUIT CT
	MARSHALL WI, 53559	Age: 18	Issued: 04/07/26	
			Inc #: 26-000148	
		Charge	Description	Fine Collected
		346.57(5)	EXCEEDING SPEED ZONES, ETC. (45+ MPH)	\$515.50 \$0.00

05/19/26	HANSEN,ALASTAIR,JOSEF PARADISO	DOB:	No:	STORMOEN,KYLE,MATTHEW
11:00 AM	1195 SCHENCK RD	01/25/08	T-BO679313-5	JEFFERSON CO CIRCUIT CT
	MARSHALL WI, 53559	Age: 18	Issued: 04/07/26	
			Inc #: 26-000148	
		Charge	Description	Fine Collected
		346.62(2)	RECKLESS DRIVING-ENDANGER SAFETY	\$999.50 \$0.00

Court Calendar Report

Page: 3

Report Criteria:

Start Date	End Date	Officer	Court Type
05/19/2026	05/19/2026	ALL	ALL

Court Date	Name	Ticket	Officer/Court Type	
05/19/26	KEMPFER,MICHAEL,L	DOB: 09/23/62	No: C-1F8089CGFZ	STORMOEN,KYLE,MATTHEW
11:00 AM	155 JEFFERSON ST	Age: 63	Issued: 04/11/26	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 26-000152	
Charge	Description	Fine	Collected	
126-4G(3)	DOG RUNNING AT LARGE	\$175.30	\$0.00	

05/19/26	KOTT,ERIKA,ANN	DOB: 05/01/82	No: T-BO679314-6	STORMOEN,KYLE,MATTHEW
11:00 AM	226 STATE ROAD 19	Age: 43	Issued: 04/11/26	JEFFERSON CO CIRCUIT CT
	MARSHALL WI, 53559		Inc #: 26-000153	
Charge	Description	Fine	Collected	
343.18(1)	OPERATE W/O CARRYING LICENSE	\$150.10	\$0.00	

05/19/26	LAGUNA,ALEXIS,LEONEDAS	DOB: 02/15/96	No: T-BO679308-0	AGUERO,DANIEL,A
11:00 AM	819 LUM AVE #5	Age: 30	Issued: 04/04/26	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 26-000145	
Charge	Description	Fine	Collected	
343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00	

05/19/26	PICK,JOSEPH,ALLEN	DOB: 11/05/71	No: T-BO679322-0	AGUERO,DANIEL,A
11:00 AM	151 1/2 W MADISON ST # 1	Age: 54	Issued: 04/21/26	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 26-000163	
Charge	Description	Fine	Collected	
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00	

05/19/26	RIDDLE,JEFFERY,ALAN	DOB: 06/22/91	No: T-BO679324-2	AGUERO,DANIEL,A
11:00 AM	N3315 COUNTY ROAD J	Age: 34	Issued: 04/22/26	JEFFERSON CO CIRCUIT CT
	REESEVILLE WI, 53579		Inc #: 26-000167	
Charge	Description	Fine	Collected	
346.57(5)	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)	\$175.30	\$0.00	

05/19/26	ROCHA GONZALEZ,JORGE	DOB: 04/16/80	No: T-BO679316-1	BURNS,RANDY
11:00 AM	5468 STATE ROAD 73	Age: 45	Issued: 04/13/26	JEFFERSON CO CIRCUIT CT
	MARSHALL WI, 53559		Inc #: 26-000156	
Charge	Description	Fine	Collected	
346.57(5)	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)	\$200.50	\$0.00	

05/19/26	ROCHA GONZALEZ,JORGE	DOB: 04/16/80	No: T-BO679317-2	BURNS,RANDY
11:00 AM	5468 STATE ROAD 73	Age: 45	Issued: 04/13/26	JEFFERSON CO CIRCUIT CT
	MARSHALL WI, 53559		Inc #: 26-000156	
Charge	Description	Fine	Collected	
343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00	

Court Calendar Report

Page: 4

Report Criteria:

Start Date	End Date	Officer	Court Type
05/19/2026	05/19/2026	ALL	ALL

Court Date	Name		Ticket	Officer/Court Type
05/19/26	ROSS,CALUM,ROBERT	DOB: 01/03/00	No: T-BJ837643-2	AGUERO,DANIEL,A
11:00 AM	30 BLACK STONE CIR MADISON WI, 53719	Age: 26	Issued: 04/12/26 Inc #: 26-000154	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
341.04(2)	IMPROPER REGISTRATION OF OTHER VEHICLE	\$263.50	\$0.00	
05/19/26	SEELYE,WORTHY,DYLAN	DOB: 04/25/04	No: T-BO679306-5	BURNS,RANDY
11:00 AM	215 N 34TH ST MILWAUKEE WI, 53208	Age: 21	Issued: 03/30/26 Inc #: 26-000140	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.62(2)	RECKLESS DRIVING-ENDANGER SAFETY	\$999.50	\$0.00	
05/19/26	STOUFFER,FREDERICK,EDGAR, III	DOB: 02/21/78	No: T-BO679325-3	BURNS,RANDY
11:00 AM	1264 ELSIE ST FORT ATKINSON WI, 53538	Age: 48	Issued: 04/23/26 Inc #: 26-000168	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.09(3)	PASSING IN NO-PASSING ZONE	\$213.10	\$0.00	
05/19/26	WANDSNIDER,TERRENCE,D	DOB: 07/02/40	No: T-BO679311-3	BURNS,RANDY
11:00 AM	614 INDIAN HILLS DR WATERLOO WI, 53594	Age: 85	Issued: 04/07/26 Inc #: 26-000147	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.33(1)(B)	UNLAWFUL U/Y TURN-MIDBLOCK	\$175.30	\$0.00	
05/19/26	WREDBERG,WESLEY,JAMES	DOB: 03/09/08	No: T-BO679303-2	AGUERO,DANIEL,A
11:00 AM	810 LUM AVE WATERLOO WI, 53594	Age: 18	Issued: 03/28/26 Inc #: 26-000138	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.46(1)	FAIL/STOP AT STOP SIGN	\$175.30	\$0.00	
05/19/26	ZIMBRIC,GAVINA,MARGARET	DOB: 07/12/07	No: T-BO679309-1	BURNS,RANDY
11:00 AM	N190 EAST ST WATERLOO WI, 53594	Age: 18	Issued: 04/02/26 Inc #: 26-000143	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.57(5)	EXCEEDING SPEED ZONES, ETC. (20-24 MPH)	\$225.70	\$0.00	

Ticket Count: 26

Total Fines:	\$8013.00
Total Payments:	\$0.00
Total Due:	\$8013.00

Karl Junginger Memorial Library
Board of Trustees Meeting Minutes
May 27, 2026 @ 5:30 pm

- I. Call to Order & Introductions
The meeting was called to order at 5:30 p.m. Present: Art Biermeier, Diane Graff, Tracy Grant, Susan McDermott, Claire Jones, Sara Cummings, Leslie Fugate, Cindy Krueger (Phone), and Kelli Mountford.
- II. Approval of agenda
The agenda was approved as written
- III. Approval of open minutes from April 22, 2026.
Cummings moved to approve the April 2026. Graff seconded. The motion passed unanimously.
- IV. Correspondence, Appearance, Public Comments
A card from the Senior Exercise group, and an email from Angela Meyers about how wonderful an employee and person Paula Jacob is were presented by Mountford.
- V. Director's Report
- VI. Unfinished Business
 - A. **Financial monthly report for April 2026 - Action**
Fugate moved to approve the April 2026 monthly invoices as presented. Grant seconded. The motion passed unanimously.
 - B. **Budget 2026 – Informational**
 - C. **Policy 425 Outreach Services – Action**
Cummings moved to approve Outreach Service Policy 425 with changes. Fugate seconded. The motion passed unanimously.
 - D. **Computer Update – Informational**
 - E. **Parking Lot Update – Informational**
Mountford stated the parking lot was being resurfaced on May 28 and May 29.
 - F. **Masonry Work Update – discussion with possible action item**
Mountford is waiting for second quote.
 - G. **Meeting Room, Kitchen Flooring, and Countertops update - Informational**
- VII. New Business
 - A. **Roof Hail Damage – Informational**
Insurance was informed that there is hail damage to the library roof and gutters. They are sending out an independent inspector. More information to come.

B. Meeting Room Kitchen, Flooring & Countertops – Discussion with possible action

Mountford stated that Larson Home Services came out to inspect the gutter and noticed that the roof had hail damage. They stated that the gutters have leaves in them and should have leaf protectors on them. Gutters should be installed around the entire building to help with water drainage issues. They also stated that for liability issues, snow bars should be installed around the entire roof.

C. Job Description “Library Assistant I and Library Assistant II” – Action

Cummings move to approve the Library Assistant I and Library Assistant II job descriptions as is. Grant seconded. The motion passed unanimously.

D. Policy 404 Monetary Donations, Memorial Bequests – Informational

Mountford discussed Policy 404, and that it will be brought up next month for discussion and final approval.

E. Read and Discuss the Library Board Trustee Handbook Introduction and Chapter 2, “Who Runs the Library” – Informational and WI State Handout

VIII. Future agenda items – Budget 2026, Policy 404, Job Description, Computers, MR Kitchen Flooring, Roof/Gutters, Masonry work

IX. Date, place, and time of the next meeting: Wednesday, June 24, at 5:30 p.m. in the Hyer Conference Room

X. Adjournment

Cummings moved to adjourn at 6:16 p.m. Grant seconded. The motion passed unanimously.

