



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET

Thursday, July 16, 2026 – 7:00 p.m.

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

6/18/2026 10:45 am

- 1.) CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL
- 2.) MEETING MINUTES APPROVAL: July 2, 2026
- 3.) CITIZEN INPUT / PUBLIC COMMENT (3-Minute time limit)
- 4.) MEETING SUMMARIES (since last Council meeting)
 - a. 07/07/2026 Water & Light
 - b. 07/18/2026 Finance
- 5.) CONSENT AGENDA ITEMS
 - a. Reports of City Officials & Contract Service Providers
 - i. Parks
 - ii. Fire & Emergency Medical Services
 - iii. Building Inspections
 - iv. Public Works
 - v. Police
 - vi. Library Board
 - vii. Water & Light Utility Commission
 - viii. Watertown Humane Society
 - ix. Cable TV
- 6.) OLD BUSINESS
 - a. Update on Solarium Liquor License
 - b. Update on Mobile Home Park
- 7.) RECOMMENDATIONS OF BOARDS, COMMITTEES, AND COMMISSIONS
 - a. Finance
 - i. June 2026 Financial Statements: Payroll \$108,825.36, General Disbursements \$683,225.20 and Clerk/Treasurer's Reports [\[see on municipal website\]](#)
 - ii. 2026-35 Resolution Copier Lease for Police Dept
 - iii. 2026-36 Resolution Copier Lease for City Hall
 - iv. 2026-04 Ordinance §200-1 Fire Inspectors
 - v. 2026-08 Ordinance §120-3 False Alarms
 - vi. 2026-37 Resolution Fee Schedule update for Parks and Fire Dept.
 - vii. 2026-34 Resolution Amending the Employee Handbook Regarding Leave Payout, Forfeitures and Balances Upon Separation from Employment
 - viii. **Closed Session** Employee Insurance Discussion §19.85 (1)(c) (Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.)
 - ix. **Closed Session** Highland House PILOT §19.85 (1)(e) (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.)
 - x. **Closed Session** TID 3 Purchase Agreement §19.85 (1)(e) (Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.)
 - b. Waterloo Water & Light
 - i. DR #26

- ii. Portzen Pay #34
- iii. SDW DR #13

8.) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

- a. Thank you Maureen Giese for your recent donation to the Fire Dept. for repairs to the Ladder Truck.
- b. Congratulations Treasurer Lana Nelson on earning your Certified Public Funds Investment Manager Certification

9.) ADJOURNMENT

Jeanne Ritter
Clerk/Deputy Treasurer

Posted & Emailed: 07/14/2026.

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noted. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location

CITY OF WATERLOO COMMON COUNCIL - MEETING MINUTES: July 2, 2026

[a digital recording of this meeting also serves as the official record]

- 1) CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL. Mayor Quimby called the meeting to order at 7:00 p.m. Alderpersons present: Cummings, D. Dorn, C. Kuhl, Zimmermann, and T. Thomas. Absent: Weihert and Haseleu. Others attending in-person: H. Herron, J. Herron, S. Dahlke, S. Veith, D. Paape, J. Schumann; Clerk Ritter; and WLOO Videographers. The Pledge of Allegiance was recited.
- 2) MEETING MINUTES APPROVAL: June 18, 2026 Motion [Cummings/Zimmermann] VOICE VOTE: Motion carried.
- 3) CITIZEN INPUT / PUBLIC COMMENT (3-Minute time limit)-none
- 4) MEETING SUMMARIES (since last Council meeting)
 - a) 06/22/2026 Fire/EMS
 - b) 06/23/2026 Plan Commission
 - c) 06/24/2026 Library Board
- 5) Recommendations from Committees
 - a) Plan Commission
 - i) 102 Gregor Street Home Occupation Permit. Motion [Thomas/Kuhl] Must be in the driveway, only items grown on property, seasonal, no wholesale deliveries, no other retail. VOICE VOTE: Motion carried.
 - ii) 838 E Madison Street Home Occupation Permit. Motion [Kuhl/Dorn] Must be in the driveway, only items grown on property, seasonal, no wholesale deliveries, no other retail. VOICE VOTE: Motion carried.
 - iii) Highland House Site Plan. Motion [Kuhl/Zimmermann] VOICE VOTE: Motion carried.
 - iv) Drumlin Field Apartments. N. Monroe/Clarkson Plan Review. Motion [Kuhl/Cummings] Plan Approval. VOICE VOTE: Motion carried.
- 6) NEW BUSINESS
 - a) Approving new CDA Committee members. Dahlke and Paape. Motion to approve both. [Zimmermann/Dorn] VOICE VOTE: Motion carried.
- 7) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
- 8) ADJOURNMENT Motion [Kuhl/Cummings] Voice Vote: Motion carried. 7:21pm

Attest:

Jeanne Ritter Clerk/Deputy Treasurer



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PARKS COORDINATOR REPORT

April 2026 – May 2026

EVENTS AND HIGHLIGHTS

- Events have started in Firemen's Park
- Spring Clean – 30 people
- Easter Egg Hunt – 65 participants (Low numbers due to weather issues)
- First Outdoor Concert

ONGOING PROJECTS

- RFP's for:
 - Upper Pavilion Ceiling
 - Possible Change in Capital Projects list for UP Ceiling
 - Sidewalk Replacement

FINISHED PROJECTS

- Bathroom Vanities
 - All Vanities and sinks in outdoor and indoor bathrooms updated
- New Coolers
 - New Coolers for Roundhouse, kitchen and Lower Pavilion have been installed
- Field Lazer S100 Field Liner
- Skalitzky Field Sound System

CAROUSEL

- Carousel and Carvings (Ohio)
 - 2 more Crankshafts are in Ohio
 - Possible finish of the rest in 2027

PROJECTS FOR 2026

- Upper Pavilion Walls
- Lower Pavilion Renovation
- Upper Pavilion Ceiling
- Sidewalk Replacement

UPCOMING EVENTS

- June 11, 2026 – Myles Wangerin Outdoor Concert
- June 15, 2026 – Tom Hamilton Night

DONATION CAMPAIGNS

- Lions Fountain Head

- Dog Park

GRANT OPPORTUNITIES

- Carousel Grants
 - Save America's Treasure, Paul Bruhn Historic Revitalization, NCA
- Antique Grants – Lions Fountain
 - Wisconsin Antiques Dealers Association
- RTP Trail Grant

Waterloo Fire & Rescue Meeting Minutes

June 22nd, 2026 at 1900

The meeting was called to order at 2020.

Roll call: the sign in sheet was passed around.

The minutes from the last meeting were read by Kaitlin. No additions or corrections. A motion to accept the minutes as read by Eric, 2nd by Craig.

Public Comments/Items not on the agenda: none.

Old Business:

1. EMS Scheduling
 - a. There are some openings left for this month. Please see where you can help out. Please take a look out for the full-time vacation openings.
2. Ambulance Update
 - a. Provided by Jason. The new ambulance will be on display at Chief's Convention this weekend. We will begin driver training once it returns.
3. SOG's:
 - a. They are being reviewed by the officers. Once updates are completed they will be emailed out to the membership.
4. Trek 100:
 - a. Thank you to Cassie and Kevin for helping out.
5. Hose Testing:
 - a. We still have the tender and brush truck left.
6. Family Summer Event:
 - a. We had a family movie night at the station, went well. Shoutout to Garry for setting this up.
7. Any other old business? None.

New Business:

1. Meeting Updates:
 - a. Chad provided an update from the last city council meeting. They are working on updating ordinances and the fee schedule. They are also working on getting a budget meeting scheduled for July.
 - b. Health and Safety Committee: If you're interested please sign up.
2. Review of Response positions/assignments
 - a. Chad discussed each seat position in detail.
3. Dispatching from Jefferson County
 - a. No changes so far, they are still asking the EMD questions. They are not currently dispatching paramedics automatically but may suggest it. Please continue to request/cancel paramedics as needed.
4. Fourth of July
 - a. We will need a crew for the fireworks for the 4th of July. We will also need a crew to send out to Riverbend for the 4th of July. Sign ups are on the board.
5. Past Calls for review

- a. Missing person at the park - disregarded.
 - b. MVA on May 29th.
 - c. Mutual aid to Marshall for brush fire - cancelled en route.
 - d. Mutual aid to Jefferson COQ - we sent an engine.
 - e. Mutual aid to Edgerton - crew pulled apart a wood pile.
 - f. Multiple calls from storm damage discussed. Members; please remember to fill out the call log.
 - g. Mutual aid to Sun Prairie - we were disregarded before we arrived on scene.
 - h. Lake Mills Fire - sent an engine and chief, multiple structures on fire.
 - i. 519 N. Monroe Street Structure Fire was reviewed in detail.
6. Training next month:
 - a. EMS: Patient assessment
 - b. Fire: Extending handlines, possibly using masterstreams.
 - c. MPO: Proactive MPO functions.
 - d. Combination: MVA with trauma patients
7. Upcoming trainings - will be posted on the board.
8. New members, probationary members, or transfers
 - a. A ballot committee was formed to vote on the probation of Brian Macias. The majority vote is in favor. Congratulations Brian.
 - b. A ballot committee was formed to vote on the probation of Justin Magritz. The majority vote is not in favor.
 - c. Motion to destroy the ballots by Wes, 2nd by Craig. Ballots destroyed.
 - d. Kaitlin wrote a letter to the membership to request to be transferred to inactive. A motion was made by Craig to transfer Kaitlin to inactive, 2nd by Wes. Motion passed.
9. Any other new business?
 - a. We recently had a good catch with a stroke patient. A stroke alert was called in the field and the patient received accelerated treatment at the hospital because of this. We received a follow up report from Dr. George, the patient was discharged with minimal deficits. Great job to this crew for their quick recognition of stroke symptoms and calling a stroke alert in the field!
 - b. Shoutout to Cassie for going above and beyond for our department.
10. Truck Starters
 - a. EMS: Jason and Katie.
 - b. Fire: Garry, Alex, and Jack.

A motion to adjourn the meeting was made by Wes, 2nd by Craig. The meeting was adjourned at 2115.

Meeting minutes recorded and submitted by Kaitlin Butzine, Secretary



Invoice

Invoice Number: 4136960

Invoice Date: 6/30/2026

Terms: Net 30 Days

Due Date: 7/30/2026

Customer #: 11-WATERL2

Customer PO #:

Waterloo, WI, City of
136 North Monroe Street
Waterloo, WI 53594

Fee Type	Amt Paid	Paid Date	% Due to 3rd Party	Amt Due to 3rd Party
Permit # 26WTRC-B00013 348 Jefferson Street, Waterloo, WI 53594 Residential Alteration				
Residential New Dwelling/Additon	\$125.00	6/2/2026	60.00%	\$75.00
Minor Plan Review	\$60.00	6/2/2026	90.00%	\$54.00
26WTRC-B00013 Subtotal				\$129.00
Permit # 26WTRC-B00016 325 McKay Way, Waterloo, WI 53594 Deck				
Accessory Structure- Residential	\$60.00	6/29/2026	60.00%	\$36.00
26WTRC-B00016 Subtotal				\$36.00
Permit # 26WTRC-B00018 940 Jason Drive, Waterloo, WI 53594 Residential Alteration				
Remodel- Residential	\$100.00	6/25/2026	60.00%	\$60.00
Minor Plan Review	\$60.00	6/25/2026	90.00%	\$54.00
26WTRC-B00018 Subtotal				\$114.00
Permit # 26WTRC-BE00015 102 Gregor Street, Waterloo, WI 53594 Residential Alteration				
Residential New Dwelling/Additon	\$125.00	6/4/2026	60.00%	\$75.00
Electrical- Replacement & Misc. Items- Residential	\$50.00	6/4/2026	60.00%	\$30.00
26WTRC-BE00015 Subtotal				\$105.00
Permit # 26WTRC-BZ00014 224 Streator Lane, Waterloo, WI 53594 Accessory Structure (Residential Misc./One Stop)				
Accessory Structure- Residential	\$60.00	6/9/2026	60.00%	\$36.00
Minor Plan Review	\$60.00	6/9/2026	90.00%	\$54.00
26WTRC-BZ00014 Subtotal				\$90.00
Permit # 26WTRC-E00006 694 Fox Lane, Waterloo, WI 53594 Electrical Permit				
Electrical- Replacement & Misc. Items- Residential	\$80.00	6/4/2026	60.00%	\$48.00
26WTRC-E00006 Subtotal				\$48.00
Permit # 26WTRC-F00004 1145 Bluegrass Trail, Waterloo, WI 53594 Fence				
Other Fee- Residential	\$50.00	6/16/2026	60.00%	\$30.00
26WTRC-F00004 Subtotal				\$30.00
Permit # 26WTRC-F00007 917 East Madison Street, Waterloo, WI 53594 Fence				
Other Fee- Residential	\$50.00	6/24/2026	60.00%	\$30.00
26WTRC-F00007 Subtotal				\$30.00

Fee Type	Amt Paid	Paid Date	% Due to 3rd Party	Amt Due to 3rd Party
Permit # 26WTRC-H00011 115 South Monroe Street, Waterloo, WI 53594 HVAC Permit - Commercial				
HVAC- Replacement & Misc. Items- Commercial	\$100.00	6/1/2026	60.00%	\$60.00
26WTRC-H00011 Subtotal				\$60.00
Permit # 26WTRC-H00012 1015 Jamie Street, Waterloo, WI 53594 HVAC Permit				
HVAC- Replacement & Misc. Items- Residential	\$58.40	6/1/2026	60.00%	\$35.04
26WTRC-H00012 Subtotal				\$35.04
Permit # 26WTRC-H00013 1041 Jamie Street, Waterloo, WI 53594 HVAC Permit				
HVAC- Replacement & Misc. Items- Residential	\$57.50	6/1/2026	60.00%	\$34.50
26WTRC-H00013 Subtotal				\$34.50
Permit # 26WTRC-H00014 525 Park Avenue, Waterloo, WI 53594 HVAC Permit				
HVAC- Replacement & Misc. Items- Residential	\$135.24	6/15/2026	60.00%	\$81.14
26WTRC-H00014 Subtotal				\$81.14
Permit # 26WTRC-H00015 1055 Lexington Way, Waterloo, WI 53594 HVAC Permit				
HVAC- Replacement & Misc. Items- Residential	\$140.48	6/11/2026	60.00%	\$84.29
26WTRC-H00015 Subtotal				\$84.29

Summary by Fee Type	
Item Code	Amount
Accessory Structure- Residential	\$72.00
Electrical- Replacement & Misc. Items- Residential	\$78.00
HVAC- Replacement & Misc. Items- Commercial	\$60.00
HVAC- Replacement & Misc. Items- Residential	\$234.97
Minor Plan Review	\$162.00
Other Fee- Residential	\$60.00
Remodel- Residential	\$60.00
Residential New Dwelling/Additon	\$150.00
Total	\$876.97

Please remit to: **SAFEbuilt LLC Lockbox #88135**
PO Box 88135, Chicago, IL 60680-1135

Net Invoice:	\$876.97
Freight:	\$0.00
Sales Tax:	\$0.00
Invoice Total:	\$876.97

MONTHLY TIME REPORT

2026

JUNE

JOB	DPW	Chad	Ryan	Chris	Travis
Police Adm		2	0	0	0
Fire Dept		0	0	1	1
Mach/Equip		8	33	17	10
Garage/Shed		27	2	27.5	17
Meeting/Seminars		4	0	0	0
Street Repair/Maintenance		12.5	2	6	0
Street Cleaning		0	2	2	39
Snow & Ice	Reg Hrs	0	0	0	0
	OT Hrs	0	0	0	0
Storm Sewer		2	1	2	0
Traffic Control		8	45	20	0
Bridges/Culvers		0	0	0	0
Tree/Brush		16.5	22	24	25.5
Refuse Collection		8	7	9	0
Sanitary Sewer		0	0	0	0
Insect Control		0	0	0	0
Animal Control		0	0	0	0
Cemetary		2	3	6	0
Library		3	1	1	0
Firemans Park		14	15	12.5	13
Other Parks		14	13	31	13
Trail Head		1	2	5	3
Celeb/Enter		0	0	0	0
Weed Control		12.5	2	0	16
Vac/Holiday/SL		47.5	29	16	41.5

Machinery and Equipment Maintenance		JUNE			
2026 DPW		Mileage / Hours			
Equipment		Start	End	Total	
End loader	544	4728	4731	3	0
John Deere Tractor	2555	5046	5060	14	10.702
Wood Chipper	200XP	629	647	18	32
John Deere Lawn Tractor	1025	561	562	1	104.345
John Deere	X758	217	233	16	104.345
John Deere	X750-R	450	467	17	104.345
Wacker Roller	Roller	454	454	0	0
2023 Frieghtliner Truck	#8	5604	5604	0	27.643
2020 International Truck	#2	10287	10287	0	0
Paint Gator	#1	2133	2140	7	0
2017 Chevrolet Truck	#4	82794	83408	614	66.118
2018 Frieghtliner Truck	#5	18303	18535	232	20.392
2006 Elgin Pelican Street Sweeper	Sweeper	44797	44818	21	53.552
2011 Ford F-550 Truck	#6	55181	55321	140	32.181
2015 Frieghtliner Truck	#7	19637	19637	0	0
2023 Bobcat	S66	468	482	14	0
2023 Titan Leaf Vac	Pro Plus	131	131	0	0
2025 Ford F-550	#9	2567	2721	154	32.255
					4.77

WATERLOO POLICE DEPARTMENT OFFICER'S DAILY-JUNE

Patrol:	323	Office:	152
Investigative:	34	Special:	38
Radar:	136	School/Training:	10
Court:	1	On Call:	
Total Hours Worked:		664	

COMPLAINTS	
Family:	1
Off Road Vehicles:	0
Vandalism:	0
Minor Theft - \$500:	0
Major Theft + \$500:	0
Burglary:	0
Doors Found Open:	12
Animal Case:	5
Late Bar Closings:	0
Alarms:	2
Loud Music/Parties:	0
Tavern Complaints:	0
Prowler Complaints:	0
Battery to Person:	0
Domestic Abuse:	1
Sexual Assault:	0
Runaways:	0
Worthless Checks:	0
All Other Complaints:	42
TOTAL COMPLAINTS:	63

INQUIRIES/CHECKS	
Registration Checks:	660
D.L. Checks:	555
NCIC/CIB/VIN Checks:	2
Check Welfare:	4
TOTAL INQUIRIES:	1221

ACCIDENTS	
More than \$1,000:	1
Less than \$1,000:	0
Pedestrian Accidents:	0
Bicycle Accidents:	0
Number Injured:	0
Number Killed:	0
TOTAL ACCIDENTS:	0

ASSISTS	
Assist Jefferson County:	5
Assist Dodge County:	0
Assist Dane County:	0
Assist Marshall PD:	2
Assist Fire/Rescue:	20
Assist Other Agencies:	3
Assist Public:	47
Assist With Escort:	0
Assist All Others:	4
TOTAL ASSISTS:	82

MISCELLANEOUS	
Personal Contacts:	1055
Investigations/Follow-up:	32
Traffic Control:	7
Radar Operations:	187
Special Assignment:	2
Speech/Presentation:	0
Serve Papers:	1
Other Miscellaneous:	7
TOTAL:	1291

	Warnings	Arrests
Speeding:	8	11
Too Fast For Conditions:	0	0
Inattentive Driving:	0	0
Failure to Yield:	0	0
Stop Sign Violation:	4	3
Illegal Passing:	0	7
No Driver's License:	0	1
Illegal Parking:	3	15
Left of Highway:	0	1
Drunk Driving:	0	1
Unregistered Vehicle:	5	5
Driving While Sus/Rev:	0	3
Hit And Run:	0	0
Off Road Vehicle:	0	0
Power Display:	0	1
Equipment:	19	0
Illegal "U" Turn:	0	0
Following Too Close:	0	0
Seatbelt Violation:	0	0
ALL OTHER TRAFFIC:	2	2
TOTAL	41	50

Disorderly Conduct:	1	0
Underage Alcohol:	0	0
Warrants:	0	2
Theft:	0	0
Trespassing:	0	0
Burglary/Break & Enter:	0	0
Vandalism:	0	0
ALL OTHER MIS/CRIM:	2	0
TOTALS:	3	2

Waterloo Police Department Fleet Maintenance Report

VIN Year Vehicle Description	1FM5K8ABOLGB67	For Period Fuel Cost Miles per gallon	6/1-6/30
	2020		\$976.87
	Ford Explorer		11.03

Date	Fuel	Fuel Cost	Mileage	Maintenance Items	Main. Cost	Officer
6/1/2026	7.24	\$29.49	37315			12
6/2/2026	5.85	\$23.81	37384			12
6/3/2026	9.026	\$37.00	37551			20
6/4/2026	7.32	\$30.01	37551			20
6/5/2026	9.9	\$40.80	37673			14
6/6/2026	9	\$37.00	37795			14
6/7/2026	8.9	\$36.60	37891			14
6/8/2026	10.012	41.04	38025			18
6/8/2026	9.918	\$40.65	38138			11
6/10/2026	8.294	\$34.00	34873			11
6/11/2026	10.002	\$41.00	38326			20
6/12/2026	27.02	\$27.02	38398			18
6/13/2026	6.997	\$28.68	38483			11
6/13/2026	6.253	\$25.01	38578			14
6/14/2026	6.47	\$25.25	38675			14
6/15/2026	7.15	\$27.91	38768			14
6/16/2026	8.5	\$33.36	38883			14
6/18/2026	3.87	\$35.00	39000			20
6/19/2026	8.25	\$32.01	39101			20
6/20/2026	3.85	\$34.05	39210			20
6/21/2026	7.636	\$29.47	39308			20
6/22/2026	7.653	\$29.53	39404			18
6/22/2026	6	\$23.10	39513			14
6/23/2026	7.9	\$30.75	39618			14
6/25/2026	10.79	\$41.00	39727			20
6/26/2026	7.63	\$29.00	39830			20
6/27/2026	13.41	\$49.23	40005			12
6/28/2026	3.98	\$14.62	40083			12
6/29/2026	8.781	\$32.48	40261			18
6/29/2026	10.27	\$38.00	40161			20
	257.872	\$976.87				

Monthly Incident Comparison Report

Page: 1

Report Criteria:

Current Month: 6/2026

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
No Category						
	Assist Columbia County Sheriff	0	0	0	1	1
	Blank Description	0	0	0	3	4
	unlawful U-turn	0	0	0	0	1
	Total for No Category:	0	0	0	4	6
ASSIST						
	Assist Business	0	0	0	0	1
	Assist Citizen	0	0	4	0	9
	Assist Dane County Sheriff	0	0	0	2	4
	Assist Dodge County Sheriff	1	1	10	1	17
	Assist Jefferson County Sheriff	1	0	1	1	8
	Assist Marshall PD	2	4	17	2	39
	Assist Social Services	0	0	1	0	12
	Assist Watertown PD	0	0	0	1	3
	Assist/School District	0	0	1	0	1

Monthly Incident Comparison Report

Page: 2

Report Criteria:

Current Month: 6/2026

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
ASSIST						
	Civil Dispute	0	0	3	0	4
	Custody for Other Department	0	0	0	0	1
	EMS Calls	0	0	0	0	4
	Fire Calls	1	0	2	1	3
	Neighbor Problems	0	0	0	0	1
	Other Mutual Aid Assists	1	0	2	0	1
	Sex Offender Registration	0	0	0	1	1
	Total for ASSIST:	6	5	41	9	109
CRIMINAL						
	Attempted Crime	0	0	1	0	0
	Bail Jumping/Escapes	0	0	1	0	1
	Burglary - Attempted Non-Residential	0	0	0	0	1
	Child Enticement	0	0	0	0	2
	Contempt of Court, Court Violation	0	0	1	0	0
	Criminal Damage To Property/vandalism	0	0	3	0	3
	Disorderly Conduct - All Other	2	0	5	1	5

Monthly Incident Comparison Report

Page: 3

Report Criteria:

Current Month: 6/2026

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
CRIMINAL						
	Disorderly Conduct - Fight, Disturbance	0	1	1	1	7
	Domestic Disturbance	2	0	4	1	13
	Domestic Offense - Child Abuse/Neglect	0	0	1	1	1
	Drug Investigations	0	0	2	0	3
	Drug Possession	0	0	0	0	1
	Endanger Safety/Reckless Behavior	0	0	0	0	1
	Forgery/Counterfeiting	0	0	1	0	0
	Fraud	1	0	3	1	9
	Harassment - Stalking	0	0	0	0	1
	Harassment - Threats	0	0	0	0	2
	Obstruct/Resist Police Officer	0	0	0	0	1
	Other Sex Offenses	0	1	2	0	1
	Probation/Parole Violation	0	0	0	0	1
	Theft - All Other	0	0	4	1	10
	Theft - From Building	0	0	0	0	2
	Theft - From a Motor Vehicle	0	0	0	0	1
	Theft - Retail/Shoplifting	0	0	0	1	4
	Trespassing	1	0	1	0	0
	Total for CRIMINAL:	6	2	30	7	70
ORDINANCE						
	Abandoned Property/Vehicle Violation	0	0	0	0	1
	Animal Bite	0	1	4	1	8

Monthly Incident Comparison Report

Page: 4

Report Criteria:

Current Month: 6/2026

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
ORDINANCE						
	Animal Licensing/Shots/Etc.	0	0	0	0	3
	Animal Noise Complaint	0	0	0	0	6
	Animal Running at Large	1	0	4	0	0
	Burning Violation	1	0	1	0	0
	Contributing to Delinquency of a Minor	0	0	0	0	1
	Disturbance	0	2	3	0	2
	Harassment	0	0	1	0	0
	Illegal Dumping	0	2	2	0	3
	Municipal Code Violation	1	0	3	0	8
	Possession of Tobacco by Minor	0	0	0	0	1
	Under Age Drinking - Adult (18-21)	0	0	0	0	0
	Total for ORDINANCE:	3	5	18	1	33
Other						
	Investigation/Take Report	1	0	1	0	2
	Other Animal Calls - Dead, Etc.	0	0	1	0	2
	Receive Information	0	3	10	5	36
	Request Assist	0	0	0	0	1
	Total for Other:	1	3	12	5	41
SERVICE						
	Death Investigation	1	0	1	1	11
	Found Items/Property	0	0	3	5	18
	Lost Items/Property	0	0	0	0	1
	Paper Service/Civil Process	0	0	0	0	1
	Suspicious Vehicle	0	0	1	0	0
	Uncontrollable Juvenile	0	0	0	0	1
	Warrant Pickup - Other Agency	1	1	5	1	7
	Welfare Check	0	0	5	0	4
	Total for SERVICE:	2	1	15	7	43
TRAFFIC						
	Driver's License Violations (Ex OAS/OAR)	3	8	33	7	67
	Illegal Riding In/On Motor Vehicle	1	0	1	0	0
	Illegal Turns	1	0	11	1	14
	Lane Violations - Left of Center, Etc.	0	0	0	0	1
	License/Permit Violation	1	0	3	0	4
	Miscellaneous Rules Violation	0	0	0	1	5
	Motor Vehicle Insurance Violation	0	4	10	1	10
	OAS/OAR/Other License Violations	1	0	3	0	6
	Open Intoxicants - Driver	0	0	1	0	0

Monthly Incident Comparison Report

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Report Criteria:

Current Month: 6/2026

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
TRAFFIC						
	Operate Motor Vehicle While Intoxicated	3	1	5	0	5
	Other Traffic Violations	2	1	6	0	0
	Power Display/Squeal Tires	1	0	3	0	0
	Reckless Driving	0	0	2	0	0
	Registration/Title Violation	5	2	11	0	7
	Required Stop Violation - RR, Etc.	0	1	1	0	0
	Right of Way Violation	0	1	1	0	0
	Seatbelt Violation	0	0	0	0	1
	Speeding Violation	10	5	32	13	83
	Stop Sign/Signal Violation	3	1	13	1	18
	Traffic Accident - Hit and Run (Damage)	0	0	0	0	7
	Traffic Accident - Hit and Run (Injury)	0	0	0	0	2
	Traffic Accident - Non-Reportable	0	0	0	0	1
	Traffic Accident - Property Damage	2	1	9	0	21
	Vehicle Equipment Violation - Lights	0	0	2	0	0

Monthly Incident Comparison Report

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Report Criteria:

Current Month: 6/2026

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
TRAFFIC						
	Vehicle Equipment Violation - Other	0	0	2	0	2
	Total for TRAFFIC:	33	25	149	24	254
	Grand Totals:	51	41	265	57	556

Court Calendar Report

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Report Criteria:

Start Date	End Date	Officer	Court Type
06/01/2026	06/30/2026	ALL	ALL

Court Date	Name	Ticket	Officer/Court Type
06/15/26	SMITH,KENNETH, II	DOB: 02/12/83	AGUERO,DANIEL,A
9:00 AM	324 1/2 W POLK ST	No: T-BO679513-2	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594	Issued: 05/15/26	
		Inc #: 26-000200	
Charge	Description	Fine	Collected
343.44(1)(B)	OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUBST/REFUSAL)	\$250.00	\$0.00

06/15/26	WOMACK,PHILIP,V	DOB: 02/11/75	AGUERO,DANIEL,A
9:00 AM	906 S LINCOLN AVE	No: T-BO679505-1	JEFFERSON CO CIRCUIT CT
	BEAVER DAM WI, 53916	Issued: 05/05/26	
		Inc #: 26-000188	
Charge	Description	Fine	Collected
343.44(1)(B)	OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUBST/REFUSAL)	\$250.00	\$0.00

06/16/26	HERNANDEZ CHAIREZ,ULISES,XAVIER	DOB: 04/09/04	BURNS,RANDY
11:00 AM	1075 GOEHL RD	No: T-BO679522-4	
	WATERLOO WI, 53594	Issued: 05/16/26	
		Inc #: 26-000203	
Comments: OFFICER: BADGE #: 12, NAME: RANDY B BURNS			
Charge	Description	Fine	Collected
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$200.50	\$0.00

06/16/26	POWERS,LANDON,THOMAS	DOB: 06/01/06	AGUERO,DANIEL,A
11:00 AM	681 JULIA WAY	No: T-BO679528-3	
	WATERLOO WI, 53594	Issued: 05/19/26	
		Inc #: 26-000209	
Comments: OFFICER: BADGE #: 20, NAME: DANIEL A AGUERO			
Charge	Description	Fine	Collected
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00

06/16/26	ROBB,RICHARD,HUGH	DOB: 12/27/65	AGUERO,DANIEL,A
11:00 AM	8206 N DAKOTA AVE	No: C-1F80PBQ6ZJ	
	TAMPA FL, 33604	Issued: 05/16/26	
Comments: OFFICER: BADGE #: 20, NAME: DANIEL A AGUERO			
Charge	Description	Fine	Collected
278-4B	POSSESSION OF MARIJUANA < 25 GRAMS	\$263.50	\$0.00

06/16/26	SMITH,LINDA	DOB: 09/14/65	AGUERO,DANIEL,A
11:00 AM	412 INDIAN HILLS DR	No: T-BO679541-2	
	WATERLOO WI, 53594	Issued: 05/25/26	
Comments: OFFICER: BADGE #: 20, NAME: DANIEL A AGUERO			
Charge	Description	Fine	Collected
341.04(1)	NON-REGISTRATION OF AUTO, ETC	\$175.30	\$0.00

Court Calendar Report

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Report Criteria:

Start Date	End Date	Officer	Court Type
06/01/2026	06/30/2026	ALL	ALL

Court Date	Name	DOB:	Ticket	Officer/Court Type
06/16/26	BRAUNSCHWEIG,BRUCE,W	08/26/59	No: T-BO679525-0	AGUERO,DANIEL,A
11:00 AM	437 MINNETONKA WAY	Age: 66	Issued: 05/17/26	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 26-000207	
Charge	Description	Fine	Collected	
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$200.50	\$0.00	

06/16/26	BRAVO GARCIA,EDWARD,RAMON	DOB: 07/08/95	No: T-BO679514-3	BURNS,RANDY
11:00 AM	1244 HUXLEY ST # 425	Age: 30	Issued: 05/15/26	JEFFERSON CO CIRCUIT CT
	MADISON WI, 53704		Inc #: 26-000201	
Charge	Description	Fine	Collected	
346.57(5)	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)	\$175.30	\$0.00	

06/16/26	CENTENO,SANTOS,MANUEL	DOB: 04/05/85	No: T-BO679529-4	AGUERO,DANIEL,A
11:00 AM	245 S BIRD ST # 10	Age: 41	Issued: 05/19/26	JEFFERSON CO CIRCUIT CT
	SUN PRAIRIE WI, 53590		Inc #: 26-000210	
Charge	Description	Fine	Collected	
346.31(2)	IMPROPER RIGHT TURN	\$175.30	\$0.00	

06/16/26	CENTENO,SANTOS,MANUEL	DOB: 04/05/85	No: T-BO679530-5	AGUERO,DANIEL,A
11:00 AM	245 S BIRD ST # 10	Age: 41	Issued: 05/19/26	JEFFERSON CO CIRCUIT CT
	SUN PRAIRIE WI, 53590		Inc #: 26-000210	
Charge	Description	Fine	Collected	
343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00	

06/16/26	COOK,TYLER,AIDAN JOSEPH	DOB: 03/03/96	No: T-BO679531-6	AGUERO,DANIEL,A
11:00 AM	2011 AIRPORT RD	Age: 30	Issued: 05/19/26	JEFFERSON CO CIRCUIT CT
	WATERTOWN WI, 53094		Inc #: 26-000211	
Charge	Description	Fine	Collected	
343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00	

06/16/26	COOK,TYLER,AIDAN JOSEPH	DOB: 03/03/96	No: T-BO679532-0	AGUERO,DANIEL,A
11:00 AM	2011 AIRPORT RD	Age: 30	Issued: 05/19/26	JEFFERSON CO CIRCUIT CT
	WATERTOWN WI, 53094		Inc #: 26-000211	
Charge	Description	Fine	Collected	
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00	

06/16/26	DEIDA,TAYLOR,CHRISTINE	DOB: 12/28/99	No: T-BO679515-4	BURNS,RANDY
11:00 AM	217 S OAK ST # 2	Age: 26	Issued: 05/15/26	JEFFERSON CO CIRCUIT CT
	LAKE MILLS WI, 53551		Inc #: 26-000202	
Charge	Description	Fine	Collected	
346.46(1)	FAIL/STOP AT STOP SIGN	\$175.30	\$0.00	

Court Calendar Report

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Report Criteria:

Start Date		End Date	Officer		Court Type
06/01/2026		06/30/2026	ALL		ALL
Court Date	Name		Ticket		Officer/Court Type
06/16/26	HEESE,DANI,LEIGH	DOB: 07/07/66	No:	T-BO679501-4	AGUERO,DANIEL,A
11:00 AM	234 LOUNSBURY ST	Age: 59	Issued:	04/30/26	JEFFERSON CO CIRCUIT CT
	WATERTOWN WI, 530982308		Inc #:	26-000180	
		Charge	Description		Fine Collected
		341.04(1)	NON-REGISTRATION OF AUTO, ETC		\$175.30 \$0.00
06/16/26	HERNANDEZ CHAIREZ,ULISES,XAVIER	DOB: 04/09/04	No:	T-BO679521-3	BURNS,RANDY
11:00 AM	1075 GOEHL RD	Age: 22	Issued:	05/16/26	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #:	26-000203	
		Charge	Description		Fine Collected
		346.57(5)	EXCEEDING SPEED ZONES, ETC. (20-24 MPH)		\$225.70 \$0.00
06/16/26	JUAREZ DOMINGUEZ,JUAN,EDUARDO	DOB: 03/13/00	No:	T-BO679321-6	STORMOEN,KYLE,MATTHEW
11:00 AM	1715 ONSGARD RD # 2	Age: 26	Issued:	04/18/26	JEFFERSON CO CIRCUIT CT
	MADISON WI, 53704		Inc #:	26-000162	
		Charge	Description		Fine Collected
		343.05(3)(A)	OPERATE W/O VALID LICENSE		\$200.50 \$0.00
06/16/26	KEMPFER,MICHAEL,L	DOB: 09/23/62	No:	C-1F808BLHJT	BURNS,RANDY
11:00 AM	155 JEFFERSON ST	Age: 63	Issued:	05/08/26	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #:	26-000194	
		Charge	Description		Fine Collected
		278-1-947.01	DISORDERLY CONDUCT		\$263.50 \$0.00
06/16/26	LONGFIELD,JEFFREY,L	DOB: 03/31/64	No:	T-BO679540-1	AGUERO,DANIEL,A
11:00 AM	145 VAN BUREN	Age: 62	Issued:	05/25/26	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #:	26-000218	
		Charge	Description		Fine Collected
		343.05(3)(A)	OPERATE W/O VALID LICENSE B/C EXPIRATION		\$162.70 \$0.00
06/16/26	MELVIN,AUSTEN,JAMES	DOB: 07/02/05	No:	T-BO679535-3	AGUERO,DANIEL,A
11:00 AM	3172 MUIR FIELD RD # 208	Age: 20	Issued:	05/22/26	JEFFERSON CO CIRCUIT CT
	MADISON WI, 53719		Inc #:	26-000214	
		Charge	Description		Fine Collected
		343.44(1)(A)	OPERATING WHILE SUSPENDED		\$200.50 \$0.00
06/16/26	MELVIN,AUSTEN,JAMES	DOB: 07/02/05	No:	T-BO679536-4	AGUERO,DANIEL,A
11:00 AM	3172 MUIR FIELD RD # 208	Age: 20	Issued:	05/22/26	JEFFERSON CO CIRCUIT CT
	MADISON WI, 53719		Inc #:	26-000214	
		Charge	Description		Fine Collected
		341.03(1)	OPERATE AFTER REV/SUSP OF REGISTRATION		\$175.30 \$0.00

Court Calendar Report

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Report Criteria:

Start Date	End Date	Officer	Court Type
06/01/2026	06/30/2026	ALL	ALL

Court Date	Name	Ticket	Officer/Court Type	
06/16/26	MELVIN,AUSTEN,JAMES	DOB: 07/02/05	No: T-BO679537-5	AGUERO,DANIEL,A
11:00 AM	3172 MUIR FIELD RD # 208	Age: 20	Issued: 05/22/26	JEFFERSON CO CIRCUIT CT
	MADISON WI, 53719		Inc #: 26-000214	
Charge	Description	Fine	Collected	
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00	

06/16/26	MILLER,KIRK,I	DOB: 01/21/92	No: T-BO679319-4	STORMOEN,KYLE,MATTHEW
11:00 AM	509 EMMET ST	Age: 34	Issued: 04/15/26	JEFFERSON CO CIRCUIT CT
	WATERTOWN WI, 53094		Inc #: 26-000158	
Charge	Description	Fine	Collected	
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$200.50	\$0.00	

06/16/26	MILLER,KIRK,I	DOB: 01/21/92	No: T-BO679320-5	STORMOEN,KYLE,MATTHEW
11:00 AM	509 EMMET ST	Age: 34	Issued: 04/15/26	JEFFERSON CO CIRCUIT CT
	WATERTOWN WI, 53094		Inc #: 26-000158	
Charge	Description	Fine	Collected	
346.57(3)	DRIVING TOO FAST FOR CONDITIONS	\$213.10	\$0.00	

06/16/26	MILLER,KIRK,I	DOB: 01/21/92	No: T-BO679504-0	AGUERO,DANIEL,A
11:00 AM	509 EMMET ST	Age: 34	Issued: 05/01/26	JEFFERSON CO CIRCUIT CT
	WATERTOWN WI, 53094		Inc #: 26-000184	
Charge	Description	Fine	Collected	
346.57(5)	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)	\$200.50	\$0.00	

06/16/26	MORALES,NEVAEH,MARIE	DOB: 02/21/08	No: T-BO679538-6	BOLLIG,RANDY,P
11:00 AM	516 S WASHINGTON ST	Age: 18	Issued: 05/23/26	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 26-000215	
Charge	Description	Fine	Collected	
343.07(1G)(A)3	OPERATE MOTOR VEHICLE BY PERMITTEE W/O AUTH PERSON >21	\$200.50	\$0.00	

06/16/26	MORGAN,MYA,EILEEN	DOB: 03/29/05	No: T-BO679508-4	AGUERO,DANIEL,A
11:00 AM	710 MCKAY WAY # F	Age: 21	Issued: 05/08/26	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 26-000195	
Charge	Description	Fine	Collected	
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00	

Court Calendar Report

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Report Criteria:

Start Date	End Date	Officer	Court Type
06/01/2026	06/30/2026	ALL	ALL

Court Date	Name	DOB:	Ticket	Officer/Court Type
06/16/26	POWERS,LANDON,THOMAS	06/01/06	No: T-BO679527-2	AGUERO,DANIEL,A
11:00 AM	681 JULIA WAY	Age: 19	Issued: 05/19/26	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 26-000209	
		Charge	Description	Fine Collected
		346.87	UNSAFE BACKING OF VEHICLE	\$175.30 \$0.00

06/16/26	RAYO GARCIA,MARTHA NOHELIA	DOB: 08/20/96	No: T-BO679502-5	STORMOEN,KYLE,MATTHEW
11:00 AM	115 HENRY ST	Age: 29	Issued: 04/30/26	JEFFERSON CO CIRCUIT CT
	BEAVER DAM WI, 53916		Inc #: 26-000182	
		Charge	Description	Fine Collected
		343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50 \$0.00

06/16/26	RAYO GARCIA,MARTHA NOHELIA	DOB: 08/20/96	No: T-BO679503-6	STORMOEN,KYLE,MATTHEW
11:00 AM	115 HENRY ST	Age: 29	Issued: 04/30/26	JEFFERSON CO CIRCUIT CT
	BEAVER DAM WI, 53916		Inc #: 26-000182	
		Charge	Description	Fine Collected
		344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50 \$0.00

06/16/26	RING,SUZANNE,M	DOB: 07/10/77	No: C-1F808BLHJV	STORMOEN,KYLE,MATTHEW
11:00 AM	W8279 RING LN	Age: 48	Issued: 05/14/26	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 26-000199	
		Charge	Description	Fine Collected
		317-28(O)	IMPROPER DEPOSIT / ILLEGAL DUMPING	\$200.50 \$0.00

06/16/26	ROBB,RICHARD,HUGH	DOB: 12/27/65	No: T-BJ837652-4	AGUERO,DANIEL,A
11:00 AM	8206 N DAKOTA AVE	Age: 60	Issued: 05/16/26	JEFFERSON CO CIRCUIT CT
	TAMPA FL, 33604		Inc #: 26-000205	
		Charge	Description	Fine Collected
		346.63(1)(A)	OPERATING WHILE UNDER THE INFLUENCE	\$1062.50 \$0.00

06/16/26	RODRIGUEZ LARA,ROSSAMERY	DOB: 01/29/94	No: T-BO679509-5	AGUERO,DANIEL,A
11:00 AM	2001 WYOMING AVE # 4	Age: 32	Issued: 05/08/26	JEFFERSON CO CIRCUIT CT
	SUN PRAIRIE WI, 53590		Inc #: 26-000196	
		Charge	Description	Fine Collected
		343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50 \$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
06/01/2026	06/30/2026	ALL	ALL

Court Date	Name	DOB	Ticket No	Officer/Court Type
06/16/26	ROLING,KATELYN,ANGEL THERESE	10/03/96	C-1F808BLHJP	AGUERO,DANIEL,A
11:00 AM	129 1/2 N MONROE ST #3	Age: 29	Issued: 04/30/26	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 26-000183	

Comments: KATELYN WAS ISSUED A WARNING FOR HAVING UNLICENSED DOGS. KATELYN STATED SHE WOULD GO IN LATER TODAY (5-1-26) TO GET BOTH DOGS LICENSED.
OFFICER: BADGE #: 20, NAME: DANIEL A AGUERO

Charge	Description	Fine	Collected
126-4G(3)	DOG RUNNING AT LARGE	\$175.30	\$0.00

06/16/26	SAENZ,JOSHUA	DOB: 06/13/04	No: T-BO679533-1	AGUERO,DANIEL,A
11:00 AM	707 WINDSOR TER	Age: 21	Issued: 05/19/26	JEFFERSON CO CIRCUIT CT
	JEFFERSON WI, 53549		Inc #: 26-000212	

Charge	Description	Fine	Collected
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00

06/16/26	SKODOWSKI,KENNETH,JOSEPH, SR	DOB: 11/10/88	No: T-BO679507-3	STORMOEN,KYLE,MATTHEW
11:00 AM	908 N MAIN ST	Age: 37	Issued: 05/07/26	JEFFERSON CO CIRCUIT CT
	MARION WI, 54950		Inc #: 26-000192	

Charge	Description	Fine	Collected
346.57(5)	EXCEEDING SPEED ZONES, ETC. (20-24 MPH)	\$225.70	\$0.00

06/16/26	WOMACK,PHILIP,V	DOB: 02/11/75	No: T-BO679506-2	AGUERO,DANIEL,A
11:00 AM	906 S LINCOLN AVE	Age: 51	Issued: 05/05/26	JEFFERSON CO CIRCUIT CT
	BEAVER DAM WI, 53916		Inc #: 26-000188	

Charge	Description	Fine	Collected
346.57(5)	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)	\$175.30	\$0.00

06/16/26	WORSWICK,EPHRUM,GERALD	DOB: 11/17/03	No: T-BO679534-2	AGUERO,DANIEL,A
11:00 AM	219 MILL ST	Age: 22	Issued: 05/22/26	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 26-000213	

Charge	Description	Fine	Collected
341.04(1)	NON-REGISTRATION OF AUTO, ETC	\$175.30	\$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
06/01/2026	06/30/2026	ALL	ALL

Court Date	Name	DOB:	Ticket	Officer/Court Type
06/16/26	ZIMMERMAN,LEAH,MARIANA LYNN	02/16/04	No: T-BO679539-0	AGUERO,DANIEL,A
11:00 AM	1100 HARRISON AVE	Age: 22	Issued: 05/25/26	JEFFERSON CO CIRCUIT CT
	BELOIT WI, 53511		Inc #: 26-000216	
Charge	Description	Fine	Collected	
346.57(5)	EXCEEDING SPEED ZONES, ETC. (20-24 MPH)	\$225.70	\$0.00	

Ticket Count: 39

Total Fines: \$8704.90
Total Payments: \$0.00
Total Due: \$8704.90

Karl Junginger Memorial Library
Board of Trustees Meeting Minutes
June 24, 2026 @ 5:30 pm

- I. Call to Order & Introductions
The meeting was called to order at 5:30 p.m. Present: Art Biermeier, Diane Graff, Tracy Grant, Claire Jones, Leslie Fugate, Cindy Krueger, and Kelli Mountford.
- II. Approval of agenda
The agenda was approved as written
- III. Approval of open minutes from May 27, 2026.
Graff moved to approve the May 2026 minutes. Fugate seconded. The motion passed unanimously.
- IV. Correspondence, Appearance, Public Comments
- V. Director's Report
- VI. Unfinished Business
 - A. **Financial monthly report for May 2026 - Action**
Grant moved to approve the May 2026 monthly invoices as presented. Krueger seconded. The motion passed unanimously.
 - B. **Budget 2026 / 2027 – Informational**
 - C. **Policy 404 Monetary Donations, Memorial & Bequests – Action**
Grant moved to approve Policy 404 Monetary Donations, Memorial & Bequests with changes. Fugate seconded. The motion passed unanimously.
 - D. **Masonry Work Update – discussion with possible action item**
Mountford is waiting for a second quote.
 - E. **Roof and Gutter Update – Informational**
Safe Claim is backlogged from all of the roof damage in the area. City Insurance did contact Kelli and let her know that they are still working on this.
- VII. New Business
 - A. **Job Description “Library Assistant III” – Action**
Fugate moved to remove the “Library Assistant III” job description, and the “Librarian” job description will replace this one. Krueger seconded. The motion passed unanimously.
 - B. **Policy 401 Selection of Materials – Informational**
Mountford and the board discussed Policy 401, and it will be brought up next month for discussion and final approval.

C. **Read and Discuss the Library Board Trustee Handbook Introduction and Chapter 3, “Bylaws – Organizing the Board for Effective Action” – Informational**

- VIII. Future agenda items – Budget 2026/2027, Policy 401, Roof/Gutters, Masonry work
- IX. Date, place, and time of the next meeting: Wednesday, July 22, at 5:30 p.m. in the Hyer Conference Room
- X. Adjournment
Grant moved to adjourn at 6:02 p.m. Fugate seconded. The motion passed unanimously.

Respectfully submitted
Cindy Krueger

Karl Junginger Memorial Library / Mayor/Council/Board Report - JUNE 2026

JUNE Monthly Statistics		JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Library Card Holders	2025	2301	2315	2317	2330	2353	2400	2422	2432	2439	2446	2460	2457
	2026	2465	2365	2377	2388	2388	2423						
	% of Change	7.13%	2.16%	2.59%	2.49%	1.46%	0.96%						
NEW Library Card Holders	NEW STATS 2025	13	18	20	25	30	47	24	14	12	21	16	6
	2026	12	8	17	13	6	34						
	% of Change	-7.69%	-55.56%	-15.00%	-48.00%	-80.00%	-27.66%						
Checkouts (Circulation)	2025	4662	4182	4539	4122	4134	6254	6777	4945	4562	4401	3783	4206
	2026	4616	4470	4379	4021	3730	5948						
	% of Change	-0.99%	6.89%	-3.53%	-2.45%	-9.77%	-4.89%						
eBook/Audio Checkouts (Circulation)	2025	868	856	840	909	935	950	1029	1041	1036	1111	1045	976
	2026	1081	963	1069	1106	928	968						
	% of Change	24.54%	12.50%	27.26%	21.67%	-0.75%	1.89%						
Library Visits	2025	1956	1970	2384	2280	2387	3002	2997	2142	2048	2037	1854	1790
	2026	1785	2021	2231	2129	2140	2745						
	% of Change	-8.74%	2.59%	-6.42%	-6.62%	-10.35%	-8.56%						
Meeting Room Use BY PUBLIC Community & Conference	2025	9	17	20	18	9	13	13	18	8	11	9	10
	2026	20	17	18	18	12	14						
	% of Change	122.22%	0.00%	-10.00%	0.00%	33.33%	7.69%						
Public Computer Use	2025	77	73	105	100	108	97	80	72	75	80	80	86
	2026	85	98	90	95	59	78						
	% of Change	10.39%	34.25%	-14.29%	-5.00%	-45.37%	-19.59%						
WiFi Use	2025	230	232	200	217	202	209	202	179	190	179	171	119
	2026	134	150	152	195	160	192						
	% of Change	-41.74%	-35.34%	-24.00%	-10.14%	-20.79%	-8.13%						
Outreach to local schools, daycares, & residents Checkouts	2025	114	186	131	139	109	83	50	80	78	63	62	213
	2026	62	209	63	99	123	66						
	% of Change	-45.61%	12.37%	-51.91%	-28.78%	12.84%	-20.48%						
Adult Number of Programs	2025	15	14	18	15	15	16	18	17	14	16	19	15
	2026	18	19	16	15	16	19						
	% of Change	20.00%	35.71%	-11.11%	0.00%	6.67%	18.75%						
Adult Attendance	2025	197	103	188	119	197	261	153	117	79	196	116	100
	2026	188	136	109	119	164	281						
	% of Change	-4.57%	32.04%	-42.02%	0.00%	-16.75%	7.66%						
Teen (12-18) Number of programs	2025	4	3	3	1	0	7	10	1	2	3	3	2
	2026	3	3	2	2	2	6						
	% of Change	-25.00%	0.00%	-33.33%	100.00%	200.00%	-14.29%						
Attendance	2025	21	10	24	24	0	185	99	36	36	41	32	24
	2026	52	50	47	28	47	167						
	% of Change	52.38%	400.00%	95.83%	16.67%	4700.00%	-9.73%						
Children's Number of programs	2025	12	14	12	17	13	19	28	12	14	16	13	13
	2026	11	11	8	9	7	15						
	% of Change	-8.33%	-21.43%	-33.33%	-47.06%	-46.15%	-21.05%						
Attendance	2025	286	254	267	281	244	1044	1064	302	263	395	278	247
	2026	323	270	242	265	230	975						
	% of Change	12.94%	6.30%	-9.36%	-5.69%	-5.74%	-6.61%						
GENERAL ALL AGE PROGRAMS Number of Programs	NEW 2025	1	1	1	4	4	4	4	1	2	3	2	2
	2026	1	1	3	3	3	5						
	% of Change	0.00%	0.00%	200.00%	-94.23%	-25.00%	25.00%						
Attendance	NEW 2025	69	67	84	342	699	671	185	97	133	254	121	227
	2026	122	70	250	140	697	615						
	% of Change	76.81%	4.48%	197.62%	-59.06%	-0.29%	-8.35%						

Regular meeting of the Waterloo Water & Light Commission held July 7, 2026

Meeting called to order by President Devin Schumann at 7:00pm at the Waterloo Utilities office. Present were Commissioners Vern Butzine, Pam Kuhl, Michael Tschanz, Richard Weihert, Superintendent Barry Sorenson, Mayor Jeni Quimby, Office Manager Joy Bisco, and Charlie Kuhl.