Respectfully submitted
Cindy Krueger

Karl Junginger Memorial Library / Mayor/Council/Board Report - May 2026

MAY Monthly Statistics		JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Library Card Holders	2025	2301	2315	2317	2330	2353	2400	2422	2432	2439	2446	2460	2457
	2026	2465	2365	2377	2388	2388							
	% of Change	7.13%	2.16%	2.59%	2.49%	1.47%							
NEW Library Card Holders	NEW STATS 2025	13	18	20	25	30	47	24	14	12	21	16	6
	2026	12	8	17	13	6							
	% of Change	-7.69%	-55.56%	-15.00%	-48.00%	-80.00%							
Checkouts (Circulation)	2025	4662	4182	4539	4122	4134	6254	6777	4945	4562	4401	3783	4206
	2026	4616	4470	4379	4021	3730							
	% of Change	-0.99%	6.89%	-3.53%	-2.45%	-9.77%							
eBook/Audio Checkouts (Circulation)	2025	868	856	840	909	935	950	1029	1041	1036	1111	1045	976
	2026	1081	963	1069	1106	928							
	% of Change	24.54%	12.50%	27.26%	21.67%	-0.75%							
Library Visits	2025	1956	1970	2384	2280	2387	3002	2997	2142	2048	2037	1854	1790
	2026	1785	2021	2231	2129	2140							
	% of Change	-8.74%	2.59%	-6.42%	-6.62%	-10.35%							
Meeting Room Use BY PUBLIC Community & Conference	2025	9	17	20	18	9	13	13	18	8	11	9	10
	2026	20	17	18	18	12							
	% of Change	122.22%	0.00%	-10.00%	0.00%	33.33%							
Public Computer Use	2025	77	73	105	100	108	97	80	72	75	80	80	86
	2026	85	98	90	95	59							
	% of Change	10.39%	34.25%	-14.29%	-5.00%	-45.37%							
WiFi Use	2025	230	232	200	217	202	209	202	179	190	179	171	119
	2026	134	150	152	195	160							
	% of Change	-41.74%	-35.34%	-24.00%	-10.14%	-20.79%							
Outreach to local schools, daycares, & residents Checkouts	2025	114	186	131	139	109	83	50	80	78	63	62	213
	2026	62	209	63	99	123							
	% of Change	-45.61%	12.37%	-51.91%	-28.78%	12.84%							
Adult Number of Programs	2025	15	14	18	15	15	16	18	17	14	16	19	15
	2026	18	19	16	15	16							
	% of Change	20.00%	35.71%	-11.11%	0.00%	6.67%							
Adult Attendance	2025	197	103	188	119	197	261	153	117	79	196	116	100
	2026	188	136	109	119	164							
	% of Change	-4.57%	32.04%	-42.02%	0.00%	-16.75%							
Teen (12-18) Number of programs	2025	4	3	3	1	0	7	10	1	2	3	3	2
	2026	3	3	2	2	2							
	% of Change	-25.00%	0.00%	-33.33%	100.00%	200.00%							
Attendance	2025	21	10	24	24	0	185	99	36	36	41	32	24
	2026	52	50	47	28	47							
	% of Change	52.38%	400.00%	95.83%	16.67%	4700.00%							
Children's Number of programs	2025	12	14	12	17	13	19	28	12	14	16	13	13
	2026	11	11	8	9	7							
	% of Change	-8.33%	-21.43%	-33.33%	-47.06%	-46.15%							
Attendance	2025	286	254	267	281	244	1044	1064	302	263	395	278	247
	2026	323	270	242	265	230							
	% of Change	12.94%	6.30%	-9.36%	-5.69%	-5.74%							
GENERAL ALL AGE PROGRAMS Number of Programs	NEW 2025	1	1	1	4	4	4	4	1	2	3	2	2
	2026	1	1	3	3	3							
	% of Change	0.00%	0.00%	200.00%	-94.23%	-25.00%							
Attendance	NEW 2025	69	67	84	342	699	671	185	97	133	254	121	227
	2026	122	70	250	140	697							
	% of Change	76.81%	4.48%	197.62%	-59.06%	-0.29%							

List of Bills

4 Control	671.66	Midwest Meter	2,580.00
Avestar	6.00	MWSCO	10,468.92
Baker Tilly	1,365.00	North Central Lab	802.36
BMO	1,376.49	Northern Lake Service	1,545.63
BMO Mastercard	2,666.45	Oconto Falls Municipal Utilities	3,687.50
Border States	759.70	OpenPoint	650.00
Brooks Tractor	611.16	Precision Water Meter & Backflow	4,067.00
C&M Hydraulic Tool Supply	2,554.38	Portland Sanitary District	18,773.26
City of Waterloo Treasurer	53,806.05	Payment Service Network	12.95
City of Lake Mills	4,803.04	Payroll	83,804.99
Core & Main	1,160.98	PSC	48.18
Crescent Electric Supply	212.40	Piggly Wiggly	8.58
Cummins Sales & Service	2,299.05	Resco	17,999.69
Eckmayer Inc	208.78	SJE	4,913.16
Fill the Squad	1,000.00	Sheehy Express	571.38
Final Bill Credit	191.81	Seera	1,288.47
Frontier	389.07	Stuart Irby	10,863.50
Forster Electrical Engineering	3,652.50	Town & Country Engineering	43,280.18
Ehler's	28.35	Utility Sales and Service	12,475.20
GLS Utility	3,477.00	US Cellular	264.32
Hawkins	1,764.27	UPS	210.27
Howie's Hardware	225.41	United Liquid Waste Recycling	3,382.92
Insight FS	3,516.72	Waterloo Building Center	70.00
Infosend	1,396.98	Waterloo Utilities	10,870.57
Iseler Demolition Inc	51,110.00	WE Energies	847.75
Jefferson Utilities	1,272.46	Wisconsin Dept. of Revenue	4,549.42
Kwik Trip	1,254.30	WPPI Energy	199,025.60
Leader Independent	50.58	William/Reid	
Logistic Recycling	1,503.95		
Marshfield Clinic Health System	138.00		
Total Disbursements			\$580,534.34

Checking Account

Balance 4/30/26	455,443.72
Deposits	634,859.47
Disbursements	(579,903.69)
Interest	316.66
Balance 5/31/26	<u>\$510,716.16</u>

WWTP DNR Replacement Fund

Balance 4/30/26	\$751,622.51
Deposit/ (Withdrawal)	(96.25)
Interest	1,224.29
Balance 5/31/26	<u>\$752,750.55</u>

Debt Service Account

Balance 4/30/26	\$752,047.66
Deposit	117,930.00
Bond Payment/Svc Fees	(450,351.03)
Interest	578.34
Balance 5/31/26	<u>\$420,204.97</u>

Money Market Account

Balance 4/30/26	1,890,981.48
Deposits	226,272.53
Transfer	(117,930.00)
Disbursements	(317.15)
Interest	3,055.46
Balance 5/31/26	<u>\$2,002,062.32</u>

Transportation Fund

Balance 4/30/26	\$16,257.00
Transfer	
Balance 5/31/26	<u>\$16,257.00</u>

WWTP USDA Bond Reserve:

Balance 4/30/26	\$184,856.04
Transferred in/out	
Interest	486.13
Service Charge	(28.35)
Balance 5/31/26	<u>\$185,313.82</u>

Avestar CD #3596 (Bond Reserve):

Balance 4/30/26	353,629.15
Interest	
Balance 5/31/26	<u>\$353,629.15</u>

LGIP (Bond Reserve):

Balance 4/30/26	\$253,016.61
Interest	\$766.84
Balance 5/31/26	<u>\$253,783.45</u>

Construction Acct:

Balance 4/30/26	\$1,500.00
Transferred in	
Balance 5/31/26	<u>\$1,500.00</u>

Regular meeting of the Waterloo Water & Light Commission held June 9, 2026

Meeting called to order by President Devin Schumann at 7:00pm at the Waterloo Utilities office. Present were Commissioners Vern Butzine, Pam Kuhl, Michael Tschanz, Richard Weihert, Superintendent Barry Sorenson, Lisa Twarog Town and Country Engineering, and Charlie Kuhl.

Minutes

Motion by Weihert, seconded by Butzine, to approve the minutes of the May 5, 2026 meeting. Motion carried.

Expenditures

Motion by Kuhl, seconded by Weihert, to approve the May disbursements as presented. Motion carried.

Citizen Input

None.

Lift Station Bid

Motion by Schumann, seconded by Weihert, to recommend to City Council approval of the lift station bid to August Winter & Sons in the amount of \$837,000, contingent on RD approval. Motion carried.

2025 CMAR

Motion by Weihert, seconded by Butzine, to recommend to City Council approval of the 2025 CMAR report. Motion carried.

Water Softener Rebate

Commission recommends ending the program as of 12/31/26. Update website for end of program.

Motion by Butzine, seconded by Tschanz, to adjourn the meeting at 7:35pm. Motion carried.

Respectfully submitted,
Pam Kuhl - Secretary

WLOO CATV Monthly Manager's Report for mid-May to mid-June 2026

The City Treasurer's Monthly Report for April is the most recent available. After review – due to Board Chair Cotting's request that April rent not be paid because the Building Inspector closed The Solarium, – it was discovered that rent is paid one month in advance. A meeting with the City Treasurer is necessary to correct the issue and scheduling one is in process.

The mid-year budget review, including labor costs for special projects - such as the Water Tower which has so far cost approximately \$375 in labor - will be completed with the Board.

The City of Waterloo's new payroll system called MiPay is not yet operational. Manager Nighthoak took over payroll duties for pay period 12; the changeover to the new program has an unknown implementation date.

There have been additional developments regarding the office space at the Solarium, including new security measures requested by building management.

Board Chair Cotting cancelled the May WLOO CATV Regulatory Board meeting due to no action items.

PROJECTS

- Senior Videographer Autumnrain (Landino) reported that Project Reverb is nearly completed. With her time away from the station and the needs of graduation, less work was done than originally anticipated. There are still some minor tweaks needed, including cable management, a possible second monitor, and completion of the SOP for use, including a finalized flowchart for operation.
- The potential collaboration with the Waterloo Area Historical Society is pending additional contact in July.
- The drone project was put on hold due to necessary focus on multiple events in May and June.