Minutes

Motion by Butzine, seconded by Tschanz, to approve the minutes of the June 9, 2026 meeting. Motion carried.

Expenditures

Motion by Kuhl, seconded by Butzine, to approve the June disbursements as presented. Motion carried.

Citizen Input

None.

Election of Vice President

Motion by Butzine, seconded by Schumann, to elect Tschanz as Vice President. Motion carried.

Portzen Pay Request

Motion by Schumann, seconded by Weihert, to recommend to City Council Portzen pay request #34 in the amount of \$154,610.97. Motion carried.

WPPI Contract Extension

The Commission was provided information on the requested WPPI contract extension.

Water/Wastewater Position

Motion by Schumann, second by Butzine to move to closed session. Motion by Weihert, second by Schumann to reconvene to open session.

2027 Wage Discussions

Motion by Schumann, second by Butzine to move to closed session. Motion by Weihert, second by Schumann to reconvene to open session. Motion by Schumann, seconded by Butzine to approve 2027 wage increases. Motion carried.

General Information

Brew City moving forward with apartments at Clarkson and 89. Electric crew working on 3 phase for Skalitzky and loop to the library.

Motion by Weihert, seconded by Butzine, to adjourn the meeting at 8:49pm. Motion carried.

Respectfully submitted,
Pam Kuhl - Secretary

List of Bills

Axley Brynerson	406.00	Office Furniture Warehouse of Madison	1,570.00
Avestar	9.00	OpenPoint	650.00
B&M Technical Services	1,420.00	Polydyne Inc	675.00
BMO	1,244.08	Portland Sanitary District	19,426.55
BMO Mastercard	6,163.56	Portzen Construction Inc	203,778.06
Border States	7,803.41	Payment Service Network	12.95
Vern Butzine	150.00	Payroll	101,980.32
Caselle LLC	3,260.33	Piggly Wiggly	66.21
City of Waterloo Treasurer	127,071.02	Resco	3,793.93
Core & Main	600.16	SJE	143.18
Diverse Electric	2183.63	Devin Schumann	150.00
Ehler's		Seera	1,303.01
Final Bill Credits	378.86	Stuart Irby	7,858.20
Frontier	389.07	Town & Country Engineering	23,940.95
Forster Electrical Engineering	6,454.25	Michael Tschanz	150.00
GFC Leasing	829.64	USA	1,105.88
GLS Utility	1,506.60	Uline	1,131.49
Hawkins Inc	9566.57	Utility Sales and Service	2,590.48
Hellenbrand's ACE Hardware	25.00	US Cellular	264.32
Howie's Hardware	542.34	UPS	88.19
Infosend	1,166.71	United Liquid Waste Recycling	2,307.98
Kpress & Trends	1,587.00	Universal Recycling Technologies	5,124.14
Keeping Safety Simple	3,600.00	Wastewater Training Solutions	535.00
Kwik Trip	1,811.23	Waterloo Building Center	70.00
Pamela Kuhl	150.00	Waterloo Utilities	10,204.09
Lakes Gas Co	74.01	Richard Weihert	150.00
Leader Independent	256.32	WE Energies	323.06
Lake Country Heating & Cooling	1,148.00	Wisconsin Dept. of Revenue	5,176.87
Marshfield Clinic Health System	92.00	Wisconsin DNR	2312.65
Mid-State Equipment	1,365.97	Wisconsin State Lab of Hygiene	35.00
North Central Lab	1,498.39	WPPI Energy	241,335.46
Northern Lake Service	1,241.94		
		Total Disbursements	\$822,248.06

Checking Account

Balance 5/31/26	510,716.16
Deposits	709,534.14
Disbursements	(821,796.01)
Interest	185.29
Balance 6/30/26	<u>\$398,639.58</u>

WWTP DNR Replacement Fund

Balance 5/31/26	\$752,750.55
Deposit/ (Withdrawal)	(112.80)
Interest	1,186.55
Balance 6/30/26	<u>\$753,824.30</u>

Debt Service Account

Balance 5/31/26	\$420,204.97
Deposit	
Bond Payment/Svc Fees	
Interest	
Balance 6/30/26	<u>\$420,204.97</u>

Money Market Account

Balance 5/31/26	2,002,062.32
Deposits	
Transfer	(164,425.00)
Disbursements	(283.30)
Interest	3,093.60
Balance 6/30/26	<u>\$1,840,447.62</u>

Transportation Fund

Balance 5/31/26	\$16,257.00
Transfer	45,000.00
Balance 6/30/26	<u>\$61,257.00</u>

WWTP USDA Bond Reserve:

Balance 5/31/26	\$185,313.82
Transferred in/out	
Interest	
Service Charge	
Balance 6/30/26	<u>\$185,313.82</u>

Avestar CD #3596 (Bond Reserve):

Balance 5/31/26	353,629.15
Interest	
Balance 6/30/26	<u>\$353,629.15</u>

LGIP (Bond Reserve):

Balance 5/31/26	\$253,783.45
Interest	\$781.70
Balance 6/30/26	<u>\$254,565.15</u>

Construction Acct:

Balance 5/31/26	\$1,500.00
Transferred in	
Balance 6/30/26	<u>\$1,500.00</u>

Jeanne Ritter

From: Watertown Humane Society <info@whsadopt.org>
Sent: Friday, July 3, 2026 11:42 AM
To: Jeanne Ritter
Subject: Re: January and February 2026 numbers

Sorry for the delay in numbers...

From: Watertown Humane Society <info@whsadopt.org>
Sent: Friday, March 6, 2026 9:37 AM
To: Jeanne Ritter <jritter@waterloowi.us>
Subject: January and February 2026 numbers

January 2026

Feline Stray-0
Feline Surrendered-0
Canine Stray-0
Canine Surrendered-0

February 2026

Feline Stray-1
Feline Surrendered-3
Canine Stray-0
Canine Surrendered-0

March 2026

Feline Stray-0
Feline surrendered-0
Canine Stray-0
Canine Surrendered-0

April 2026

Feline Stray-0
Feline Surrendered-0
Canine Stray-0
Canine Surrendered-0

May 2026

Feline Stray-0

Feline Surrendered-0
Canine Stray-0
Canine Surrendered-0

June 2026

Feline Stray-3
Feline Surrendered-1
Canine Stray-0
Canine Surrendered-0

WLOO CATV Monthly Manager's Report for mid-June to mid-July 2026

The City Treasurer's Monthly Report for May is the most recent available and was previously reviewed at the June Board meeting. Manager Nighthoak's meeting with the City Treasurer to discuss the 2027 budget and the new payroll and financial system is set for July 22nd at 2:30pm.

PROJECTS

- Project Reverb is nearly complete, with a finished SOP and visual reference material pending.
- The potential collaboration with the Waterloo Area Historical Society is still pending; Manager Nighthoak will be contacting them via email this week to arrange a meeting.
- The archival project is currently on hold due to personnel costs.
- The drone project has changed due to unresolvable equipment issues; Director Sparks is working on alternative arrangements.

PRODUCTION

- Director Sparks is working closely with the Fire Rescue and Police Departments on Fill the Squad.
- The Fourth of July footage will be edited and uploaded soon.
- One of the City Hall cameras has significant technical issues; Director Sparks and Manager Nighthoak are investigating options for repair or replacement.
- Director Sparks has been providing personalized feedback to videographers to improve event filming and editing.

Minutes for June 11th 2026 CATV Board Meeting at 5:00 pm
The Solarium, 575 West Madison St. Waterloo, WI

1. Call to Order and Roll Call. – *Cotting called to order @5:16pm - Kovacs, McKay present. Manager Nighthoak present.*

2. Approval of Previously Unapproved Meeting Minutes: April 9th, 2026 (May 14th meeting was cancelled) – *Cotting/Kovacs. Unanimous. 5:18pm.*

3. Citizen Input – *Citizen/owner at local business stated to Manager Nighthoak earlier that evening how appreciative she is that Waterloo has a local cable TV station who covers the governmental and school board meetings so she can watch them on her own time and stay informed.*

4. Manager's report: In Packet

Kovacs asked if Senior Videographer Autumnrain (Landino) is still working for the station, which was confirmed as a "yes." Director Sparks was on vacation and not present, but Manager Nighthoak detailed the new plans for archival media backup. Nighthoak also confirmed that a cohost for Chris's Classic Cinema is still pending; Cotting advised Sparks will donate her time for the July episode as a cohost.

5. New Business

A. Organizational Meeting:

i) Election of WLOO CATV Regulatory Board Chair

McKay nominated Cotting as Board Chair. Kovacs seconded. McKay/Kovacs both voted aye and Cotting abstained. Motion carried at 5:33pm.

ii) Status of WLOO HQ (informational)

Manager Nighthoak briefed the Board on new security measures requested by Solarium management, including the request for release of personal contact information for all WLOO employees; McKay agreed keeping such information confidential is preferred and expressed appreciation that Manager Nighthoak and Director Sparks jointly decided against that release. WLOO is currently needing to sustain their contingency plan for operations out of City Hall due to the changes; review of the 5 year license agreement is needed and a decision made on adjustments to rent paid. Cotting offered some ideas for alternate office space which Nighthoak will investigate.

B. Mid-year Fiscal Review

The May financial Monthly Report was reviewed; the first cable TV franchise fee payment for the year was received and overall WLOO is on track for spending for the year.

C. Upcoming WLOO CATV Events:

Manager Nighthoak will be attending the Alliance for Community Media conference from June 22 -25 in Madison and will report back at the July Board meeting.

Upcoming events scheduled for filming include: the Tom Hamilton Night ceremony, Kiss the Cow results, Big City Vehicles, and the Fourth of July.

6. Unfinished Business

A. Drone Training and Licensing (Informational) – *Due to other station priorities, this project was put on hold and is still pending updates and completion.*

B. Mayoral Request to work with WLOO to get a conference call capability to YouTube broadcast system working and patched into the existing audio system. (Informational) – *There are no updates on this; decision to carry over to next meeting at 6:33pm.*

7. Future Agenda Items and Announcements

Report about June's Alliance for Community Media conference.

2027 Budget – *Board Chair Cotting will discuss with Manager Nightoak and Director Sparks and a draft budget will be completed by August. There are planned changes to line items for better categorization, including for grant applications; possible pay raises were also discussed.*

Next Meeting, Thursday July 9th, 2026 at 5:00 pm.

8. Adjournment Motion – McKay/Kovacs. Unanimous. 6:43pm

Minutes respectfully submitted June 16, 2026 by Michelle Nightoak, Station Manager



136 North Monroe Street, Waterloo, Wisconsin 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021

RESOLUTION #2026-35
A Resolution Approving the Police Dept. to Lease a Copier/Printer/Fax/Scanner

The Common Council of the City of Waterloo, Wisconsin does hereby ordain as follows:

WHEREAS, the Waterloo Police Department has determined a need to update its copier/printer/fax/scanner; and;

WHEREAS, the cost to do this would be an additional \$236 a month, and;

WHEREAS, the Police Department is asking to fund this out of _____.

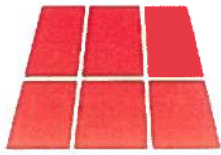
THEREFORE, BE IT RESOLVED, the City Council of the City of Waterloo, Wisconsin, does hereby approve the lease of a new HP LaserJet MFP E877dnl, 2026 meeting.

Passed and adopted: _____

City of Waterloo

Signed: _____
Jenifer Quimby, Mayor

Attest: _____
Jeanne Ritter, Clerk/Deputy Treasurer



Corporate
Business Systems

Solutions
That Inspire **Business**



Canon



 Lexmark

RICOH

SAVIN

xerox

Prepared For:

City of Waterloo Police Dept.
136 N Monroe St
Waterloo, WI 53594-1198

Prepared By:

Corporate Business Systems
Tabetha Coughlin
6300 Monona Drive
Madison, WI 53716

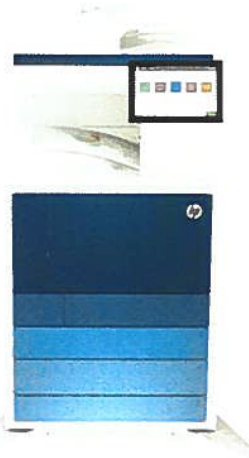


PROPOSED SOLUTION

HP Color LaserJet Managed MFP E877dn (40ppm)

KEY FEATURES & BENEFITS

- Up to 70 ppm in monochrome or color
- 1200 X 1200 dpi resolution ensures detailed and high-quality prints
- Easily manage tasks with the 10.1-inch color touchscreen display
- Standard interface: 1 Gigabit Ethernet 10/100/1000T network; 1 Hardware Integration Pocket 2nd generation (HIP2); 1 Hi-Speed USB 2.0 (host); 1 SuperSpeed USB 3.0 (device); 1 SuperSpeed USB 3.0 (host)
- Automatic duplexing for effortless two-sided prints
- Base model dimensions: 23W X 27D X 36H inches



The HP LaserJet Managed Flow E877 is a laser color multifunction device with the ability to print, copy, scan, and optional fax. This printer features the ability to be upgraded and customized over time to expand its functionality and keep up with technological advances, using HP FutureSmart firmware. Optional customizable color panels and professional finishing options are available. Users may access the printer from any mobile device.



Corporate
Business Systems

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That Inspire Business



SOLUTION DETAILS

Qty	Manufacturer	Model	Description
1	HP	Color LaserJet Managed MFP E877dn (40ppm)	Color LaserJet Managed MFP E877dn (40ppm)
			2x520 sheet Department Paper Tray/Stand
			LaserJet Stapler/Stacker Finisher with Print Quality Diagnostics
			MFP 800 Analog Single Fax

Service & Supply Agreement

Includes 2,000 Mono Prints & 500 Color Prints Per Month

Overages To Be Billed Monthly

Mono @ .01

Color @ .06

	63 Month
Monthly Lease / Service & Supply Incestment	\$347.64



COST PER IMAGE AGREEMENT

AGREEMENT NO.:

CUSTOMER ("YOU" OR "YOUR")FULL LEGAL NAME: **Waterloo, City of**

FEDERAL TAX ID #:

ADDRESS: **136 N Monroe St, Waterloo, WI 53594-1198**

A/P CONTACT NAME:

A/P CONTACT EMAIL:

A/P CONTACT PHONE:

EQUIPMENT AND PAYMENT TERMS☐ SEE ATTACHED SCHEDULE

TYPE, MAKE, MODEL NUMBER, SERIAL NUMBER, AND INCLUDED ACCESSORIES	NOT FINANCED UNDER THIS AGREEMENT	BEGINNING METER READING		MONTHLY IMAGE ALLOWANCE		EXCESS PER IMAGE CHARGE (PLUS TAX)	
		B&W	COLOR	B&W	COLOR	B&W	COLOR
HP Color LaserJet Managed MFP E877dn (40ppm)	☐			2000	500	.01	.06
HP 2x520 sheet Department Paper Tray/Stand	☐						
HP LaserJet Stapler/Stacker Finisher with Print Quality Diagnostics	☐						
HP MFP 800 Analog Single Fax	☐						
	☐						
	☐						
	☐						
	☐						
	☐						
	☐						
TOTAL CONSOLIDATED MONTHLY IMAGE ALLOWANCE AND EXCESS PER IMAGE CHARGES (IF CONSOLIDATED)							

EQUIPMENT LOCATION: **136 N Monroe St, Waterloo, WI 53594-1198**METER FREQUENCY: **monthly**TERM IN MONTHS: **63**MONTHLY BASE PAYMENT AMOUNT*: **\$347.64** (*PLUS TAX)PURCHASE OPTION*: **Fair Market Value****TERMS AND CONDITIONS**

CONTRACT. THIS AGREEMENT IS IRREVOCABLE AND NON-CANCELABLE FOR THE FULL AGREEMENT TERM. IT CANNOT BE TERMINATED. PLEASE READ CAREFULLY BEFORE SIGNING. YOU AGREE THAT THIS AGREEMENT AND ANY CLAIM RELATED TO THIS AGREEMENT SHALL BE GOVERNED BY THE INTERNAL LAWS OF THE STATE IN WHICH OUR (OR, IF WE ASSIGN THIS AGREEMENT, OUR ASSIGNEE'S) PRINCIPAL PLACE OF BUSINESS IS LOCATED AND ANY DISPUTE CONCERNING THIS AGREEMENT WILL BE ADJUDICATED IN A FEDERAL OR STATE COURT IN SUCH STATE. YOU HEREBY CONSENT TO PERSONAL JURISDICTION AND VENUE IN SUCH COURTS AND WAIVE TRANSFER OF VENUE. EACH PARTY WAIVES ANY RIGHT TO A JURY TRIAL.

NET AGREEMENT. YOU AGREE THAT YOU ARE UNCONDITIONALLY OBLIGATED TO PAY ALL AMOUNTS DUE UNDER THIS AGREEMENT FOR THE ENTIRE TERM. YOU ARE NOT ENTITLED TO REDUCE OR SET-OFF AGAINST AMOUNTS DUE UNDER THIS AGREEMENT FOR ANY REASON.

LIMITATION OF WARRANTIES. EXCEPT TO THE EXTENT THAT WE HAVE PROVIDED YOU A WARRANTY IN WRITING, WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. YOU CHOSE ANY/ALL THIRD-PARTY SERVICE PROVIDERS BASED ON YOUR JUDGMENT. YOU MAY CONTACT US OR THE MANUFACTURER FOR A STATEMENT OF THE WARRANTIES, IF ANY, THAT THE MANUFACTURER IS PROVIDING. WE ASSIGN TO YOU ANY WARRANTIES GIVEN TO US.