PRODUCTION

- Chris's Classic Cinema is still pending a new co-host.
- Our newest videographer's shirt is in at K Press – Manager Nighthoak will arrange for pick-up.
- Director Sparks created an SOP for a new hands-free process to archive the massive collection of MiniDV tapes without the need for a computer or additional equipment. The goal is for this SOP to be edited and finalized after Director Sparks returns from vacation on June 18th.
- Director Sparks has plans for increasing dialogue with all team members to include “after-action” discussions of events; these will be designed to put WLOO on a path of continuous improvement for filming and event management.
- Director Sparks also worked closely with Cory Calvert at the schools and multiple videographers to successfully film graduation (except for some copyright and technical issues with the band music).
- The request for WLOO to attend the Vintage Computer Festival (VCF) Midwest in Illinois in September was withdrawn after cost/benefit analysis. Sparks will attend as a private individual and make use of options at the festival to refer interested parties to WLOO for possible sales. Other avenues for the sale of old equipment will be investigated. If necessary, attendance at this event in 2027 will be revisited.

Date: June 18, 2026
To: Common Council Members
Subject: Class A and B Intoxicating

			"Class B" Intoxicating Liquor License	Class "B" Beer License	Class "A" Beer License	"Class A" Intoxicating Liquor License	"Class A" Intoxicating Liquor License (Cider Only)	"Class C" Wine License	Tobacco License
Name of Individual/Partnership/LLC	Coaches Alley, LLC		X	X					
Agent Name	Laurie Kay Gorder, Agent								
Address of Applicant	204 Anna Street Apt#108 Waterloo, WI 53594								
Trade Name	Coaches Alley, LLC								
Premise Location	151 N Monroe Street Waterloo, WI 53594								
Premise Description	Street Bar room & basement								
Name of Individual/Partnership/LLC	Ruthless, LLC		X	X					
Agent Name	Korby James Holzhueter, Agent								
Address of Applicant	59 London Road, Cambridge								
Trade Name	Madison Street Pub								
Premise Location	203 W. Madison Street Waterloo, WI 53594								
Premise Description	All alcohol beverages and records stored at 203 W. Madison Street, First floor & Basement								
Name of Individual/Partnership/LLC	Ted Pin Alley LLC		X	X					
Agent Name	Theodore Stenberg, Agent								
Address of Applicant	466 E Madison St. Waterloo, WI 53594								
Trade Name	Ted Pin Alley LLC								
Premise Location	127 E. Madison Street Waterloo, WI 53594								
Premise Description	Bars up & down, 2 coolers & booze storage, downstairs, office basement, pinsetter machine room								
Name of Individual/Partnership/LLC	Mama's Saloon LLC		X	X					
Agent Name	Katy Caron								
Address of Applicant	1422 Greenway Rd, Marshall, WI 53559								
Trade Name	Mama's Saloon LLC								
Premise Location	120 E Madison St, Waterloo, WI 53594								
Premise Description	Main floor of building including deck, basement								
Name of Individual/Partnership/LLC	Chapter & Charm Collective			X				X	
Agent Name	Briana Hayes								
Address of Applicant	311 Harrison Street, Waterloo, WI 53594								
Trade Name	Chapter & Charm								
Premise Location	129 N Monroe St								
Premise Description	A large gathering area with seating up to 60. Bar area can seat 12, full bar w/complete refridgeration and sanitation. Pizza kitchen and a complete hot kitchen certified by State on 4/8/26								
Name of Individual/Partnership/LLC	Krause Langer VFW Post 6614			X					
Agent Name	James Stonestreet , Agent								
Address of Applicant	442 Lum Ave, Waterloo, WI 53594								
Trade Name	VFW Krause Langer Post 6614								
Premise Location	115 S Monroe St Waterloo, WI 53594								
Premise Description	Entire main floor & basement								

Date: June 18, 2026
To: Common Council Members
Subject: Class A and B Intoxicating

			"Class B" Intoxicating Liquor License	Class "B" Beer License	Class "A" Beer License	"Class A" Intoxicating Liquor License	"Class A" Intoxicating Liquor License (Cider Only)	"Class C" Wine License	Tobacco License
Name of Individual/Partnership/LLC	Ayala's Market		X	X					X
Agent Name	Gregorio Ayala, Individual								
Address of Applicant	104 E. Madison Street								
Trade Name	Ayala's Market								
Premise Location	104 E. Madison Street Waterloo, WI 53594								
Premise Description	1St floor, basement of brick building								
Name of Individual/Partnership/LLC	The Venue at River's Edge, LLC		X	X					
Agent Name	Lee Columbus, Agent								
Address of Applicant	850 Herron Drive, Waterloo, WI 53594								
Trade Name	The Venue at River's Edge								
Premise Location	123 S Monroe Street Waterloo, WI 53594								
Premise Description	First floor hall and lower-level reception room								
Name of Individual/Partnership/LLC	Kwik Trip, Inc.				X	X			X
Agent Name	Joshua Jurgella, Agent								
Address of Applicant	1304 Hadley Ct, Watertown, WI 53098								
Trade Name	Kwik Trip #366								
Premise Location	115 Portland Road								
Premise Description	One story frame construction with storage in coolers, on sales floor & behind sales counter								
Name of Individual/Partnership/LLC	Speedy 3 LLC				X	X			X
Agent Name	Hector Pucheta, Agent								
Address of Applicant	4120 Markgraff Rd, Fall Creek, WI 54742								
Trade Name	Speedy 3 LLC								
Premise Location	300 W Madison Street								
Premise Description	Beer is stored in our walkin cooler and outside on shelf. Liquor is behind the counter and stock is in our office & back stock room.Receipts are in filing cabinet								
Name of Individual/Partnership/LLC	ETAC Inc		X	X					
Agent Name	Tim Schnuckel, Agent								
Address of Applicant	124 Minnetonka Way, Waterloo, WI 53594								
Trade Name	The Solarium								
Premise Location	575 W Madison St, Waterloo, WI 53594								
Premise Description	In the east wing of the building, on the first floor, there is a kitchen and dining hall with a glass wall. The kitchen will function as a point of sale for alcoholic beverages, and the dining room as the space in which people can drink them. The kitchen also has a closet which will store the alcohol before being moved to the fridge. Records of sales will be kept in an office on the second floor, on the northeast corner of the building, in room 2-E5.)								

Date: June 18, 2026 To: Common Council Members Subject: Class A and B Intoxicating			"Class B" Intoxicating Liquor License	Class "B" Beer License	Class "A" Beer License	"Class A" Intoxicating Liquor License	"Class A" Intoxicating Liquor License (Cider Only)	"Class C" Wine License	Tobacco License
Name of Individual/Partnership/LLC	Dolgencorp, LLC				X	X			X
Agent Name	Emmanuel Agyemang, Agent								
Address of Applicant	3354 Clove Dr, Madison, WI 53704								
Trade Name	Dollar General Store #15975								
Premise Location	200 Anna Street Waterloo, WI 53594								
Premise Description	8195 Sq Ft stand-alone building								
Name of Individual/Partnership/LLC	Day Family Foods, Inc				X	X			X
Agent Name	Nathan Perry, Agent								
Address of Applicant	402 N Pleasant St Cambridge, WI 53523								
Trade Name	Piggly Wiggly								
Premise Location	810 N. Monroe Street Waterloo, WI 53594								
Premise Description	Retail Supermarket								
Name of Individual/Partnership/LLC	Gregorio Ayala Velez			X					
Agent Name	Gregorio Ayala, Agent								
Address of Applicant	104 E. Madison Street #B, Waterloo, WI 53594								
Trade Name	The 8 of Billards								
Premise Location	112 E. Madison Street								
Premise Description	1st floor, pool tables, bar, tv's, tables, chairs. No basement								

The following Class A, B and C License applications have been reviewed and are following the regulations, ordinances, and laws of the City of Waterloo Municipal Code.

Chief Approval _____

City Council Approval _____



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

Resolution No. 2026-28

A Resolution Authorizing the Purchase of a Sand Pro Toro SP3040

WHEREAS, the Parks Department has realized a need for a new Sand Pro Toro SP3040; and

WHEREAS, the Parks Department would not exceed \$40,000; and

WHEREAS, the funds would come from park ceiling repairs in the budget; and

WHEREAS, the Parks Department received 2 quotes from Spartan Turf Products and Revels Turf and Tractor LLC ; and

WHEREAS, the Parks Department would recommend going with the Spartan Turf Products;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Waterloo, WI:

1. **Authorization to Purchase:** The City Council hereby authorizes the Parks Department to purchase a new Sand Pro Toro SP3040 from Spartan Turf Products .
2. **Funding Allocation:** The City Council approves funding from the budget for ceiling repairs at the park.
3. **Effective Date:** This resolution shall be in full force and effect immediately upon its adoption.

Passed and adopted by the City Council of Waterloo on this 18th of June, 2026.

Attest:

Jeanne Ritter
Clerk/Deputy Treasurer

City of Waterloo

Signed: _____
Jenifer Quimby
Mayor



JOHN DEERE

Prepared For

CITY OF WATERLOO
136 N MONROE ST
WATERLOO, WI 535941125
(920) 478-3025
DPW@WATERLOO.WI.US

Prepared By

RYAN GILMORE
Revels Turf and Tractor, LLC
180 Corporate Drive
Elgin, IL 60123
847-894-5268
rgilmore@revelstractor.com

Quote Id 2176803

Creation Date 02-Jun-2026

Expiration Date 02-Jul-2026

Prepared For

CITY OF WATERLOO
136 N MONROE ST
WATERLOO, WI 535941125
(920) 478-3025
DPW@WATERLOO.WI.US

Prepared By

RYAN GILMORE
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Quote Id 2176803**Creation Date** 02-Jun-2026**Expiration Date** 02-Jul-2026

Quote Summary

Equipment Summary	Selling Price	QTY In Group	Extended
TruFinish 1220 Utility Rake	\$31,660.75	1	\$31,660.75
Equipment Total			\$31,660.75
Quote Summary			
Total Selling Price			\$31,660.75
Sub-total			\$31,660.75
Balance Due			\$31,660.75

Salesperson : X _____

Accepted By : X _____

Selling Equipment

Quote # 2176803
Customer CITY OF WATERLOO

TruFinish 1220 Utility Rake

QTY In Group : 1

Equipment Notes Selling Price
Hours --- \$31,660.75
Serial Number ---
Stock Number ---
PUK Parent Serial #

Equipment Summary

Code	Description	Qty	Adjusted Selling Price
1902XF	TruFinish 1220 Utility Rake	1	\$35,373.00

Base / Options

Code	Description	Qty	Adjusted Selling Price
001A	US/Canada	1	\$0.00
0443	All Other Countries - Operator's Manual - English/Spanish	1	\$0.00
6427	Rear Flex Blade Field Finisher	1	\$3,089.00
183N	JDLink™ Modem	1	\$0.00
9700	40 In. Front Blade	1	\$2,102.00
9704	Mid-Mount Spring Tine Scarifier	1	\$2,904.00
Total Base / Options			\$43,468.00

Other Charges

Description	List Price
FREIGHT	\$234.00
Miscellaneous Adjustments	\$1,825.66
Total Adjustments	\$2,059.66

Customer Discounts

Description	Discount Amount
Total Discounts	(\$13,866.91)
Selling Price Subtotal	\$31,660.75
Total Selling Price	\$31,660.75



13400 Watertown Plank Rd.
Elm Grove, WI 53122

Quote ID: 02430093 SP3040 5040

Customer ID: 453532

City of Waterloo

136 North Monroe St
Waterloo, WI 53594
Gabe Haberkorn

Quote

Quote Date:	5/28/2026
Due Date:	6/27/26
Omnia Contract	2023261
Sourcewell Contract	112624-TTC

Prepared By:

Ryan Maier

Territory Manager

Cell (262) 443-0363

rmaier@spartanturf.com

QTY	CODE	DESCRIPTION	PRICE DETAILS
1	08743	Sand Pro 3040, Gas-3WD	\$21,938.28
1	08714	Manual Blade (40 Inch)	\$1,915.68
1	08733	Spring Tine Toolbar	\$1,349.40
1	08838	Midmount Toolbar System	\$1,716.78

Configured Contract Price:	\$26,920.14
Dealer Assembly & Delivery:	\$538.40
Trade Totals:	<u>\$0.00</u>
Purchase Price:	\$27,458.54



13400 Watertown Plank Rd.
Elm Grove, WI 53122

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Sourcewell Contract	112624-TTC

Prepared By:

Ryan Maier

Territory Manager

Cell (262) 443-0363

rmaier@spartanturf.com

QTY	CODE	DESCRIPTION	PRICE DETAILS
1	08745	Sand Pro 5040, Gas-3WD	\$24,900.72
1	08713	Flex Blade	\$1,403.22
1	08712	Front Lift Frame Assembly	\$2,521.74
1	08733	Spring Tine Toolbar	\$1,349.40
1	08838	Midmount Toolbar System	\$1,716.78

Configured Contract Price:	\$31,891.86
Dealer Assembly & Delivery:	\$637.84
Trade Totals:	<u>\$0.00</u>
Purchase Price:	\$32,529.70



13400 Watertown Plank Rd.
Elm Grove, WI 53122

Quote ID: 02430093 SP3040 5040
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Quote

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Due Date:	6/27/26
Omnia Contract	2023261
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Prepared By:
Ryan Maier
Territory Manager
Cell (262) 443-0363
rmaier@spartanturf.com

QTY	CODE	DESCRIPTION	PRICE DETAILS
<u>Rear Attachments</u>			
1	08753	<u>QAS Grooming Broom</u>	\$2,058.42
1	08767	<u>QAS Flex Tooth Rake</u>	\$0.00
1	08761	<u>QAS Nail Drag</u>	\$1,699.62
1	08762	Flex Groomer Kit	\$1,256.58
1	08763	AutoMat Drag Mat	\$1,248.78
1	08756	<u>QAS Drag Mat Carrier System</u>	\$1,685.58
1	08757	Steel Drag Mat	\$366.60
1	TSGL650T7-C	<u>Rahn Groomer with Scarifier & Springtine for Sand Pro</u>	\$4,091.43
1	100-6442	<u>3040/5040</u> 50lb Front Weight Kit	\$610.72

Spartan

Turf Products

13400 Watertown Plank Rd.
Elm Grove, WI 53122

Quote ID: 02430093 SP3040 5040

Customer ID: 453532

City of Waterloo
136 North Monroe St
Waterloo, WI 53594
Gabe Haberkorn

Quote

Quote Date:	6/2/2026
Due Date:	7/2/26
Omnia Contract	2023261
Sourcewell Contract	112624-TTC

Prepared By:

Ryan Maier

Territory Manager

Cell (262) 443-0363

rmaier@spartanturf.com

QTY	CODE	DESCRIPTION	PRICE DETAILS
1	08743	Sand Pro 3040, Gas-3WD	\$21,938.28
1	08714	Manual Blade (40 Inch)	\$1,915.68
1	08733	Spring Tine Toolbar	\$1,349.40
1	08838	Midmount Toolbar System	\$1,716.78
1	08732	Weeder Tine Toolbar	\$1,186.38
1	08761	QAS Nail Drag	\$1,699.62
1	08762	Flex Groomer Kit	\$1,256.58
1	08763	AutoMat Drag Mat	\$1,248.78



Configured Contract Price:	\$32,311.50
Dealer Assembly & Delivery:	\$646.23
Trade Totals:	<u>\$0.00</u>
Purchase Price:	\$32,957.73

Spartan

Turf Products

13400 Watertown Plank Rd.
Elm Grove, WI 53122

Quote ID: 02430093 SP3040 5040

Customer ID: 453532

City of Waterloo

136 North Monroe St

Waterloo, WI 53594

Gabe Haberkorn

Quote

Quote Date:	6/2/2026
Due Date:	7/2/26
Omnia Contract	2023261
Sourcewell Contract	112624-TTC

Prepared By:

Ryan Maier

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Cell (262) 443-0363

rmaier@spartanturf.com

QTY	CODE	DESCRIPTION	PRICE DETAILS
1	08745	Sand Pro 5040, Gas-3WD	\$24,900.72
1	08733	Spring Tine Toolbar	\$1,349.40
1	08838	Midmount Toolbar System	\$1,716.78
1	08761	QAS Nail Drag	\$1,699.62
1	08762	Flex Groomer Kit	\$1,256.58
1	08763	AutoMat Drag Mat	\$1,248.78
1	08714	Manual Blade (40 Inch)	\$1,915.68
1	08732	Weeder Tine Toolbar	\$1,186.38



Configured Contract Price:	\$35,273.94
Dealer Assembly & Delivery:	\$705.48
Trade Totals:	<u>\$0.00</u>
Purchase Price:	\$35,979.42

Spartan

Turf Products

13400 Watertown Plank Rd.
Elm Grove, WI 53122

Quote ID: 02430093 SP3040 5040

Customer ID: 453532

City of Waterloo
136 North Monroe St
Waterloo, WI 53594
Gabe Haberkorn

Quote

Quote Date:	6/2/2026
Due Date:	7/2/26
Omnia Contract	2023261
Sourcewell Contract	112624-TTC

Prepared By:

Ryan Maier

Territory Manager

Cell (262) 443-0363

rmaier@spartanturf.com

QTY	CODE	DESCRIPTION	PRICE DETAILS
1	08839	Field Pro 6040 Traction Unit	\$24,094.98
1	08854	Field Pro MultiTool	\$8,896.68
1	08900	Weeder Tine Toolbar	\$1,120.08
1	08761	QAS Nail Drag	\$1,699.62
1	08762	Flex Groomer Kit	\$1,256.58
1	08763	AutoMat Drag Mat	\$1,248.78



Configured Contract Price:	\$38,316.72
Dealer Assembly & Delivery:	\$766.33
Trade Totals:	<u>\$0.00</u>
Purchase Price:	\$39,083.05

Sand Pro® 3040/5040 Accessories and Attachments

Rear Attachments



Flex Tooth Rake

- Follows contours for superior grooming regardless of bunker undulations
- Gentle on turf and bunker liners



Drag Mat Carrier System

- Carrier frame allows operators to hydraulically raise and lower drag mats from the operator's seat



Nail Drag

- Use to scarify, loosen, or weed before smoothing
- Easily adjust nail pattern and depth
- Accepts up to 40D common nail



AutoMat Drag Mat

- Automatically engages the infield skin as the Nail Drag is lowered



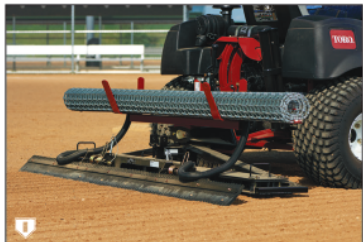
Spring Rake

- Leaf rake assembly great for collecting debris in groomed areas
- Can be used alone or with Tooth Rake



Coco Drag Mat

- Quickly produces a premium finish on dry, level surfaces



Flex Groomer

- Pairs with Nail Drag offering complete grooming in one pass



Spiker

- Spikes greens and other formal turf to increase airflow



Finish Grader

- Weeder, solid, or carbide tines can be mounted to Finish Grader to level or scarify large areas
- Spring load regulation allows for relief if obstruction is hit



Tooth Rake

- Lightly scarify, pack, smooth, and groom in wet or dry conditions

Weight Kit

- Increased performance in coarse or wet conditions

Tooth Rake Broom

- Attaches behind the Tooth Rake for a smoother finish

Pivoting Trowels Kit for Tooth Rake

- Provides full grooming in tight bunkers



Steel Drag Mat

- Quickly groom and finish more rugged surfaces, both wet and dry



Manual Drag Mat

- Works in tandem with the Nail Drag or the Finish Grader to smooth and even scarified surfaces