CUSTOMER'S AUTHORIZED SIGNATURE

BY SIGNING THIS PAGE, YOU REPRESENT TO US THAT YOU HAVE RECEIVED AND READ THE ADDITIONAL TERMS AND CONDITIONS APPEARING ON THE SECOND PAGE OF THIS TWO-PAGE AGREEMENT. THIS AGREEMENT IS BINDING WHEN WE EXECUTE THIS AGREEMENT AND PAY FOR THE EQUIPMENT.

(As Stated Above)

X

CUSTOMER

SIGNATURE

PRINT NAME & TITLE

DATE

OWNER ("WE", "US", "OUR")**Corporate Business
Systems LLC****X**

OWNER

SIGNATURE

PRINT NAME & TITLE

DATE

6300 Monona Dr Monona, WI 53716-3977

CERTIFICATE OF DELIVERY AND ACCEPTANCE

The Customer hereby certifies that all the Equipment: 1) has been received, installed, and inspected, and 2) is fully operational and unconditionally accepted.

SIGNATURE: **X**

NAME AND TITLE:

DATE:

ADDITIONAL TERMS AND CONDITIONS

AGREEMENT. You want us to now provide you the equipment and/or software referenced herein, excluding equipment marked as not financed under this Agreement ("Equipment") and you unconditionally agree to pay us the amounts payable under the terms of this agreement ("Agreement") each period by the due date. This Agreement is binding upon our acceptance hereof and will begin on the date the Equipment is delivered to you or any later date we designate. If we designate a later commencement date, you agree to pay us an additional amount equal to the periodic payments due under this Agreement prorated for the period between the date the Equipment is delivered to you and the commencement date. We may charge you a one-time origination fee of \$125.00. If we do not receive by the due date, at the remittance address indicated on your invoice, any amount payable to us, you will pay a late charge equal to: 1) the greater of ten (10) cents for each dollar overdue or thirty-nine dollars (\$39.00); or 2) the highest lawful charge, if less.

IMAGE CHARGES AND OVERAGES. You are entitled to make the total number of images shown under Image Allowance (or Total Consolidated Image Allowance, if applicable) each period during the term of this Agreement. If you make more than the allowed images in any period, you will pay us an additional amount equal to the number of the excess images made during such period multiplied by the applicable Excess Per Image Charge. Regardless of the number of images made in any period, you will never pay less than the Base Payment Amount. You agree to provide us with the actual meter readings on any business day as designated by us, provided that we may estimate the number of images used if such meter readings are not received within five days after being requested. We will adjust the estimated charge for excess images upon receipt of actual meter readings. You agree that the Base Payment Amount and the Excess Per Image Charges may be proportionately increased at any time if our estimated average page coverage is exceeded. After the end of the first year of this Agreement and not more than once each successive twelve-month period thereafter, the Base Payment Amount and the Excess Per Image Charges (and, at our election, the Base Payment Amount and Excess Per Image Charges under any subsequent agreements between you and us that incorporate the terms hereof) may be increased by a maximum of 12% of the then existing payment or charge. Images made on equipment marked as not financed under this Agreement will be included in determining your image and overage charges.

EQUIPMENT USE. You will keep the Equipment in good working order, use it for business purposes only and not modify or move it from its initial location without our consent. You agree that you will not take the Equipment out of service and have a third party pay (or provide funds to pay) the amounts due hereunder. You will comply with all laws, ordinances, regulations, requirements and rules relating to the use and operation of the Equipment.

SERVICES/SUPPLIES. If we have entered into a separate arrangement with you for maintenance, service, supplies, etc. with respect to the Equipment, payments under this Agreement may include amounts owed under that arrangement, which amounts may be invoiced as one payment for your convenience. You agree that you will look solely to us for performance under any such arrangement and for the delivery of any applicable supplies.

SOFTWARE/DATA. Except as provided in this paragraph, references to "Equipment" include any software referenced above or installed on the Equipment. We do not own the software and cannot transfer any interest in it to you. We are not responsible for the software or the obligations of you or the licensor under any license agreement. You are solely responsible for protecting and removing any confidential data/images stored on the Equipment prior to its return for any reason.

ASSIGNMENT. You may not sell, assign, or sublease the Equipment or this Agreement without our written consent. We may sell or assign this Agreement and our rights in the Equipment, in whole or in part, to a third party without notice to you. You agree that if we do so, our assignee will have our assigned rights under this Agreement but none of our obligations and will not be subject to any claim, defense, or set-off that may be assertable against us or anyone else. Notwithstanding the foregoing, if we sell or assign this Agreement or our rights in the Equipment, we will retain our obligations under the Agreement.

LOSS OR DAMAGE. You are responsible for any damage to or loss of the Equipment. No such loss or damage will relieve you from your payment obligations hereunder. Except for claims, losses, or damages caused by our gross negligence or willful misconduct, you agree to indemnify us and our assignee, if applicable, against any claims, losses, or damages, including attorney fees, in any way relating to the Equipment or data stored on it. This indemnity will survive the expiration of this Agreement. In no event will we be liable for any consequential or indirect damages. We may, at reasonable times and with prior notice, inspect the Equipment and any documents relating to its use, maintenance and repair.

INSURANCE. You agree to maintain commercial general liability insurance acceptable to us and to name us as an additional insured on the policy. You also agree to: 1) keep the Equipment fully insured against loss at its replacement cost, with us named as lender's loss payee; and 2) provide proof of insurance satisfactory to us no later than 30 days following the commencement of this Agreement, and thereafter upon our written request. If you fail to maintain property loss insurance satisfactory to us and/or you fail to timely provide proof of such insurance, we have the option, but not the obligation, to secure property loss insurance on the Equipment from a carrier of our choosing in such forms and amounts as we deem reasonable to protect our interests. If we secure insurance on the Equipment, we will not name you as an insured party, your interests may not be fully protected, we may charge you an insurance fee, and you will reimburse us the premium which may be higher than the premium you would pay if you obtained insurance, both of which may result in a profit to us. If you are current in all of your obligations under the Agreement at the time of loss, any insurance proceeds received will be applied, at our option, to repair or replace the Equipment, or to pay us the remaining payments due or to become due under this Agreement, plus our booked residual, both discounted at 3% per annum.

TAXES. We own the Equipment. You will pay when due, either directly or by reimbursing us, all taxes and fees relating to the Equipment and this Agreement. Sales or use tax due upfront will be payable over the term with a finance charge.

END OF TERM. At the end of the term of this Agreement (or any renewal term) (the "End Date"), this Agreement will renew month to month unless a) we receive written notice from you, at least 60 days prior to the End Date, of your intent to return the Equipment, and b) you timely return the Equipment to the location designated by us, at your expense. If a Purchase Option is indicated above and you are not in default on the End Date, you may purchase the Equipment from us "AS IS" for the Purchase Option price. If the returned Equipment is not immediately available for use by another without need of repair, you will reimburse us for all repair costs. You cannot pay off this Agreement or return the Equipment prior to the End Date without our consent. If we consent, we may charge you, in addition to other amounts owed, an early termination fee equal to 5% of the price of the Equipment.

DEFAULT/REMEDIES. You will be in default hereunder if a) a payment becomes 10+ days past due; b) you become insolvent or there has been a material adverse change in your or any guarantor's financial, business or operating condition since commencement hereof; c) you made false or misleading representations to us herein or in another document; d) you have defaulted under any other agreement in effect between us and you; e) you, your owners, or your guarantors are or become listed on a U.S. or foreign government sanctions list or are subject to sanctions therefrom; or f) you otherwise breach this Agreement. In the event of your default, you waive notices of our intent to accelerate the payments, the acceleration of the payments and of the enforcement of our rights under this Agreement; and we may require that you return the Equipment to us at your expense and pay us: 1) all past due amounts and 2) all remaining payments for the unexpired term, plus our booked residual, discounted to present value at 3% per annum; and we may disable or repossess the Equipment and use all other legal remedies available to us. You agree to pay all costs and expenses (including reasonable attorney fees) we incur in any dispute with you related to this Agreement. You agree to pay us interest on all past due amounts at the rate of 1.5% per month, or at the highest rate allowed by applicable law, if less.

UCC. If we assign rights in this Agreement for financing purposes, you agree that this Agreement, in the hands of our assignee, is, or shall be treated as, a "Finance Lease" as that term is defined in Article 2A of the Uniform Commercial Code ("UCC"). You agree to forgo the rights and remedies provided under sections 507-522 of Article 2A of the UCC.

MISCELLANEOUS. This Agreement is the entire agreement between you and us relating to our providing and your use of the Equipment and supersedes any prior representations or agreements, including any purchase orders, requests for proposals (and any responses thereto) or any other bid documents. Any reference to a request for proposal or other bid document in this Agreement is solely for your administrative convenience and is not intended to incorporate any of the terms appearing in such document herein. If you issue a purchase order ("PO"), any additional or conflicting terms appearing in a PO shall not amend this Agreement. Upon request, we may reference the PO number on invoices (solely for administrative convenience). Any terms and conditions separately introduced as a part of your vendor onboarding or invoice payment process shall not amend this Agreement even if agreed to by us as a convenience to you, and you will reimburse us for any costs incurred by us as a result. Amounts payable under this Agreement may include a profit to us. The original hereof for perfection purposes, and the sole "authoritative copy" of the "record" evidencing "chattel paper" under the UCC, is the record hereof in our possession or controlled by us (or our assignee or custodian) as chattel paper under the UCC, bearing (i) the original or a copy of your manual signature (whether wet ink or electronic), and (ii) our original wet ink or electronic signature. Upon execution, the parties agree to be bound to the terms hereof regardless of the medium or format in which this Agreement is maintained or controlled. If any provision of this Agreement is unenforceable, the other provisions herein shall remain in full force and effect to the fullest extent permitted by law. Within 30 days after our request, you will deliver all requested information (including financial statements and tax returns) which we deem reasonably necessary to determine your then current financial condition. To help the government fight the funding of terrorism and money laundering activities, federal law requires all financial institutions to obtain, verify, and record information that identifies each customer who opens an account. When you enter into a transaction with us, we ask for your business name, address and other information that will allow us to identify you. We may also ask to see other documents that substantiate your business identity. You consent to receive communications, including calls, text messages, and emails related to this Agreement, which may be sent using automated systems. You authorize us to either insert or correct the Agreement number, serial numbers, model numbers, beginning date, and signature date. All other modifications to the Agreement must be in writing signed by each party.



136 North Monroe Street, Waterloo, Wisconsin 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021

RESOLUTION #2026-36
A Resolution Approving a New Lease on Copier/Printer/Fax/Scanner for City Hall

The Common Council of the City of Waterloo, Wisconsin does hereby ordain as follows:

WHEREAS, the Waterloo City Hall has determined a need to update its copier/printer/fax/scanner; and

WHEREAS, at this time the lease would be \$5 less a month with the 2030 security requirements; and

WHEREAS, the City Hall is asking to renew the lease one year earlier to provide needed security features.

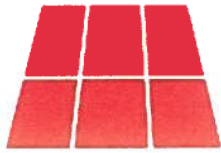
THEREFORE, BE IT RESOLVED, the City Council of the City of Waterloo, Wisconsin, does hereby approve the purchase of a new HP LaserJet at the July 16, 2026 meeting.

Passed and adopted: _____

City of Waterloo

Signed: _____
Jenifer Quimby, Mayor

Attest: _____
Jeanne Ritter, Clerk/Deputy Treasurer



Corporate

Business Systems

Solutions
That Inspire **Business**

Canon



 Lexmark

RICOH

SAVIN

xerox

Prepared For:
City of Waterloo
136 N Monroe St
Waterloo, WI 53594-1198

Prepared By:
Corporate Business Systems
Tabetha Coughlin
6300 Monona Drive
Madison, WI 53716



Corporate
Business Systems

Solutions
That Inspire Business



PROPOSED SOLUTION

HP Color LaserJet Managed MFP E877dn (40ppm)

KEY FEATURES & BENEFITS

- Up to 70 ppm in monochrome or color
- 1200 X 1200 dpi resolution ensures detailed and high-quality prints
- Easily manage tasks with the 10.1-inch color touchscreen display
- Standard interface: 1 Gigabit Ethernet 10/100/1000T network; 1 Hardware Integration Pocket 2nd generation (HIP2); 1 Hi-Speed USB 2.0 (host); 1 SuperSpeed USB 3.0 (device); 1 SuperSpeed USB 3.0 (host)
- Automatic duplexing for effortless two-sided prints
- Base model dimensions: 23W X 27D X 36H inches



The HP LaserJet Managed Flow E877 is a laser color multifunction device with the ability to print, copy, scan, and optional fax. This printer features the ability to be upgraded and customized over time to expand its functionality and keep up with technological advances, using HP FutureSmart firmware. Optional customizable color panels and professional finishing options are available. Users may access the printer from any mobile device.



Corporate
Business Systems

Solutions
That Inspire Business



SOLUTION DETAILS



Qty	Manufacturer	Model	Description
1	HP	Color LaserJet Managed MFP E877dn (40ppm)	Color LaserJet Managed MFP E877dn (40ppm)
			2x520 sheet Department Paper Tray/Stand
			LaserJet Stapler/Stacker Finisher with Print Quality Diagnostics
			MFP 800 Analog Single Fax

Service & Supply Agreement

Includes 2000 Mono Prints & 2000 Prints Per Month

Overages To Be Billed Monthly

	63 Month
Monthly Lease / Service & Supply Investment	\$437.69



COST PER IMAGE AGREEMENT

AGREEMENT NO.:

CUSTOMER ("YOU" OR "YOUR")FULL LEGAL NAME: **Waterloo, City of**

FEDERAL TAX ID #:

ADDRESS: **136 N Monroe St, Waterloo, WI 53594-1198**

A/P CONTACT NAME:

A/P CONTACT EMAIL:

A/P CONTACT PHONE:

EQUIPMENT AND PAYMENT TERMS☐ SEE ATTACHED SCHEDULE

TYPE, MAKE, MODEL NUMBER, SERIAL NUMBER, AND INCLUDED ACCESSORIES	NOT FINANCED UNDER THIS AGREEMENT	BEGINNING METER READING		MONTHLY IMAGE ALLOWANCE		EXCESS PER IMAGE CHARGE (PLUS TAX)	
		B&W	COLOR	B&W	COLOR	B&W	COLOR
HP Color LaserJet Managed MFP E877dn (40ppm)	☐			2000	2000	.01	.06
HP 2x520 sheet Department Paper Tray/Stand	☐						
HP LaserJet Stapler/Stacker Finisher with Print Quality Diagnostics	☐						
HP MFP 800 Analog Single Fax	☐						
	☐						
	☐						
	☐						
	☐						
	☐						
TOTAL CONSOLIDATED MONTHLY IMAGE ALLOWANCE AND EXCESS PER IMAGE CHARGES (IF CONSOLIDATED)							

EQUIPMENT LOCATION: **136 N Monroe St, Waterloo, WI 53594-1198**METER FREQUENCY: **monthly**TERM IN MONTHS: **63**MONTHLY BASE PAYMENT AMOUNT: **\$437.69** (*PLUS TAX)PURCHASE OPTION: **Fair Market Value****TERMS AND CONDITIONS**

CONTRACT. THIS AGREEMENT IS IRREVOCABLE AND NON-CANCELABLE FOR THE FULL AGREEMENT TERM. IT CANNOT BE TERMINATED. PLEASE READ CAREFULLY BEFORE SIGNING. YOU AGREE THAT THIS AGREEMENT AND ANY CLAIM RELATED TO THIS AGREEMENT SHALL BE GOVERNED BY THE INTERNAL LAWS OF THE STATE IN WHICH OUR (OR, IF WE ASSIGN THIS AGREEMENT, OUR ASSIGNEE'S) PRINCIPAL PLACE OF BUSINESS IS LOCATED AND ANY DISPUTE CONCERNING THIS AGREEMENT WILL BE ADJUDICATED IN A FEDERAL OR STATE COURT IN SUCH STATE. YOU HEREBY CONSENT TO PERSONAL JURISDICTION AND VENUE IN SUCH COURTS AND WAIVE TRANSFER OF VENUE. EACH PARTY WAIVES ANY RIGHT TO A JURY TRIAL.

NET AGREEMENT. YOU AGREE THAT YOU ARE UNCONDITIONALLY OBLIGATED TO PAY ALL AMOUNTS DUE UNDER THIS AGREEMENT FOR THE ENTIRE TERM. YOU ARE NOT ENTITLED TO REDUCE OR SET-OFF AGAINST AMOUNTS DUE UNDER THIS AGREEMENT FOR ANY REASON.

LIMITATION OF WARRANTIES. EXCEPT TO THE EXTENT THAT WE HAVE PROVIDED YOU A WARRANTY IN WRITING, WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. YOU CHOSE ANY/ALL THIRD-PARTY SERVICE PROVIDERS BASED ON YOUR JUDGMENT. YOU MAY CONTACT US OR THE MANUFACTURER FOR A STATEMENT OF THE WARRANTIES, IF ANY, THAT THE MANUFACTURER IS PROVIDING. WE ASSIGN TO YOU ANY WARRANTIES GIVEN TO US.

CUSTOMER'S AUTHORIZED SIGNATURE

BY SIGNING THIS PAGE, YOU REPRESENT TO US THAT YOU HAVE RECEIVED AND READ THE ADDITIONAL TERMS AND CONDITIONS APPEARING ON THE SECOND PAGE OF THIS TWO-PAGE AGREEMENT. THIS AGREEMENT IS BINDING WHEN WE EXECUTE THIS AGREEMENT AND PAY FOR THE EQUIPMENT.