Bunker Pump

- Throws water up to 40' (12 m) and can pump 95 gal/min (360 l/min)
- Adjustable throw direction and angle

Bunker Pump Remote Discharge

- 50' (15 m) discharge hose allows Bunker Pump to be placed in hard to reach areas

Sand Pro® 3040/5040 Accessories and Attachments

Rear Attachments



Lip Broom

- Maintains infield lips by removing ridge buildup and sweeping material back into infield
- Use traction unit controls to adjust aggressiveness and speed
- Optional edging attachments for trimming cart paths and walkways

Available from Rahn Industries
RahnIndustries.com 800-298-1707



Segmented Grooming Broom

- Minimizes top surface disruption, maximizes firmness, and provides a smooth finished look

Replacement Segmented Grooming Broom

- Broom with stiffer bristles

Weight Kit for Segmented Grooming Broom

- Improve performance in coarse or wet conditions



Rahn® Groomer

- Use lock or float position to level uneven playing fields
- Prevents ridge build up and creates a safer infield

Available from Rahn Industries
RahnIndustries.com 800-298-1707

Mid Attachments



Weeder Tine Toolbar

- Ideal for removing weeds and grass from bunkers and infields



Spring Tine Toolbar

- Use for light to moderate scarifying and daily maintenance on bunkers and infields



Solid Tine Toolbar

- Great for loosening compact bunkers and scarifying infields
- Tines can be rotated to maximize life



Carbide Tine Toolbar

- Carbide tips withstand the harshest conditions
- Perfect for loosening compacted infields



Leveling Blade

- Attach to any mid-mount toolbar
- Ability to lower blade independently of other toolbars
- Selectable depth setting for more consistent leveling



Sports Field Edger

- Maintain or renovate ball fields by removing overgrown turf infield or warning track lip build up

Sand Pro® 3040/5040 Accessories and Attachments

Accessories

Front Lift Frame Assembly

- Front QAS mounting assembly and hydraulic components
- 50 lb. Front Weights**
 - Allows Spiker or Rahn Groomer attachments without the Front Lift Frame Assembly to meet ANSI compliance

Mid-Mount Assembly

- Base mounting assembly for mid-mount toolbars featuring spring-loaded relief if obstruction is hit

Front Remote Hydraulics

- Quick connect design allows front powered attachments to be connected in under a minute

Rear Remote Hydraulics

- Quick connect design allows rear powered attachments to be connected in under a minute

Variable Orifice Kit

- Slows hydraulic lift and lower for increased precision

QAS A-Frame

- Used to attach Spring Rake to be used independently

400 Hour Filter Maintenance

- 9 engine oil filters, 2 hydraulic oil filters, and 2 air filters

Speed Control Kit

- Limits grooming to desired speed while allowing for full transport speed

Hitch/Tow Bar

- Allows traction unit to transport materials or trailers

Light Kit

- Front and rear flood lights

Tires

Smooth Tire

- Includes individual tire, wheel, and stem valve assembly
- Typically used on greens

Turf Tire

- Turf tread tire

CONFIGURATION CHART

	WORKING WIDTH	REQUIRED COMPONENTS	OPTIONAL ACCESSORIES
FRONT ATTACHMENTS			
HYDRAULIC FLEX BLADE	36" (91 cm)	Front Lift Frame Assembly	–
MANUAL BLADE	40" (102 cm)		60" Blade Extension
BUNKER PUMP	–	Front Lift Frame Assembly, Front Remote Hydraulics, Rear Remote Hydraulics	Remote Discharge
LIP BROOM	–	Front Lift Frame Assembly, Front Remote Hydraulics, Rear Remote Hydraulics CHOOSE ONE: Poly Brush OR Cutting Disc OR Wire Brush	Hydraulic Flow Divider
NORDIC PLOW	64" (163 cm)	Front Lift Frame Assembly	–
REAR ATTACHMENTS			
TOOTH RAKE	73" (185 cm)	–	Spring Rake, Pivoting Trowels Kit, Broom, Weight Kit
FLEX TOOTH RAKE	85" (216 cm)	–	–
SPRING RAKE	80" (203 cm)	CHOOSE ONE: Tooth Rake OR QAS A-Frame	–
COCO DRAG MAT	72"x 36" (183 x 91 cm)	Drag Mat Carrier System	–
STEEL DRAG MAT	72"x 36" (183 x 91 cm)	Drag Mat Carrier System	–
NAIL DRAG	65" (164 cm)		Flex Groomer CHOOSE ONE: AutoMat OR Manual Drag Mat
FLEX GROOMER	72" (183 cm)	Nail Drag	–
AUTOMAT DRAG MAT	78"x 12" (198 x 30 cm)	Nail Drag	–
MANUAL DRAG MAT	78"x 36" (198 x 91 cm)	Nail Drag or Finish Grader	–
FINISH GRADER	66" (168 cm)	–	Manual Drag Mat CHOOSE ONE: Weeder Tines OR Carbide Tines OR Solid Tines
SPIKER	61" (155 cm)	–	–
LIP BROOM	–	Rear Remote Hydraulics CHOOSE ONE: Poly Brush OR Cutting Disc OR Wire Brush	–
RAHN® GROOMER	72" (183 cm)	–	–
SEGMENTED GROOMING BROOM	72" (183 cm)	–	Stiffer Bristles, Weight Kit
BUNKER PUMP	–	Rear Remote Hydraulics	Remote Discharge
MID ATTACHMENTS			
WEEDER TINE TOOL BAR	58" (147 cm)	Mid-Mount Assembly	Leveling Blade
SPRING TINE TOOL BAR	58" (147 cm)	Mid-Mount Assembly	Leveling Blade
SOLID TINE TOOL BAR	58" (147 cm)	Mid-Mount Assembly	Leveling Blade
CARBIDE TINE TOOL BAR	58" (147 cm)	Mid-Mount Assembly	Leveling Blade
SPORTS FIELD EDGER*	–	Rear Remote Hydraulics	–

*Sports Field Edger can be installed in addition to with other mid-mount attachments



136 North Monroe Street
Waterloo, WI 53594-1198
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

RESOLUTION #2026-29
Fee Schedule Update for Parks Department

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

Whereas, from time to time it is beneficial to review and revise park fees charged for services and goods provided by the City of Waterloo, and;

Whereas, an updated schedule is attached for City Council consideration.

Therefore Be It Resolved, that the Waterloo City Council adopts the fee schedule as presented.

Date: _____

Vote: _____

City of Waterloo

Signed: _____
Jenifer Quimby, Mayor

Attest:

Jeanne Ritter Clerk/Deputy Treasurer

SPONSOR(S) – Various

WATERLOO FIREMEN'S PARK FEE SCHEDULE - Proposal 2026

BUILDINGS & GROUNDS FEES

	RESIDENT PRIVATE	NON-RESIDENT PRIVATE	RESIDENT PUBLIC	NON-RESIDENT PUBLIC	
<u>Firemen's Park Facilities</u>					
ENTIRE PARK	SEE PARKS COORDINATOR FOR SPECIAL EVENTS				
ENTIRE PAVILION	\$2,900	\$3,100	\$2,200	\$2,400	
UPPER PAVILION	\$2,400	\$2,500	\$2,050	\$2,150	
LOWER PAVILION	\$650	\$750	\$300	\$400	
All Pavilion Rentals must include City Employed Bartender when serving alcohol for Public or Private Events					
BINGO HALL	\$250	\$350	-----	-----	
HAMBURGER/CONCESSION STAND	\$100	\$100	-----	-----	
BANDSTAND/GAZEBO	\$75	\$75	-----	-----	
KITCHEN RENTAL	\$75	per Month	\$15	per Hour	
Pavilion Rental includes Kitchen					
<u>Other Park Facilities</u>					
	4 hours or less	Over 4 hours	Special Events		
WATERLOO REGIONAL TRAILHEAD	\$150	\$250	\$500		
MAUNESHA BUILDING CENTER	\$150	\$200	-----	-----	
VETERANS PARK BANDSTAND	-----	\$75	\$200		
Tournament (Includes Concession Stand)					
<u>Field Rentals</u>					
	3 hours or less	All Day Rental	1 Day	2 Day	3 Day
SKALITZKY FIELD (BASEBALL)	\$125	\$250	\$300	\$600	\$900
SOFTBALL/LITTLE LEAGUE DIAMOND - Per Diamond	\$75	\$150	\$200	\$400	\$600
COACH/T-BALL FIELD	\$50	\$100	Add Additional \$150/each Field (Softball/LL)		
BATTING CAGES	\$15	\$25	\$25 when scheduling both cages together		

OTHER FEES

FIELD LIGHTS (per hour)	\$25
PREP OF DIAMONDS (each time)	\$25
PARK LABORER (per hour)	\$50
FIELD MARKING (Field Lime)	\$10 / bag
DIAMOND DRY	\$25 / bag
FIELD CLAY	\$30 / bag
BARTENDER (per hour/each)	\$20
CEREMONY AREA	\$25

ROAD CLOSURE	\$25
OUTDOOR CHAIRS	\$200
Outdoor chairs included with Pavilion Rental	
OUTDOOR CHAIR SET-UP (per hour)	\$150
PROJECTOR SCREEN	\$25
PROJECTOR	\$25
OUTDOOR SPEAKERS	\$50
OUTDOOR WIRELESS MIC	\$50
MOVABLE FENCING SET-UP	\$100 / hour

Fields can be closed and game/tournaments called off by the City of Waterloo Parks Department at any time. Waterloo Parks Department will decide on cancellation as soon as possible the day of a game. No fees will be charged if cancellation by the Waterloo Parks Department. Fees will apply if cancellation by renter is less than 2 weeks prior to the scheduled game or tournament.

All rentals are required to have a deposit and full payment for key exchange. All deposits are refundable at the conclusion of the event when the facility is cleared by the Waterloo Parks Dept. and keys returned with Cleaning Checklist. Any and all deposits will be forfeited if/when facilities are not returned to normal operation standards or cleaned in accordance to the Waterloo Parks Department expectation or in accordance with the Cleaning Checklist provided.

**Pavilion Rental Deposit - \$500*

**Firemen's Park Shelters/Fields Rental Deposit - \$100*

**Waterloo Regional Trailhead Rental Deposit - \$100*

Maunsha Business Center Rental Deposit - \$100

****Additional Charges May Be Applied for use of City of Waterloo Property Not Listed****

WATERLOO FIREMEN'S PARK FEE SCHEDULE - 2025

BUILDINGS & GROUNDS FEES

	RESIDENT PRIVATE	NON-RESIDENT PRIVATE	RESIDENT PUBLIC	NON-RESIDENT PUBLIC	
<u>Firemen's Park Facilities</u>					
ENTIRE PARK		SEE PARKS COORDINATOR FOR SPECIAL EVENTS			
ENTIRE PAVILION	\$2,400	\$2,600	\$1,700	\$1,900	
UPPER PAVILION	\$1,900	\$2,000	\$1,550	\$1,650	
LOWER PAVILION	\$650	\$750	\$300	\$400	
All Pavilion Rentals must include City Employed Bartender when serving alcohol for Public or Private Events					
BINGO HALL	\$250	\$350	-----	-----	
HAMBURGER/CONCESSION STAND	\$100	\$100	-----	-----	
BANDSTAND/GAZEBO	\$75	\$75	-----	-----	
KITCHEN RENTAL	\$75	per Month	\$15	per Hour	
Pavilion Rental includes Kitchen					
<u>Other Park Facilities</u>					
	4 hours or less	Over 4 hours	Special Events		
WATERLOO REGIONAL TRAILHEAD	\$150	\$250	\$500		
MAUNESHA BUILDING CENTER	\$150	\$200	-----	-----	
VETERANS PARK BANDSTAND	-----	\$75	\$200		
<u>Field Rentals</u>					
	3 hours or less	All Day Rental	Tournament (Includes Concession Stand)		
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COACH/T-BALL FIELD	\$50	\$100	Add Additional \$150/each Field (Softball/LL)		
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PARK LABORER (per hour)	\$50
FIELD MARKING (Field Lime)	\$10 / bag
DIAMOND DRY	\$25 / bag
FIELD CLAY	\$30 / bag
BARTENDER (per hour/each)	\$20
CEREMONY AREA	\$25

ROAD CLOSURE	\$25
OUTDOOR CHAIRS	\$200
Outdoor chairs included with Pavilion Rental	
OUTDOOR CHAIR SET-UP (per hour)	\$100
PROJECTOR SCREEN	\$25
PROJECTOR	\$25
OUTDOOR SPEAKERS	\$50
OUTDOOR WIRELESS MIC	\$50
MOVABLE FENCING SET-UP	\$100 / hour

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**Pavilion Rental Deposit Rentals - \$500*

**Firemen's Park Shelters/Fields Rentals - \$100*

**Waterloo Regional Trailhead Rentals - \$100*

Maunesh Business Center Rentals - \$100

****Additional Charges May Be Applied for use of City of Waterloo Property Not Listed****



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RESOLUTION #2026-25

**REVIEW OF THE ANNUAL WASTEWATER TREATMENT PLANT
COMPLIANCE MAINTENANCE REPORT**

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

WHEREAS, the Waterloo Water & Light Commission and the City of Waterloo Common Council have reviewed the annual Wastewater Treatment Plant Compliance Maintenance Report, which accompanies this resolution;

THEREFORE, BE IT RESOLVED, that the City of Waterloo Common Council informs the Wisconsin Department of Natural Resources that appropriate actions will continue to be taken to maintain and exceed compliance measures.

PASSED AND ADOPTED this ____ day of June 2026.

City of Waterloo

Signed: _____
Jenifer Quimby, Mayor

Attest:

Jeanne Ritter
Clerk/Deputy Treasurer

SPONSOR(S) – Utility Superintendent & Utility Commission

Compliance Maintenance Annual Report

Waterloo Wastewater Treatment Facility

Last Updated: Reporting For:

6/4/2026

2025

Influent Flow and Loading

1. Monthly Average Flows and BOD Loadings

1.1 Verify the following monthly flows and BOD loadings to your facility.

Influent No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average BOD Concentration mg/L	x	8.34	=	Influent Monthly Average BOD Loading, lbs/day
January	0.2904	x	454	x	8.34	=	1,099
February	0.3162	x	324	x	8.34	=	855
March	0.3164	x	265	x	8.34	=	699
April	0.4084	x	265	x	8.34	=	901
May	0.4682	x	380	x	8.34	=	1,485
June	0.4192	x	472	x	8.34	=	1,651
July	0.4513	x	301	x	8.34	=	1,135
August	0.5550	x	282	x	8.34	=	1,305
September	0.5086	x	256	x	8.34	=	1,087
October	0.4814	x	319	x	8.34	=	1,279
November	0.3598	x	301	x	8.34	=	902
December	0.3602	x	354	x	8.34	=	1,065

2. Maximum Monthly Design Flow and Design BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	1.159	x	90	=	1.0431
		x	100	=	1.159
		x	100	=	1.159
Design BOD, lbs/day	2814	x	90	=	2532.6
		x	100	=	2814

2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times BOD was greater than 90% of design	Number of times BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		0	0	0	0
Points		0	0	0	0
Total Number of Points					0

0

Compliance Maintenance Annual Report

Waterloo Wastewater Treatment Facility

Last Updated: Reporting For:

6/4/2026

2025

3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?

☒ Yes

Enter last calibration date (MM/DD/YYYY)

2025-04-03

☐ No

If No, please explain:

4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

☒ Yes

☐ No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

☐ Yes

☒ No

If Yes, please explain:

5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks

Holding Tanks

Grease Traps

☒ Yes

☒ Yes

☐ Yes

☐ No

☐ No

☒ No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

☐ Yes

gallons

☒ No

Holding Tanks

☐ Yes

gallons

☒ No

Grease Traps

☐ Yes

gallons

☒ No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

NA

6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

☐ Yes

☒ No

If yes, describe the situation and your community's response.

6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?

Compliance Maintenance Annual Report

Waterloo Wastewater Treatment Facility

Last Updated: Reporting For:
6/4/2026 2025

☐ Yes ☒ No If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes. NA	
--	--

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Waterloo Wastewater Treatment Facility

Last Updated: Reporting For:

6/4/2026

2025

Effluent Quality and Plant Performance (BOD/CBOD)

1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	24	21.6	1	1	0	0
February	24	21.6	0	1	0	0
March	24	21.6	2	1	0	0
April	24	21.6	1	1	0	0
May	12	10.8	0	1	0	0
June	12	10.8	0	1	0	0
July	12	10.8	0	1	0	0
August	12	10.8	2	1	0	0
September	12	10.8	5	1	0	0
October	12	10.8	4	1	0	0
November	24	21.6	4	1	0	0
December	24	21.6	4	1	0	0

* Equals limit if limit is ≤ 10

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	0
Points		0	0
Total number of points			0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

NONE

2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

● Yes Enter last calibration date (MM/DD/YYYY)

2025-04-09

○ No

If No, please explain:

3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

NONE

4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

○ Yes

● No

Compliance Maintenance Annual Report

Waterloo Wastewater Treatment Facility

Last Updated: Reporting For:
6/4/2026 2025

If Yes, please explain: 4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test? ☒ Yes ☐ No If Yes, please explain: WE FAILED THE FIRST TIME BECAUSE OF TANKS WHERE BEING CLEANED FOR THE UPGRADE AND MIXED UP SEDIMENT IN THE TANK. WE DID PASS THE NEXT TEST. 4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity? ☒ Yes ☐ No ☐ N/A Please explain unless not applicable: WE ARE GOING THOUGH A UPGRADE AND NEED TO CLEAN TANKS MORE OFTEN THERE MAY HAVE BEEN SOME THING FROM THE UPGRADE CLEANERS CHEMICALS THAT MAY HAVE AFFECTED THE WET TEST IN SOME WAY.	
---	--

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Waterloo Wastewater Treatment Facility

Last Updated: Reporting For:
6/4/2026 2025

Effluent Quality and Plant Performance (Total Suspended Solids)

1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	24	21.6	2	1	0	0
February	24	21.6	2	1	0	0
March	24	21.6	3	1	0	0
April	24	21.6	4	1	0	0
May	12	10.8	3	1	0	0
June	12	10.8	1	1	0	0
July	12	10.8	1	1	0	0
August	12	10.8	6	1	0	0
September	12	10.8	5	1	0	0
October	12	10.8	5	1	0	0
November	24	21.6	4	1	0	0
December	24	21.6	4	1	0	0
* Equals limit if limit is <= 10						
Months of Discharge/yr				12		
Points per each exceedance with 12 months of discharge:					7	3
Exceedances					0	0
Points					0	0
Total Number of Points						0
NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is 12/6 = 2.0						
1.2 If any violations occurred, what action was taken to regain compliance?						
NONE						

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Waterloo Wastewater Treatment Facility

Last Updated: Reporting For:

6/4/2026

2025

Effluent Quality and Plant Performance (Ammonia - NH3)