(As Stated Above)**X**

CUSTOMER

SIGNATURE

PRINT NAME & TITLE

DATE

OWNER ("WE", "US", "OUR")**Corporate Business
Systems LLC****X**

OWNER

SIGNATURE

PRINT NAME & TITLE

DATE

6300 Monona Dr Monona, WI 53716-3977

CERTIFICATE OF DELIVERY AND ACCEPTANCE

The Customer hereby certifies that all the Equipment: 1) has been received, installed, and inspected, and 2) is fully operational and unconditionally accepted.

SIGNATURE: **X**

NAME AND TITLE:

DATE:

ADDITIONAL TERMS AND CONDITIONS

AGREEMENT. You want us to now provide you the equipment and/or software referenced herein, excluding equipment marked as not financed under this Agreement ("Equipment") and you unconditionally agree to pay us the amounts payable under the terms of this agreement ("Agreement") each period by the due date. This Agreement is binding upon our acceptance hereof and will begin on the date the Equipment is delivered to you or any later date we designate. If we designate a later commencement date, you agree to pay us an additional amount equal to the periodic payments due under this Agreement prorated for the period between the date the Equipment is delivered to you and the commencement date. We may charge you a one-time origination fee of \$125.00. If we do not receive by the due date, at the remittance address indicated on your invoice, any amount payable to us, you will pay a late charge equal to: 1) the greater of ten (10) cents for each dollar overdue or thirty-nine dollars (\$39.00); or 2) the highest lawful charge, if less.

IMAGE CHARGES AND OVERAGES. You are entitled to make the total number of images shown under Image Allowance (or Total Consolidated Image Allowance, if applicable) each period during the term of this Agreement. If you make more than the allowed images in any period, you will pay us an additional amount equal to the number of the excess images made during such period multiplied by the applicable Excess Per Image Charge. Regardless of the number of images made in any period, you will never pay less than the Base Payment Amount. You agree to provide us with the actual meter readings on any business day as designated by us, provided that we may estimate the number of images used if such meter readings are not received within five days after being requested. We will adjust the estimated charge for excess images upon receipt of actual meter readings. You agree that the Base Payment Amount and the Excess Per Image Charges may be proportionately increased at any time if our estimated average page coverage is exceeded. After the end of the first year of this Agreement and not more than once each successive twelve-month period thereafter, the Base Payment Amount and the Excess Per Image Charges (and, at our election, the Base Payment Amount and Excess Per Image Charges under any subsequent agreements between you and us that incorporate the terms hereof) may be increased by a maximum of 12% of the then existing payment or charge. Images made on equipment marked as not financed under this Agreement will be included in determining your image and overage charges.

EQUIPMENT USE. You will keep the Equipment in good working order, use it for business purposes only and not modify or move it from its initial location without our consent. You agree that you will not take the Equipment out of service and have a third party pay (or provide funds to pay) the amounts due hereunder. You will comply with all laws, ordinances, regulations, requirements and rules relating to the use and operation of the Equipment.

SERVICES/SUPPLIES. If we have entered into a separate arrangement with you for maintenance, service, supplies, etc. with respect to the Equipment, payments under this Agreement may include amounts owed under that arrangement, which amounts may be invoiced as one payment for your convenience. You agree that you will look solely to us for performance under any such arrangement and for the delivery of any applicable supplies.

SOFTWARE/DATA. Except as provided in this paragraph, references to "Equipment" include any software referenced above or installed on the Equipment. We do not own the software and cannot transfer any interest in it to you. We are not responsible for the software or the obligations of you or the licensor under any license agreement. You are solely responsible for protecting and removing any confidential data/images stored on the Equipment prior to its return for any reason.

ASSIGNMENT. You may not sell, assign, or sublease the Equipment or this Agreement without our written consent. We may sell or assign this Agreement and our rights in the Equipment, in whole or in part, to a third party without notice to you. You agree that if we do so, our assignee will have our assigned rights under this Agreement but none of our obligations and will not be subject to any claim, defense, or set-off that may be assertable against us or anyone else. Notwithstanding the foregoing, if we sell or assign this Agreement or our rights in the Equipment, we will retain our obligations under the Agreement.

LOSS OR DAMAGE. You are responsible for any damage to or loss of the Equipment. No such loss or damage will relieve you from your payment obligations hereunder. Except for claims, losses, or damages caused by our gross negligence or willful misconduct, you agree to indemnify us and our assignee, if applicable, against any claims, losses, or damages, including attorney fees, in any way relating to the Equipment or data stored on it. This indemnity will survive the expiration of this Agreement. In no event will we be liable for any consequential or indirect damages. We may, at reasonable times and with prior notice, inspect the Equipment and any documents relating to its use, maintenance and repair.

INSURANCE. You agree to maintain commercial general liability insurance acceptable to us and to name us as an additional insured on the policy. You also agree to: 1) keep the Equipment fully insured against loss at its replacement cost, with us named as lender's loss payee; and 2) provide proof of insurance satisfactory to us no later than 30 days following the commencement of this Agreement, and thereafter upon our written request. If you fail to maintain property loss insurance satisfactory to us and/or you fail to timely provide proof of such insurance, we have the option, but not the obligation, to secure property loss insurance on the Equipment from a carrier of our choosing in such forms and amounts as we deem reasonable to protect our interests. If we secure insurance on the Equipment, we will not name you as an insured party, your interests may not be fully protected, we may charge you an insurance fee, and you will reimburse us the premium which may be higher than the premium you would pay if you obtained insurance, both of which may result in a profit to us. If you are current in all of your obligations under the Agreement at the time of loss, any insurance proceeds received will be applied, at our option, to repair or replace the Equipment, or to pay us the remaining payments due or to become due under this Agreement, plus our booked residual, both discounted at 3% per annum.

TAXES. We own the Equipment. You will pay when due, either directly or by reimbursing us, all taxes and fees relating to the Equipment and this Agreement. Sales or use tax due upfront will be payable over the term with a finance charge.

END OF TERM. At the end of the term of this Agreement (or any renewal term) (the "End Date"), this Agreement will renew month to month unless a) we receive written notice from you, at least 60 days prior to the End Date, of your intent to return the Equipment, and b) you timely return the Equipment to the location designated by us, at your expense. If a Purchase Option is indicated above and you are not in default on the End Date, you may purchase the Equipment from us "AS IS" for the Purchase Option price. If the returned Equipment is not immediately available for use by another without need of repair, you will reimburse us for all repair costs. You cannot pay off this Agreement or return the Equipment prior to the End Date without our consent. If we consent, we may charge you, in addition to other amounts owed, an early termination fee equal to 5% of the price of the Equipment.

DEFAULT/REMEDIES. You will be in default hereunder if a) a payment becomes 10+ days past due; b) you become insolvent or there has been a material adverse change in your or any guarantor's financial, business or operating condition since commencement hereof; c) you made false or misleading representations to us herein or in another document; d) you have defaulted under any other agreement in effect between us and you; e) you, your owners, or your guarantors are or become listed on a U.S. or foreign government sanctions list or are subject to sanctions therefrom; or f) you otherwise breach this Agreement. In the event of your default, you waive notices of our intent to accelerate the payments, the acceleration of the payments and of the enforcement of our rights under this Agreement; and we may require that you return the Equipment to us at your expense and pay us: 1) all past due amounts and 2) all remaining payments for the unexpired term, plus our booked residual, discounted to present value at 3% per annum, and we may disburse or repossess the Equipment and use all other legal remedies available to us. You agree to pay all costs and expenses (including reasonable attorney fees) we incur in any dispute with you related to this Agreement. You agree to pay us interest on all past due amounts at the rate of 1.5% per month, or at the highest rate allowed by applicable law, if less.

UCC. If we assign rights in this Agreement for financing purposes, you agree that this Agreement, in the hands of our assignee, is, or shall be treated as, a "Finance Lease" as that term is defined in Article 2A of the Uniform Commercial Code ("UCC"). You agree to forgo the rights and remedies provided under sections 507-522 of Article 2A of the UCC.

MISCELLANEOUS. This Agreement is the entire agreement between you and us relating to our providing and your use of the Equipment and supersedes any prior representations or agreements, including any purchase orders, requests for proposals (and any responses thereto) or any other bid documents. Any reference to a request for proposal or other bid document in this Agreement is solely for your administrative convenience and is not intended to incorporate any of the terms appearing in such document herein. If you issue a purchase order ("PO"), any additional or conflicting terms appearing in a PO shall not amend this Agreement. Upon request, we may reference the PO number on invoices (solely for administrative convenience). Any terms and conditions separately introduced as a part of your vendor onboarding or invoice payment process shall not amend this Agreement even if agreed to by us as a convenience to you, and you will reimburse us for any costs incurred by us as a result. Amounts payable under this Agreement may include a profit to us. The original hereof for perfection purposes, and the sole "authoritative copy" of the "record" evidencing "chattel paper" under the UCC, is the record hereof in our possession or controlled by us (or our assignee or custodian) as chattel paper under the UCC, bearing (i) the original or a copy of your manual signature (whether wet ink or electronic); and (ii) our original wet ink or electronic signature. Upon execution, the parties agree to be bound to the terms hereof regardless of the medium or format in which this Agreement is maintained or controlled. If any provision of this Agreement is unenforceable, the other provisions herein shall remain in full force and effect to the fullest extent permitted by law. Within 30 days after our request, you will deliver all requested information (including financial statements and tax returns) which we deem reasonably necessary to determine your then current financial condition. To help the government fight the funding of terrorism and money laundering activities, federal law requires all financial institutions to obtain, verify, and record information that identifies each customer who opens an account. When you enter into a transaction with us, we ask for your business name, address and other information that will allow us to identify you. We may also ask to see other documents that substantiate your business identity. You consent to receive communications, including calls, text messages, and emails related to this Agreement, which may be sent using automated systems. You authorize us to either insert or correct the Agreement number, serial numbers, model numbers, beginning date, and signature date. All other modifications to the Agreement must be in writing signed by each party.



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

ORDINANCE #2026-04
Update §200-1 Fire Inspectors

The Common Council of the City of Waterloo, Wisconsin do ordain as follows:

Section 1: §200-1 Fire Inspectors

- A. Fire Chief to be Fire Inspector. The Fire Chief shall hold the office of Fire Inspector with power to appoint one or more Deputy Fire Inspectors, who shall perform the same duties and have the same powers as the Fire Inspector.
- B. Inspection duties. The Fire Inspectors shall inspect, semiannually, all public buildings and places of employment, as defined in § 101.01(11), Wis. Stats., within the City limits for the purpose of noting and causing to be corrected any conditions liable to cause fires. Repairs or alterations necessary to remove the hazardous condition shall be made within a reasonable time at the expense of the owner. The Inspector shall also investigate the storage and handling of explosives and inflammable liquids within the City.
- C. Procedure. Fire inspection procedures and forms shall be developed in accordance with § 101.14, Wis. Stats., and applicable codes of the National Fire Prevention Association.
- D. Written record of inspections. The Chief shall keep a written record card of each property inspected which shall conform to the requirements of the State Department of Commerce and shall make the semiannual report of inspections required by said Department.
- E. Correction of fire hazards. When any inspection by the Fire Chief or his deputies reveals a fire hazard, the Chief or his deputies may serve a notice, in writing, upon the owner of the property giving said owner a reasonable time in which to remove the hazard. If the fire hazard is not removed within the time allowed it shall be deemed a nuisance, and the Fire Chief or his deputy may have the same removed by the City, and the cost of such removal shall be recovered in an action by the City against the owner of the property and may also be entered on the tax roll as a special charge against the property.
- F. Entering on premises. No person shall deny the Fire Inspector or his deputies free access to any property within the City at any reasonable time for the purpose of making fire inspections. No person shall hinder or obstruct the Fire Inspector in the performance of his duty or refuse to observe any lawful direction given by him.
- G. No fee shall be charged for the reinspection if the property owner brings the property into compliance. City of Waterloo Fee schedule reflects fees for 2nd, 3rd and subsequent inspections. A fee of \$100.00 shall be charged for a second reinspection, a fee of \$200.00 for a third reinspection and a fee of \$400.00 for each subsequent reinspection for the same condition. A reinspection fee shall also be charged when a city staff member, employee, or officer finds a condition that is similar to a condition which was subject to a correction order within one (1) year prior to the inspection. Reinspection fees shall be charged against the real estate upon which the reinspection was made, shall be a lien upon the real estate and shall be assessed and collected as a special charge.

- (1) A \$50.00 fee shall be charged (see City Fee Schedule)-for any inspection or reinspection when a contractor or property owner requests an inspection for permit-related work and the work is not ready at the time of the requested inspection. Failure to pay reinspection fees after notice of the fee shall result in withholding future permits.
- (2) Any property owner or lessor receiving a fourth offense reinspection fee, for the same violation, may have the payment of the fee waived if the party or his or her representative personally meets with the Fire Chief, or designee, within seven (7) days of receipt of the notice of the fee imposition. At the meeting, the Fire Chief or designee and owner shall review the problems occurring at the property. Within ten (10) days of the meeting, the owner shall submit to the Fire Chief, or designee, a detailed written abatement

Section 2: This ordinance shall take effect and be in force after its passage and publication in a manner provided by law.

Acted on and adopted at a result meeting of the Common Council on _____, 2026.

CITY OF WATERLOO

Jenifer Quimby, Mayor

Attest:

Jeanne Ritter, City Clerk

Date Adopted:

Date Published:



136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198
Phone: (920) 478-3025
Fax: (920) 478-2021
E-Mail: cityhall@waterloowi.us
Website: www.waterloowi.us

ORDINANCE #2026-08

AN ORDINANCE UPDATING §120-3 False Alarms

Chapter §120 Alarm Systems

§ 120-3. False alarms.

- A. Fees. An alarm user shall pay to the Fire Department, within 10 days after activation, the following service fees for false fire alarms which occur within a calendar year (January 1 through December 31). **[Amended 7-11-2019 by Ord. No. 2019-05]**
- (1) First false alarm: ~~\$0.~~ See fee schedule.
 - (2) Second false alarm: ~~\$100.~~ See fee schedule.
 - (3) Each subsequent false alarm: ~~\$300.~~ See fee schedule.
 - (4) In the instance of any fourth or subsequent false alarm response within any twelve-month period, the City of Waterloo Fire Department shall cause to be issued to an alarm user a due and payable invoice for response costs in the minimum sum as set by the Common Council and provided under separate fee schedule, the date payment is due, the right of the alarm user to a hearing before the Fire Chief if a request therefor is made before the date payment is due, and a warning that any unpaid response fee will be allocated to the alarm user's property tax roll as a special charge pursuant to § 66.0627, Wis. Stats., at the alarm user's last known address with copy to the owner, at the owner's last known address as well as any occupant, lessee or legal possessor of the address summoning a response. The City of Waterloo Fire Department shall collect such additional amounts at the same rate in fifteen-minute increments if the time expended by the Fire Department exceeds 1/2 hour.
 - (5) In the instance of any fifth or subsequent false alarm response within any twelve-month period, the City of Waterloo Fire Department shall cause to be issued to an alarm user a due and payable invoice for response costs in the minimum sum as set by the Common Council and provided under separate fee schedule, the date payment is due, the right of the alarm user to a hearing before the Fire Chief if a request therefor is made before the date payment is due, and a warning that any unpaid response fee will be allocated to the alarm user's property tax roll as a special charge pursuant to § 66.0627, Wis. Stats., at the alarm user's last known address with copy to the owner, at the owner's last known address, as well as any occupant, lessee or legal possessor of the address summoning a response. The City of Waterloo Fire Department shall collect such additional amounts at the same rate in fifteen-minute increments if the time expended by the Fire Department exceeds 1/2 hour.
- B. Periodic alarm testing will not result in a response fee, as long as prior notification with the Fire Department dispatch center was made, along with notification once the testing is completed.
- C. Storm-related false alarms which can be reasonably verified shall be exempt from any response fees.
- D. Collection of fees.
- (1) For the purposes of this section, an alarm user who is lessee, occupant, or tenant of the premises from which the false alarm originated shall be deemed agent of the owner thereof.

(2) All charges for response fees are due and payable to the City of Waterloo within 30 days of mailing of the notice required under this section, except, if a hearing is requested in a timely manner, the charges are due within 10 days after an adverse decision is rendered at such hearing.

- E. Determination of false alarm. The Fire Chief shall determine whether or not the activation of an alarm was a false alarm as defined in § 120-2 above.
- F. Correction of alarm deficiencies. An alarm user shall correct any deficiencies in equipment or operation of ~~his~~ **their** alarm system within 15 days following either ~~his~~ **their** actual knowledge of such deficiency or the mailing of a written notice from the Clerk-Treasurer, whichever date is earlier. In the event that such deficiency cannot be corrected within the fifteen-day period, the alarm system shall be deactivated until such corrections are completed.
- G. Appeal. Any person aggrieved by any provision of this section may, within five business days, submit a written appeal to the Council. The Council shall hear the matter at a time scheduled by the City Clerk and render its decision, in writing, within three days.

[
Adopted at the Organizational meeting of the Common Council on July 16, 2026.

CITY OF WATERLOO

Signed: _____
Jenifer Quimby, Mayor

Attest:

Jeanne Ritter Clerk /Deputy Treasurer

Date Adopted: _____

Date Published: The Courier, _____



136 North Monroe Street
Waterloo, WI 53594-1198
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

RESOLUTION #2026-37
Fee Schedule Update

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

Whereas, from time to time it is beneficial to review and revise municipal fees charged for services and goods provided by the City of Waterloo, and;

Whereas, the Fire/EMS and the Parks Department need to make updates to the fee schedule, and;

Whereas, an updated schedule is attached for City Council consideration.

Therefore Be It Resolved, that the Waterloo City Council adopts the fee schedule as presented.

Date: _____

Vote: _____

City of Waterloo

Signed: _____
Jenifer Quimby, Mayor

Attest:

Jeanne Ritter Clerk/Deputy Treasurer

SPONSOR(S) – Various

Dept	Category	Fee Schedule Item	Formula Description / Unit Charge	Current Amount	Fee Effective 11/20/2025	Ordinance Ref.	NOTE	NOTE 2
Parks	Facility Rent	Waterloo Regional Trailhead - Rental	Per Half Day (less than 4 hours)	\$150.00	\$150.00			
Parks	Facility Rent	Waterloo Regional Trailhead - Rental	Per Full Day (4 hours or more)	\$250.00	\$250.00			
Parks	Facility Rent	Waterloo Regional Trailhead-Special Event Rental (multiple days)			\$500.00			
Parks	Facility Rent	Firemen's Park Entire Park	See Parks Coordinator for Special Events					
Parks	Facility Rent	Entire Pavilion-Private		\$2,900.00	\$2,400.00			
Parks	Facility Rent	Entire Pavilion-Non Resident Private		\$3,100.00	\$2,600.00			
Parks	Facility Rent	Entire Pavilion-Resident		\$2,200.00	\$1,700.00			
Parks	Facility Rent	Entire Pavilion-Non Resident Public		\$2,400.00	\$1,900.00			
Parks	Facility Rent	Upper Pavilion-Resident		\$2,400.00	\$1,900.00			
Parks	Facility Rent	Upper Pavilion-Non-Resident Private		\$2,500.00	\$2,000.00			
Parks	Facility Rent	Upper Pavilion Resident		\$2,050.00	\$1,550.00			
Parks	Facility Rent	Upper Pavilion-Non-Resident Public		\$2,150.00	\$1,650.00			
Parks	Facility Rent	Lower Pavilion -Resident		\$650.00	\$650.00			
Parks	Facility Rent	Lower Pavilion - Non Resident Private		\$750.00	\$750.00			
Parks	Facility Rent	Lower Pavilion-Resident		\$300.00	\$300.00			
Parks	Facility Rent	Lower Pavilion-Non-Resident Public		\$400.00	\$400.00			
Parks	Facility Rent	Kitchen Rental per Month		\$75.00	\$75.00			
Parks	Facility Rent	Kitchen Rental per Hour		\$15.00	\$15.00			
Parks	Facility Rent	Bingo Hall-Resident		\$250.00	\$250.00			
Parks	Facility Rent	Bingo Hall-Non-Resident		\$350.00	\$350.00			
Parks	Facility Rent	Camping Weekday	Monday pm thru Friday am	\$20.00	\$20.00			
Parks	Facility Rent	Camping Weekend	Friday pm thru Monday am	\$25.00	\$25.00			
Parks	Facility Rent	Veteran Park Bandstand		\$75.00	\$75.00			
Parks	Facility Rent	Veterans Park Special Events		\$200.00	\$200.00			
Parks	Facility Rent	Bandstand/Gazebo		\$75.00	\$75.00			

Dept	Category	Fee Schedule Item	Formula Description / Unit Charge	Current Amount	Fee Effective 11/20/2025	Ordinance Ref.	NOTE	NOTE 2
Fire/EMS	Emergency Fee	False alarm fee	1st	no fee	no fee	§ 120-3 False alarms.		
Fire/EMS	Emergency Fee	(Occurring within a continuous 12 month period)	2nd	\$100.00	\$100.00	§ 120-3 False alarms.		
Fire/EMS	Emergency Fee	(Occurring within a continuous 12 month period)	3rd	\$200.00	\$200.00	§ 120-3 False alarms.		
Fire/EMS	Apparatus Fee	Ambulance, Brush Truck, or Command Car	Per Hour	\$200.00		§ 120-3 False alarms.		
Fire/EMS	Apparatus Fee	Tender	Per Hour	\$250.00		§ 120-3 False alarms.		
Fire/EMS	Apparatus Fee	Engine Company	Per Hour	\$300.00		§ 120-3 False alarms.		
Fire/EMS	Apparatus Fee	Ladder Company	Per Hour	\$400.00		§ 120-3 False alarms.		
Fire/EMS	Apparatus Fee	Person (for Apparatus use cost)		Billed Separately		§ 120-3 False alarms.		
Fire/EMS	Fire Inspections	First Re-Inspection	1st occurrence of non-compliance	\$100.00		§ 200-1 Fire Inspector.		
Fire/EMS	Fire Inspections	Second Re-Inspection	2nd occurrence of non-compliance	\$200.00		§ 200-1 Fire Inspector.		

Dept	Category	Fee Schedule Item	Formula Description / Unit Charge	Current Amount	Fee Effective 11/20/2025	Ordinance Ref.	NOTE	NOTE 2
Fire/EMS	Emergency Fee	False alarm fee	1st	no fee	no fee	§ 120-3 False alarms.		
Fire/EMS	Emergency Fee	(Occurring within a continuous 12 month period)	2nd	\$100.00	\$100.00	§ 120-3 False alarms.		
Fire/EMS	Emergency Fee	(Occurring within a continuous 12 month period)	3rd	\$200.00	\$200.00	§ 120-3 False alarms.		
Fire/EMS	Apparatus Fee	Ambulance, Brush Truck, or Command Car	Per Hour	\$200.00		§ 120-3 False alarms.		
Fire/EMS	Apparatus Fee	Tender	Per Hour	\$250.00		§ 120-3 False alarms.		
Fire/EMS	Apparatus Fee	Engine Company	Per Hour	\$300.00		§ 120-3 False alarms.		
Fire/EMS	Apparatus Fee	Ladder Company	Per Hour	\$400.00		§ 120-3 False alarms.		
Fire/EMS	Apparatus Fee	Person (for Apparatus use cost)		Billed Separately		§ 120-3 False alarms.		
Fire/EMS	Fire Inspections	First Re-Inspection	1st occurrence of non-compliance	\$100.00		§ 200-1 Fire Inspector.		
Fire/EMS	Fire Inspections	Second Re-Inspection	2nd occurrence of non-compliance	\$200.00		§ 200-1 Fire Inspector.		

Dept	Category	Fee Schedule Item	Formula Description / Unit Charge	Current Amount	Fee Effective 11/20/2025	Ordinance Ref.	NOTE	NOTE 2
Fire/EMS	Fire Inspections	Third Re-Inspection	3rd occurrence of non-compliance	\$300.00		§ 200-1 Fire Inspector.		
Fire/EMS	Fire Inspections	Fourth Re-Inspection	4th occurrence of non-compliance	\$400.00		§ 200-1 Fire Inspector.		
Fire/EMS	Fire Inspections	Payment Requirements	All re-inspection fees	Paid within 60 Days of the last scheduled re-inspection		§ 200-1 Fire Inspector.		

CITY OF WATERLOO
COMMON COUNCIL
RESOLUTION 2026-34

A RESOLUTION AMENDING THE EMPLOYEE HANDBOOK REGARDING LEAVE PAYOUTS, FORFEITURES, AND BALANCES UPON SEPARATION FROM EMPLOYMENT, INCLUDING INTRA-MUNICIPAL TRANSITIONS TO RATEPAYER-FUNDED ENTERPRISE ACCOUNTS.

WHEREAS, the City of Waterloo grants certain municipal employees front-loaded annual vacation allotments on January 1st of each calendar year; and

WHEREAS, the Municipal Utility and other enterprise operations of the City are funded independently through dedicated utility ratepayers and user fees, rather than the general tax levy; and

WHEREAS, the Common Council seeks to establish a uniform policy governing leave balances upon separation from employment, including separation for private-sector employment, employment with another public agency, retirement, or transition to a separate ratepayer-funded enterprise account.

NOW, THEREFORE, BE IT RESOLVED, by the City Council, the Employee Handbook is amended to create section 7.20 as follows:

A. Scope and Definition of Separation of Employment

This section applies to all separations from employment with a general municipal department. For purposes of this section “separation from employment” includes, but is not limited to:

1. Voluntary resignation to accept employment in the private sector or with an outside public agency.
2. Involuntary termination, discharge, or layoff.
3. Retirement.
4. An internal transition, transfer, or hire into a separate municipal enterprise account, board, or commission, including the Municipal Utility, that operates under an independent budgetary, payroll, or ratepayer structure.

B. Proration and Payout of Front-Loaded Leave

Upon separation from employment in good standing, including a voluntary separation with at least fourteen (14) calendar days’ written notice, an employee’s front-loaded vacation or Paid Time Off (PTO) allotment shall be audited and prorated to reflect only the hours earned during that calendar year.

1. **Calculation of Earned Leave:** Earned leave shall be calculated by dividing the total annual front-loaded allotment by twelve (12) and multiplying the result by the

number of full calendar months worked in the calendar year through the effective date of separation.

2. **Lump-Sum Payout:** Earned, unused vacation hours shall be paid as a lump-sum amount calculated at the employee's final regular rate of pay and issued on the employee's final paycheck from the separating department.

C. Overuse and Wage Deductions (Clawback)

If an employee separates from employment after using more front-loaded vacation or PTO hours than earned under the proration calculation in Section II, the excess hours shall constitute an advanced wage debt owed to the City.

1. **Mandatory Recovery:** The City is authorized and directed to deduct the gross cash value of the overused leave hours from the employee's final paycheck, to the extent permitted by applicable law, regardless of the employee's destination employment or internal transition status.

D. Absolute Forfeiture of Sick Leave

1. Legislative Findings

- **Insurance, Not Deferred Compensation:** The Common Council declares that sick leave is a conditional health and wellness benefit, and a form of short-term income protection, intended solely to protect employees from loss of income during periods of personal illness or injury. Sick leave is not deferred compensation and does not constitute a vested wage asset earned for services rendered.
- **Enterprise Account Protection:** Because the Municipal Utility and other enterprise operations are funded through independent ratepayer or user-fee structures, transfer of accumulated sick leave liabilities from general tax-funded departments would impose liabilities on ratepayers for costs incurred outside the enterprise account.
- **Fiscal Uniformity Across All Job Types:** To maintain uniform treatment, an employee transitioning internally to a ratepayer-funded utility or enterprise account shall be treated in the same manner as an employee separating for employment with an outside private or public employer. Liquidation or transfer of sick leave upon mid-career separation would create unbudgeted and unfunded liabilities.

2. Forfeiture Rule

Any employee separating from employment, including an employee moving to a utility or separate enterprise account, shall forfeit all accumulated, unused sick leave effective at

11:59 p.m. on the employee’s final day in the current position. Forfeited sick leave has no cash value, shall not be paid as a lump-sum amount, and shall not be transferred to or recognized by any receiving utility, enterprise account, or outside employer.

3. Retirement Exception

The forfeiture rule does not apply to an employee who immediately retires under the Wisconsin Retirement System (WRS) and qualifies for any sick-leave-to-health-insurance conversion program authorized under a separate City retirement ordinance or policy.

E. Balance and Accrual Reset for Internal Enterprise Transitions

An employee transitioning from a general municipal department to a ratepayer-funded utility or enterprise account shall be treated as a new hire for leave-benefit purposes.

1. **Leave Balance Reset:** The transitioning employee shall begin employment in the utility or enterprise account with a zero (0) hour balance for all categories of leave.
2. **Accrual Schedule Reset:** The employee’s monthly or annual leave accrual rate in the utility or enterprise account shall be established at the introductory “Year 1” level specified in the receiving entity’s personnel handbook, unless a different accrual baseline is expressly authorized in writing in the employee’s offer letter or employment contract.

F. Administration and Implementation

The City Clerk, Treasurer, Human Resources designee, or other authorized official shall audit applicable leave balances, calculate prorated earned leave, determine any overuse amount, and coordinate any final payout or authorized deduction in accordance with this section.

G. Severability

If any provision of this section is declared invalid or unenforceable by a court of competent jurisdiction, the remaining provisions shall remain in full force and effect.

Adopted this _____ day of _____, 2026.

BY ORDER OF THE CITY COUNCIL

By: _____
Jenifer Quimby, Mayor

ATTEST: _____
Jeanne Ritter, City Clerk

Date Introduced: _____ Date Adopted: _____

City of Waterloo Project Tracking - Budget & Funding Allocations

A. Municipality City of Waterloo	B. Project Number WW-47/49/55/56/62/65	C. Date 7/1/2026	D. Type of Request (Partial or Final) Partial	E. Request Number 26	
Budget Allocations	Budget Amount	Amount Previously Requested	This Claim	Claimed to Date	Percent of Budget
E1 Land & Rights	\$60,000.00	\$45,680.93	\$0.00	\$45,680.93	76.1%
E2 Legal Services	\$10,000.00	\$3,057.00	\$0.00	\$3,057.00	30.6%
E3 Engineering - Design	\$1,060,100.00	\$1,060,100.00	\$0.00	\$1,060,100.00	100.0%
E4 Engineering - Construction Admin	\$858,300.00	\$430,604.63	\$53,042.76	\$483,647.39	56.3%
E5 Engineering - Inspections	\$570,800.00	\$325,697.05	\$8,039.16	\$333,736.21	58.5%
E6 Engineering - Additional Services	\$25,000.00	\$12,269.26	\$0.00	\$12,269.26	49.1%
E7 Development	\$15,878,600.00	\$16,508,019.35	\$142,625.93	\$16,650,645.28	104.9%
E8 Bond Counsel	\$52,500.00	\$44,500.00	\$0.00	\$44,500.00	84.8%
E9 Interim Financing Interest	\$1,438,000.00	\$1,020,386.94	\$0.00	\$1,020,386.94	71.0%
E10 Other - Administrative/RD Coordination	\$27,500.00	\$43,924.27	\$0.00	\$43,924.27	159.7%
E11 Contingency	\$1,133,200.00	\$9,837.00	\$0.00	\$9,837.00	0.9%
E12 Supplemental Funding	\$7,325,037.55	\$6,818,868.09	\$16,496.72	\$6,835,364.81	93.3%
Total Costs	\$28,439,037.55	\$26,322,944.52	\$220,204.57	\$26,543,149.09	93.3%
Funding Sources					
1. City Contribution Amount	\$0.00	\$2,270,095.24	\$0.00	\$2,270,095.24	
2. USDA Loan Amount	\$17,114,000.00	\$17,114,000.00	\$0.00	\$17,114,000.00	100.0%
3. USDA Grant Amount	\$4,000,000.00	\$2,390,076.43	\$203,707.85	\$2,593,784.28	64.8%
4. Supplemental Funding	\$7,325,037.55	\$6,818,868.09	\$16,496.72	\$6,835,364.81	93.3%
Total Funding	\$28,439,037.55	\$26,322,944.52	\$220,204.57	\$26,543,149.09	93.3%



Engineer

7/1/2026

Date

Rural Development

Date

Owner

Date

Notes:

Project Tracking Worksheet Cost Allocations					Municipality													
					City of Waterloo Project Tracking													
					Project Numbers: WW-47/49/55/56				Request Number 26			DATE 7/1/2026						
A. Date of Invoice	B. Payee, Inv. No., Job No.			C. Amount		E1 Land & Rights	E2 Legal Services	E3 Engineering - Design	E4 Engineering - Construction Admin	E5 Engineering Inspections	E6 Engineering - Additional Services	E7 Development	E8 Bond Counsel	E9 Interim Financing Interest	E10 Other - Administrative/ RD Coordination	E11 Contingency	E12 Supplementary	E13 City
6/9/26	Portzen	23-04	Inv. # PAY APP 34	\$ 154,610.97								\$142,625.93					\$11,985.04	
3/7/26	Town & Country Engineering	WW-62	Inv. # 29482	\$ 21,500.00					\$19,833.38								\$1,666.62	
3/7/26	Town & Country Engineering	WW-65	Inv. # 29483	\$ 945.00						\$871.75							\$73.25	
4/11/26	Town & Country Engineering	WW-62	Inv. # 29612	\$ 17,500.00					\$16,143.45								\$1,356.55	
4/11/26	Town & Country Engineering	WW-65	Inv. # 29613	\$ 735.00						\$678.02							\$56.98	
5/9/26	Town & Country Engineering	WW-62	Inv. # 29728	\$ 11,000.00					\$10,147.31								\$852.69	
5/9/26	Town & Country Engineering	WW-65	Inv. # 29729	\$ 4,352.80						\$4,015.38							\$337.42	
6/6/26	Town & Country Engineering	WW-62	Inv. # 29890	\$ 7,500.00					\$6,918.62								\$581.38	
6/6/26	Town & Country Engineering	WW-65	Inv. # 29891	\$ 2,681.90						\$2,474.01							\$207.89	
7/17/2025	Town & Country Engineering	WW-65	Inv. # 28449	\$ (621.10)													-\$621.10	
TOTALS				\$220,204.57		\$0.00	\$0.00	\$0.00	\$53,042.76	\$8,039.16	\$0.00	\$142,625.93	\$0.00	\$0.00	\$0.00	\$0.00	\$16,496.72	\$0.00