1. Effluent Ammonia Results

1.1 Verify the following monthly and weekly average effluent values, exceedances and points for ammonia

Outfall No. 001	Monthly Average NH3 Limit (mg/L)	Weekly Average NH3 Limit (mg/L)	Effluent Monthly Average NH3 (mg/L)	Monthly Permit Limit Exceed ance	Effluent Weekly Average for Week 1	Effluent Weekly Average for Week 2	Effluent Weekly Average for Week 3	Effluent Weekly Average for Week 4	Weekly Permit Limit Exceed ance
January	11	16	.184	0	.063	.103	.493	.157	0
February	11	16	.299	0	.817	.063	.207	.11	0
March	11	16	1.601	0	.073	.317	3.477	2.537	0
April	6.9	9.9	.196	0	.463	.043	.063	.297	0
May	7.8	8.2	.082	0	.083	.093	.097	.067	0
June	7.8	8.2	.058	0	.083	.057	.047	.047	0
July	7.8	8.2	.056	0	.05	.04	.033	.043	0
August	7.8	8.2	.134	0	.087	.35	.047	.053	0
September	7.8	8.2	.05	0	.08	.053	.043	.027	0
October	11	16	.063	0	.037	.04	.037	.037	0
November	11	16	.057	0	.097	.04	.037	.053	0
December	11	16	1.05	0	.043	.043	1.19	3.6	0

Points per each exceedance of Monthly average:

10

Exceedances, Monthly:

0

Points:

0

Points per each exceedance of weekly average (when there is no monthly average):

2.5

Exceedances, Weekly:

0

Points:

0

Total Number of Points

0

NOTE: Limit exceedances are considered for monthly OR weekly averages but not both. When a monthly average limit exists it will be used to determine exceedances and generate points. This will be true even if a weekly limit also exists. When a weekly average limit exists and a monthly limit does not exist, the weekly limit will be used to determine exceedances and generate points.

1.2 If any violations occurred, what action was taken to regain compliance?

NONE

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Effluent Quality and Plant Performance (Phosphorus)

1. Effluent Phosphorus Results				
1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus				
Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	1	0.134	1	0
February	1	0.301	1	0
March	1	0.313	1	0
April	1	0.228	1	0
May	1	0.215	1	0
June	1	0.235	1	0
July	1	0.113	1	0
August	1	0.312	1	0
September	1	0.170	1	0
October	1	0.148	1	0
November	1	0.201	1	0
December	1	0.301	1	0
Months of Discharge/yr			12	
Points per each exceedance with 12 months of discharge:				10
Exceedances				0
Total Number of Points				0
NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is 12/6 = 2.0				
1.2 If any violations occurred, what action was taken to regain compliance?				
NONE				

0

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Biosolids Quality and Management

1. Biosolids Use/Disposal

1.1 How did you use or dispose of your biosolids? (Check all that apply)

- ☐ Land applied under your permit
☐ Publicly Distributed Exceptional Quality Biosolids
☒ Hauled to another permitted facility
☐ Landfilled
☐ Incinerated
☐ Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

1.1.1 If you checked Other, please describe:

3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

Outfall No. 005 - CAKE SLUDGE

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75		0												0	0
Cadmium		39	85		.43												0	0
Copper		1500	4300		230												0	0
Lead		300	840		0												0	0
Mercury		17	57		0												0	0
Molybdenum	60		75		3.8											0		0
Nickel	336		420		9.1											0		0
Selenium	80		100		0											0		0
Zinc		2800	7500		260												0	0

Outfall No. 002 - LIQUID SLUDGE

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75														0	0
Cadmium		39	85														0	0
Copper		1500	4300														0	0
Lead		300	840														0	0
Mercury		17	57														0	0
Molybdenum	60		75													0		0
Nickel	336		420													0		0
Selenium	80		100													0		0
Zinc		2800	7500														0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

- 0 (0 Points)
○ 1-2 (10 Points)
○ > 2 (15 Points)

3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)

- Yes

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Staffing and Preventative Maintenance (All Treatment Plants)

1. Plant Staffing 1.1 Was your wastewater treatment plant adequately staffed last year? ● Yes ○ No If No, please explain: Could use more help/staff for: 1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping? ● Yes ○ No If No, please explain:	
2. Preventative Maintenance 2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items? ● Yes (Continue with question 2) ☐☐ ○ No (40 points)☐☐ If No, please explain, then go to question 3: 2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment? ● Yes ○ No (10 points) 2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly? ● Yes ○ Paper file system ○ Computer system ● Both paper and computer system ○ No (10 points)	0
3. O&M Manual 3.1 Does your plant have a detailed O&M and Manufacturer Equipment Manuals that can be used as a reference when needed? ● Yes ○ No	
4. Overall Maintenance /Repairs 4.1 Rate the overall maintenance of your wastewater plant. ○ Excellent ● Very good ○ Good ○ Fair ○ Poor Describe your rating:	

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WE HAVE ALL NEW EQUIPMENT TO WORK WITH AND UP TO DATE MANUALS LISTING TYPES OF OILS & GREASE TO USE ON THEM.	
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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Operator Certification and Education

1. Operator-In-Charge

1.1 Did you have a designated operator-in-charge during the report year?

- ☒ Yes (0 points)
- ☐ No (20 points)

Name:

MICHAEL W KITELINGER

Certification No:

33696

0

2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?

Sub Class	SubClass Description	WWTP	OIC		
		Advanced	OIT	Basic	Advanced
A1	Suspended Growth Processes	X			X
A2	Attached Growth Processes				
A3	Recirculating Media Filters				
A4	Ponds, Lagoons and Natural				
A5	Anaerobic Treatment Of Liquid				
B	Solids Separation	X			X
C	Biological Solids/Sludges	X			X
P	Total Phosphorus	X			X
N	Total Nitrogen				
D	Disinfection	X			X
L	Laboratory	X			X
U	Unique Treatment Systems				
SS	Sanitary Sewage Collection	X	X	NA	NA

0

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS is required 5 years after permit reissuance.)

- ☒ Yes (0 points)
- ☐ No (20 points)

2.3 For wastewater treatment facilities with a registered or certified laboratory, is at least one operator that works in the laboratory certified at the basic level in the laboratory (L) subclass?

- ☒ Yes
- ☐ No
- ☐ N/A – Wastewater treatment facility does not have a registered or certified laboratory

2.4 For wastewater treatment facilities that own and operate a sanitary sewage collection system, has at least one operator been designated the OIC for sanitary sewage collection system and certified at the basic level in the sanitary sewage collection system (SS) subclass?

- ☒ Yes
- ☐ No
- ☐ N/A – Owner of the Wastewater treatment facility does not own and operate a sanitary sewage collection system

3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

- ☒ One or more additional certified operators on staff

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☐ An arrangement with another certified operator ☐ An arrangement with another community with a certified operator ☐ An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year ☐ A consultant to serve as your certified operator ☐ None of the above (20 points) If "None of the above" is selected, please explain:	0
4. Continuing Education Credits 4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates? OIT and Basic Certification: ☐ Averaging 6 or more CECs per year. ☐ Averaging less than 6 CECs per year. Advanced Certification: ☒ Averaging 8 or more CECs per year. ☐ Averaging less than 8 CECs per year.	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Financial Management

1. Provider of Financial Information

Name:

JOY BISCO

Telephone:

920-478-2260

(XXX) XXX-XXXX

E-Mail Address
(optional):

jbisco@waterlooutilities.com

2. Treatment Works Operating Revenues

2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?

● Yes (0 points) ☐

○ No (40 points)

If No, please explain:

2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?
Year:

2025

● 0-2 years ago (0 points) ☐

○ 3 or more years ago (20 points) ☐

○ N/A (private facility)

2.3 Did you have a special account (e.g., CWFP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?

● Yes (0 points)

○ No (40 points)

REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]

3. Equipment Replacement Funds

3.1 When was the Equipment Replacement Fund last reviewed and/or revised?

Year:

2025

● 1-2 years ago (0 points) ☐

○ 3 or more years ago (20 points) ☐

○ N/A

If N/A, please explain:

3.2 Equipment Replacement Fund Activity

3.2.1 Ending Balance Reported on Last Year's CMAR

\$ 575,892.89

3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)

\$ 0.00

3.2.3 Adjusted January 1st Beginning Balance

\$ 575,892.89

3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)

+

\$ 13,242.26

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3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)

- \$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 589,135.15

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund? \$ 589,135.15

0

Please note: If you had a CWFPP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

● Yes

○ No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

● Yes - If Yes, please provide major project information, if not already listed below. ☐ ☐

○ No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	WWTP UPGRADE	\$30,000,000	2023
2	Hendricks street project	\$380,000	2025
3	South Van Buren St. and Milwaukee St.	\$415,000	2027
4	HWY 89 / E Madison St.	\$1,182,000	2028

5. Financial Management General Comments

NONE

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations: 4

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	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	2,903	
February	2,079	
March	1,495	
April	1,403	
May	1,525	
June	1,279	
July	1,262	
August	1,384	
September	2,898	
October	3,396	
November	3,496	
December	3,849	
Total	26,969	0
Average	2,247	0

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- ☐ Comminution or Screening
- ☐ Extended Shaft Pumps
- ☒ Flow Metering and Recording
- ☐ Pneumatic Pumping
- ☒ SCADA System
- ☐ Self-Priming Pumps
- ☒ Submersible Pumps
- ☐ Variable Speed Drives
- ☐ Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

● No

○ Yes

Year:

By Whom:

Describe and Comment:

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6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

NONE

7. Treatment Facility

7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/ Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/ Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
January	17,488	9.00	1,943	34.07	513	1,776
February	18,547	8.85	2,096	23.94	775	1,599
March	30,227	9.81	3,081	21.67	1,395	1,014
April	28,703	12.25	2,343	27.03	1,062	688
May	44,063	14.51	3,037	46.04	957	175
June	46,738	12.58	3,715	49.53	944	94
July	46,843	13.99	3,348	35.19	1,331	21
August	50,992	17.21	2,963	40.46	1,260	4
September	49,710	15.26	3,258	32.61	1,524	0
October	53,178	14.92	3,564	39.65	1,341	0
November	68,771	10.79	6,374	27.06	2,541	1,630
December	97,154	11.17	8,698	33.02	2,942	3,614
Total	552,414	150.34		410.27		10,615
Average	46,035	12.53	3,702	34.19	1,382	1,062

7.1.2 Comments:

7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- ☒ Aerobic Digestion
- ☐ Anaerobic Digestion
- ☒ Biological Phosphorus Removal
- ☒ Coarse Bubble Diffusers
- ☒ Dissolved O2 Monitoring and Aeration Control
- ☒ Effluent Pumping
- ☒ Fine Bubble Diffusers
- ☒ Influent Pumping
- ☒ Mechanical Sludge Processing
- ☐ Nitrification
- ☒ SCADA System
- ☒ UV Disinfection
- ☒ Variable Speed Drives
- ☐ Other:

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7.2.2 Comments:

EFFLUENT PUMPING ONLY USED IN FLOODING SCENARIOS, COARSE BUBBLE DIFFUSERS USED IN THE HAULED WASTE/SEPTIC RECEIVING.

7.3 Future Energy Related Equipment

7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

NONE

8. Biogas Generation

8.1 Do you generate/produce biogas at your facility?

● No

○ Yes

If Yes, how is the biogas used (Check all that apply):

☐ Flared Off

☐ Building Heat

☐ Process Heat

☐ Generate Electricity

☐ Other:

9. Energy Efficiency Study

9.1 Has an Energy Study been performed for your treatment facility?

○ No

● Yes

☐ Entire facility

Year:

By Whom:

Describe and Comment:

☒ Part of the facility

Year:

By Whom:

Describe and Comment:

LED LIGHTTING

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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

☒ Yes

☐ No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

☒ Yes

☐ No (30 points)

☐ N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

☐ Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

JETTING 25% OF THE SYSTEM ,MANHOLE REPAIRS,TELEVISIONING

Did you accomplish them?

☐ Yes

☒ No

If No, explain:

WE DID NOT GET 25% OF THE SYSTEM JETTED DUE TO OUR JETTER TRUCK BEING DOWN FOR A LONG PERIOD OF TIME FOR MAJOR REPAIRS.

☒ Organization [NR 210.23 (4) (b)] ☐

Does this chapter of your CMOM include:

☒ Organizational structure and positions (eg. organizational chart and position descriptions)

☒ Internal and external lines of communication responsibilities

☒ Person(s) responsible for reporting overflow events to the department and the public

☒ Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

SEWER USE ORDINANCE

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2024-05-02

Does your sewer use ordinance or other legally binding document address the following:

☒ Private property inflow and infiltration

☒ New sewer and building sewer design, construction, installation, testing and inspection

☐ Rehabilitated sewer and lift station installation, testing and inspection

☐ Sewage flows satellite system and large private users are monitored and controlled, as necessary

☒ Fat, oil and grease control

☒ Enforcement procedures for sewer use non-compliance

☒ Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

☒ Equipment and replacement part inventories

☒ Up-to-date sewer system map

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☒ A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation

☐ A description of routine operation and maintenance activities (see question 2 below)

☐ Capacity assessment program

☐ Basement back assessment and correction

☐ Regular O&M training

☒ Design and Performance Provisions [NR 210.23 (4) (e)] ☐ ☐

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

☒ State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements

☐ Construction, Inspection, and Testing

☐ Others:

☒ Overflow Emergency Response Plan [NR 210.23 (4) (f)] ☐ ☐

Does your emergency response capability include:

☒ Responsible personnel communication procedures

☐ Response order, timing and clean-up

☐ Public notification protocols

☐ Training

☐ Emergency operation protocols and implementation procedures

☒ Annual Self-Auditing of your CMOM Program [NR 210.23 (5)] ☐ ☐

☐ Special Studies Last Year (check only those that apply):

☐ Infiltration/Inflow (I/I) Analysis

☐ Sewer System Evaluation Survey (SSES)

☐ Sewer Evaluation and Capacity Management Plan (SECAP)

☐ Lift Station Evaluation Report

☐ Others:

0

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning % of system/year

Root removal % of system/year

Flow monitoring % of system/year

Smoke testing % of system/year

Sewer line televising % of system/year

Manhole inspections % of system/year

Lift station O&M # per L.S./year

Manhole rehabilitation % of manholes rehabbed

Mainline rehabilitation % of sewer lines rehabbed

Private sewer inspections % of system/year

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Private sewer I/I
removal

% of private services

River or water
crossings

% of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

CHANGED FLOW TO A NEW INFLUENT BUILDING

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

Total actual amount of precipitation last year in inches

Annual average precipitation (for your location)

Miles of sanitary sewer

Number of lift stations

Number of lift station failures

Number of sewer pipe failures

Number of basement backup occurrences

Number of complaints

Average daily flow in MGD (if available)

Peak monthly flow in MGD (if available)

Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

Lift station failures (failures/year)

Sewer pipe failures (pipe failures/sewer mile/yr)

Sanitary sewer overflows (number/sewer mile/yr)

Basement backups (number/sewer mile)

Complaints (number/sewer mile)

Peaking factor ratio (Peak Monthly:Annual Daily Avg)

Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **

Date	Location	Cause	Estimated Volume
None reported			

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

☐ Yes

☒ No

If Yes, please describe:

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

☐ Yes

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● No If Yes, please describe: 5.3 Explain any infiltration/inflow (I/I) changes this year from previous years: NONE 5.4 What is being done to address infiltration/inflow in your collection system? MANHOLE INSPECTIONS AND SEALING OF MANHOLES.	
--	--

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Grading Summary

WPDES No: 0030881

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Ammonia	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			37	148
GRADE POINT AVERAGE (GPA) = 4.00				

- Notes:
- A = Voluntary Range (Response Optional)
 - B = Voluntary Range (Response Optional)
 - C = Recommendation Range (Response Required)
 - D = Action Range (Response Required)
 - F = Action Range (Response Required)

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6/4/2026 2025

Resolution or Owner's Statement

Name of Governing Body or Owner:	City of Waterloo
Date of Resolution or Action Taken:	2026-06-04
Resolution Number:	2026-25
Date of Submittal:	

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):
Influent Flow and Loadings: Grade = A

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Ammonia: Grade = A

Effluent Quality: Phosphorus: Grade = A

Biosolids Quality and Management: Grade = A

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade = A
(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS
(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)
G.P.A. = 4.00

June 3, 2026

Waterloo Utilities; City of Waterloo, Wisconsin
575 Commercial Avenue
Waterloo, WI 53594

Attention: Mr. Barry Sorenson

Subject: Analysis of Bids and Recommendation for Award of Contracts; 2026 Lift
Station Rehabilitation

Bid Deadline: June 2, 2026 at 2:00 p.m. local time

Ladies and Gentlemen:

The purpose of this letter is to analyze the bids received for the 2026 Lift Station Rehabilitation project and to recommend award of a contract. This project involves modifications to the existing structures, equipment installation, and pipe work to the West Madison Lift Station and the Streator Lift Station, and additive work including equipment installation, pipe work, and site improvements at the Treyburn Lift Station and Deyoung Lift Station.

The pre-bid estimate for the base bid was \$489,000. The Utility has an approximate project construction budget of \$950,000, which corresponds to remaining USDA funds associated with the WWTP upgrades project. Twenty-four general contractors, subcontractors, and material suppliers requested sets of the plans, specifications and bidding documents. Four (4) contractors submitted bids.

A summary of the bids is as follows:

Contractor	Base Bid and Allowance Total
August Winter & Sons, Inc.	\$455,000.00
Sabel Mechanical	\$566,560.00
Forest Landscaping & Construction, Inc	\$563,400.00
Portzen Construction, Inc.	\$573,000.00

All of the bids were properly submitted.

The low bidder is August Winter & Sons, Inc. of Appleton, Wisconsin, an experienced mechanical contractor that completed a similar project for the City of Jefferson. The base bid and additive bid prices are within the original budget. We recommend that August Winters and Sons, Inc. be awarded a contract to include Base Bid + Additive Bid Items B-1, B-2, and B-3 for a total of \$837,000.

If you have any questions with respect to our thoughts on this matter, I am available at your convenience to discuss them with you.

Respectfully,
TOWN & COUNTRY ENGINEERING, INC.

A handwritten signature in black ink, appearing to read 'Lisa Twarog', with a long, sweeping horizontal line extending to the right and ending in a small downward-pointing arrow.

Lisa Twarog, P.E.
Project Engineer

BJH:sai

J:\JOB#S\Waterloo Water & Light\WW-74-W1 Lift Station Preliminary Engineering\10. Construction\Bidding\Recommendation Ltr.docx



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Waterloo, WI 53594
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Resolution No. 2026-27

A Resolution Awarding a Contract for 2026 Lift Station Rehabilitation

WHEREAS, Waterloo Utilities needs to modify existing lift station structures, install equipment and pipework needed at both the West Madison Lift Station and the Streator Lift Station; and

WHEREAS, Waterloo Utilities received four bids from August Winter & Son, Sabel Mechanical, Forest Landscaping & Construction and Portzen Construction; and

WHEREAS, Town and Country and Waterloo Utilities recommend awarding the Contract to August Winter & Sons with a bid of \$455,000.00;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Waterloo, WI:

1. **Authorization to Award Contract:** The City Council hereby agrees with awarding the 2026 Lift Station Rehabilitation to August Winter & Sons for the amount of \$837,000.
2. **Funding Allocation:** This is contingent upon the approval of the funds by the USDA. The City Council approves funding from USDA Funds Associated with WWTP Upgrades Project once approval is received from USDA.
3. **Effective Date:** This resolution shall be in full force and effect immediately upon its adoption.

Passed and adopted by the City Council of Waterloo on this 18th of June, 2026.

City of Waterloo

Signed: _____
Jenifer Quimby
Mayor

Attest:

Jeanne Ritter
Clerk/Deputy Treasurer