Project Tracking Worksheet Funding Sources						Municipality City of Waterloo Project Tracking									
						Project Numbers: WW-47/49/55/56		Request Number 26		DATE 7/1/2026					
A. Date of Inv.	B. Payee, Inv. No., Job No.				C. Amount	1. City Contribution Amount	2. USDA Loan Amount	3. USDA Grant Amount	4. Supplemental Funding						
6/9/26	Portzen	23-04	Inv. #	PAY APP 34	\$ 154,610.97			\$142,625.93	\$11,985.04						
3/7/26	Town & Country Engineering	WW-62	Inv. #	29482	\$ 21,500.00			\$19,833.38	\$1,666.62						
3/7/26	Town & Country Engineering	WW-65	Inv. #	29483	\$ 945.00			\$871.75	\$73.25						
4/11/26	Town & Country Engineering	WW-62	Inv. #	29612	\$ 17,500.00			\$16,143.45	\$1,356.55						
4/11/26	Town & Country Engineering	WW-65	Inv. #	29613	\$ 735.00			\$678.02	\$56.98						
5/9/26	Town & Country Engineering	WW-62	Inv. #	29728	\$ 11,000.00			\$10,147.31	\$852.69						
5/9/26	Town & Country Engineering	WW-65	Inv. #	29729	\$ 4,352.80			\$4,015.38	\$337.42						
6/6/26	Town & Country Engineering	WW-62	Inv. #	29890	\$ 7,500.00			\$6,918.62	\$581.38						
6/6/26	Town & Country Engineering	WW-65	Inv. #	29891	\$ 2,681.90			\$2,474.01	\$207.89						
7/17/2025	Town & Country Engineering	WW-65	Inv. #	28449	\$ (621.10)				-\$621.10						
TOTALS					\$220,204.57	\$0.00	\$0.00	\$203,707.85	\$16,496.72						

Contractor's Application for Payment

Owner: <u>Waterloo Utilities</u>	Owner's Project No.: _____
Engineer: <u>Town & Country Engineering</u>	Engineer's Project No.: <u>WW-62</u>
Contractor: <u>Portzen</u>	Contractor's Project No.: <u>23-04</u>
Project: <u>2023 Water and Wastewater Improvements</u>	
Contract: <u>Wastewater Treatment Facility and Water Booster Station</u>	
Application No.: <u>34</u> Application Date: <u>6/9/2026</u>	
Application Period: <u>From</u> <u>3/1/2026</u> <u>to</u> <u>6/9/2026</u>	

1. Original Contract Price	\$ 22,221,337.75
2. Net change by Change Orders	\$ 602,110.38
3. Current Contract Price (Line 1 + Line 2)	\$ 22,823,448.13
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 22,678,477.17
5. Retainage	
a. <u>1.8%</u> X <u>\$ 22,678,477.17</u> Work Completed	\$ 396,873.35
b. <u>5%</u> X <u>\$ -</u> Stored Materials	\$ -
c. Total Retainage (Line 5.a + Line 5.b)	\$ 396,873.35
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 22,281,603.82
7. Less previous payments (Line 6 from prior application)	\$ 22,126,992.85
8. Amount due this application	\$ 154,610.97
9. Balance to finish, including retainage (Line 3 - Line 4)	\$ 541,844.31

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: <u>Portzen Construction Inc.</u>	
Signature: 	Date: <u>6/9/2026</u>

Recommended by Engineer	Approved by Owner
By: 	By: _____
Title: <u>Project Engineer</u>	Title: _____
Date: <u>7/2/2026</u>	Date: _____
Approved by Funding Agency	
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:		34	Application Period:		From	03/01/26	to	06/09/26	Application Date:		06/09/26	
A	B				C	D		E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)				
			(D + E) From Previous Application (\$)	This Period (\$)								
Original Contract												
1	GENERAL REQUIREMENTS									-		-
2	Bonds	\$ 111,350.00	111,350.00							111,350.00	100%	-
3	Mobilization	\$ 180,698.00	180,698.00							180,698.00	100%	-
4	Project Management	\$ 466,830.00	463,600.00		3,230.00					466,830.00	100%	-
5	Project Management Software	\$ 27,562.00	27,562.00							27,562.00	100%	-
6	Temporary Construction Fence	\$ 20,000.00	20,000.00							20,000.00	100%	-
7	Port-a-potty rental	\$ 12,812.00	12,812.00							12,812.00	100%	-
8	Job trailer	\$ 17,325.00	17,325.00							17,325.00	100%	-
9	Trash Disposal	\$ 31,500.00	31,500.00							31,500.00	100%	-
10	Safety	\$ 15,750.00	15,750.00							15,750.00	100%	-
11	Survey & Staking	\$ 10,500.00	10,500.00							10,500.00	100%	-
12	Concrete Testing	\$ 26,250.00	26,250.00							26,250.00	100%	-
13	Project Sign	\$ 1,575.00	1,575.00							1,575.00	100%	-
14	Lodging	\$ 196,350.00	196,350.00							196,350.00	100%	-
15	Temp. Utilities	\$ 105,000.00	105,000.00							105,000.00	100%	-
16	Cleaning Site and Building	\$ 45,990.00	45,990.00							45,990.00	100%	-
17	Equipment Rental	\$ 175,600.00	175,600.00							175,600.00	100%	-
18	SITework									-		-
19	Selective Demolition	\$ 241,105.00	241,105.00							241,105.00	100%	-
20	Site Demo	\$ 114,251.00	114,251.00							114,251.00	100%	-
21	Erosion Control	\$ 5,250.00	5,250.00							5,250.00	100%	-
22	Rammed Aggregate Piers	\$ 109,605.00	109,605.00							109,605.00	100%	-
23	Paving Prep	\$ 182,735.00	182,735.00							182,735.00	100%	-
24	Asphalt Paving	\$ 171,308.00	171,308.00							171,308.00	100%	-
25	Concrete Paving	\$ 155,770.00	155,770.00							155,770.00	100%	-
26	Site Furnishings	\$ 3,150.00	3,150.00							3,150.00	100%	-
27	Temp Roads	\$ 7,875.00	7,875.00							7,875.00	100%	-
28	Rough Grading	\$ 159,886.00	159,886.00							159,886.00	100%	-
29	Building Excavation and Backfill	\$ 190,756.00	190,756.00							190,756.00	100%	-
30	Sanitary Systems	\$ 1,515,690.00	1,515,690.00							1,515,690.00	100%	-
31	Storm Systems	\$ 121,166.00	121,166.00							121,166.00	100%	-
32	Water Systems	\$ 214,044.00	214,044.00							214,044.00	100%	-
33	Site Air Piping	\$ 245,980.00	245,980.00							245,980.00	100%	-
34	Landscaping WWTF	\$ 46,550.00	46,550.00							46,550.00	100%	-
35	CONCRETE									-		-
36	Concrete	\$ 938,579.00	938,579.00							938,579.00	100%	-
37	Precast Concrete	\$ 41,583.00	41,583.00							41,583.00	100%	-
38	MASONRY									-		-
39	Masonry Materials ST 10	\$ 155,608.00	155,608.00							155,608.00	100%	-
40	Masonry Labor ST10	\$ 301,146.00	301,146.00							301,146.00	100%	-
41	Masonry Materials ST 25	\$ 93,952.00	93,952.00							93,952.00	100%	-
42	Masonry Labor ST25	\$ 156,675.00	156,675.00							156,675.00	100%	-
43	Masonry Materials ST 50	\$ 8,515.00	8,515.00							8,515.00	100%	-
44	Masonry Labor ST50	\$ 19,753.00	19,753.00							19,753.00	100%	-
45	Masonry Materials ST 55	\$ 44,533.00	44,533.00							44,533.00	100%	-
46	Masonry Labor ST55	\$ 75,320.00	75,320.00							75,320.00	100%	-
47	METALS									-		-
48	Structural Steel Framing	\$ 24,267.00	24,267.00							24,267.00	100%	-
49	Metal Fabrications	\$ 110,144.00	110,144.00							110,144.00	100%	-
50	Guard & Hand Rail	\$ 170,313.00	170,313.00							170,313.00	100%	-

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.: 34		Application Period: From 03/01/26 to 06/09/26		Application Date: 06/09/26				
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
51	Bar Grating	\$ 384,672.00	384,672.00			384,672.00	100%	-
52	Labor to install	\$ 229,145.00	229,145.00			229,145.00	100%	-
53	Access Hatches	\$ 12,600.00	12,600.00			12,600.00	100%	-
54	CARPENTRY					-		-
55	Trusses	\$ 39,108.00	39,108.00			39,108.00	100%	-
56	Truss Labor	\$ 22,460.00	22,460.00			22,460.00	100%	-
57	Rough Carpentry	\$ 130,546.00	130,546.00			130,546.00	100%	-
58	Finish Carentry	\$ 5,386.00	5,386.00			5,386.00	100%	-
59	THERMAL & MOISTURE					-		-
60	Dampproofing & Joint Sealants	\$ 78,250.00	78,250.00			78,250.00	100%	-
61	Thermal Insulation	\$ 21,854.00	21,854.00			21,854.00	100%	-
62	Weather barrier	\$ 5,250.00	5,250.00			5,250.00	100%	-
63	ST 10 Roofing Materials	\$ 117,398.00	117,398.00			117,398.00	100%	-
64	ST 10 Roofing Labor	\$ 63,361.00	58,840.00	4,521.00		63,361.00	100%	-
65	ST 25 Roofing Materials	\$ 23,610.00	23,610.00			23,610.00	100%	-
66	ST 25 Roofing Labor	\$ 14,857.00	14,857.00			14,857.00	100%	-
67	ST 35 Roofing Materials	\$ 7,954.00	7,954.00			7,954.00	100%	-
68	ST 35 Roofing Labor	\$ 3,512.00	3,512.00			3,512.00	100%	-
69	ST 50 Roofing Materials	\$ 41,764.00	41,764.00			41,764.00	100%	-
70	ST 50 Roofing Labor	\$ 17,556.00	17,556.00			17,556.00	100%	-
71	ST 55 Roofing Materials	\$ 21,510.00	21,510.00			21,510.00	100%	-
72	ST 55 Roofing Labor	\$ 12,755.00	12,755.00			12,755.00	100%	-
73	DOORS & WINDOWS					-		-
74	Structure 10 Doors, Frames & Hardware	\$ 46,925.00	46,925.00			46,925.00	100%	-
75	Structure 25 Doors, Frames & Hardware	\$ 11,887.00	11,887.00			11,887.00	100%	-
76	Structure 35 Doors, Frames & Hardware	\$ 9,161.00	9,161.00			9,161.00	100%	-
77	Structure 50 Doors, Frames & Hardware	\$ 25,080.00	25,080.00			25,080.00	100%	-
78	Structure 55 Doors, Frames & Hardware	\$ 5,863.00	5,863.00			5,863.00	100%	-
79	Labor to install	\$ 35,140.00	35,140.00			35,140.00	100%	-
80	Sectional Overhead Doors	\$ 62,450.00	62,450.00			62,450.00	100%	-
81	Aluminum Windows and Galzing	\$ 21,169.00	21,169.00			21,169.00	100%	-
82	Aluminum Access Doors	\$ 14,490.00	14,490.00			14,490.00	100%	-
83	Attic Access	\$ 5,250.00	5,250.00			5,250.00	100%	-
84	FINISHES					-		-
85	Gyp Wall Board Assemblies	\$ 36,414.00	36,414.00			36,414.00	100%	-
86	Acoustical Ceilings	\$ 15,015.00	15,015.00			15,015.00	100%	-
87	Quarry Tile	\$ 72,420.00	72,420.00			72,420.00	100%	-
88	Vinyl Wall Base	\$ 693.00	693.00			693.00	100%	-
89	Painting	\$ 469,740.00	469,740.00			469,740.00	100%	-
90	SPECIALTIES	\$ 13,681.00	13,681.00			13,681.00	100%	-
91	FURNISHINGS					-		-
92	Plastic Laminate Casework	\$ 5,250.00	5,250.00			5,250.00	100%	-
93	Labor to install casework	\$ 2,194.00	2,194.00			2,194.00	100%	-
94	Laboratory Casework	\$ 67,568.00	67,568.00			67,568.00	100%	-
95	Labor to install casework	\$ 9,118.00	9,118.00			9,118.00	100%	-
96	Engineering for Casework	\$ 2,100.00	2,100.00			2,100.00	100%	-
97	MECHANICAL					-		-
98	Plumbing& Process Project Management	\$ 126,000.00	126,000.00			126,000.00	100%	-
99	STRUCTURE 10:					-		-
100	Plumbing/Hydronics Materials and Equipment	\$ 136,500.00	136,500.00			136,500.00	100%	-
101	Plumbing/Hydronics Labor	\$ 262,500.00	262,500.00			262,500.00	100%	-

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.: 34		Application Period: From 03/01/26 to 06/09/26		Application Date: 06/09/26				
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
102	Plumbing Insulation Materials	\$ 6,898.00	6,898.00			6,898.00	100%	-
103	Plumbing Insulation Labor	\$ 5,515.00	5,515.00			5,515.00	100%	-
104	Excavation	\$ 11,550.00	11,550.00			11,550.00	100%	-
105	HVAC Equipment	\$ 312,841.00	312,841.00			312,841.00	100%	-
106	HVAC Sheetmetal	\$ 61,950.00	61,950.00			61,950.00	100%	-
107	HVAC Vent, Stands	\$ 6,720.00	6,720.00			6,720.00	100%	-
108	HVAC Misc. Materials	\$ 5,775.00	5,775.00			5,775.00	100%	-
109	HVAC Equipment Rental	\$ 9,450.00	9,450.00			9,450.00	100%	-
110	HVAC Labor	\$ 130,218.00	129,025.00	1,193.00		130,218.00	100%	-
111	HVAC Management	\$ 5,250.00	5,250.00			5,250.00	100%	-
112	HVAC Test and Balance	\$ 10,080.00	10,080.00			10,080.00	100%	-
113	HVAC Controls	\$ 168,000.00	168,000.00			168,000.00	100%	-
114	HVAC Submittals, Pre-Con and Mobilization	\$ 71,720.00	71,720.00			71,720.00	100%	-
115	HVAC Insulation Materials	\$ 16,810.00	16,810.00			16,810.00	100%	-
116	HVAC Insulation Labor	\$ 13,844.00	13,844.00			13,844.00	100%	-
117	STRUCTURE 20					-	-	-
118	Process Materials	\$ 42,000.00	42,000.00			42,000.00	100%	-
119	Process Labor	\$ 37,800.00	37,800.00			37,800.00	100%	-
120	STRUCTURE 25:					-	-	-
121	Plumbing/Process Materials	\$ 36,750.00	36,750.00			36,750.00	100%	-
122	Plumbing/Process Labor	\$ 49,350.00	49,350.00			49,350.00	100%	-
123	Plumbing Insulation Material	\$ 3,555.00	3,555.00			3,555.00	100%	-
124	Plumbing Insulation Labor	\$ 2,703.00	2,703.00			2,703.00	100%	-
125	HVAC Sheet Metal	\$ 15,750.00	15,750.00			15,750.00	100%	-
126	HVAC Vent, Stands	\$ 4,200.00	4,200.00			4,200.00	100%	-
127	HVAC Misc. Materials	\$ 3,150.00	3,150.00			3,150.00	100%	-
128	HVAC Equipment Rental	\$ 4,200.00	4,200.00			4,200.00	100%	-
129	HVAC Labor	\$ 36,267.00	36,267.00			36,267.00	100%	-
130	HVAC Management	\$ 2,625.00	2,625.00			2,625.00	100%	-
131	HVAC Insulation Materials	\$ 2,241.00	2,241.00			2,241.00	100%	-
132	HVAC Insulation Labor	\$ 1,839.00	1,839.00			1,839.00	100%	-
133	STRUCTURE 30					-	-	-
134	Process Materials	\$ 89,250.00	89,250.00			89,250.00	100%	-
135	Process Labor	\$ 140,700.00	140,700.00			140,700.00	100%	-
136	STRUCTURE 35:					-	-	-
137	Plumbing/ Process Materials	\$ 5,250.00	5,250.00			5,250.00	100%	-
138	Plumbing/Process Labor	\$ 1,050.00	1,050.00			1,050.00	100%	-
139	HVAC Sheet Metal	\$ 5,250.00	5,250.00			5,250.00	100%	-
140	HVAC Misc. Materials	\$ 2,100.00	2,100.00			2,100.00	100%	-
141	HVAC Equipment Rental	\$ 2,100.00	2,100.00			2,100.00	100%	-
142	HVAC Labor	\$ 25,856.00	25,856.00			25,856.00	100%	-
143	HVAC Management	\$ 2,625.00	2,625.00			2,625.00	100%	-
144	HVAC Submittals, Pre-Con and Mobilization	\$ 6,300.00	6,300.00			6,300.00	100%	-
145	HVAC Insulation Materials	\$ 1,120.00	1,120.00			1,120.00	100%	-
146	HVAC Insulation Labor	\$ 975.00	975.00			975.00	100%	-
147	STRUCTURE 40					-	-	-
148	Process Materials	\$ 14,700.00	14,700.00			14,700.00	100%	-
149	Process Labor	\$ 30,450.00	30,450.00			30,450.00	100%	-
150	STRUCTURE 50:					-	-	-
151	Plumbing/Process Materials	\$ 299,250.00	299,250.00			299,250.00	100%	-
152	Plumbing/Process Labor	\$ 893,231.00	893,231.00			893,231.00	100%	-

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.: 34		Application Period: From 03/01/26 to 06/09/26		Application Date: 06/09/26				
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
153	Plumbing Insulation Material	\$ 2,440.00	2,440.00			2,440.00	100%	-
154	Plumbing Insulation Labor	\$ 1,730.00	1,730.00			1,730.00	100%	-
155	HVAC Sheet Metal	\$ 9,450.00	9,450.00			9,450.00	100%	-
156	HVAC Misc. Materials	\$ 9,923.00	9,923.00			9,923.00	100%	-
157	HVAC Equipment Rental	\$ 3,150.00	3,150.00			3,150.00	100%	-
158	HVAC Labor	\$ 64,776.00	64,776.00			64,776.00	100%	-
159	HVAC Management	\$ 2,625.00	2,625.00			2,625.00	100%	-
160	HVAC Submittals, Pre-Con and Mobilization	\$ 12,600.00	12,600.00			12,600.00	100%	-
161	HVAC Insulation Materials	\$ 1,120.00	1,120.00			1,120.00	100%	-
162	HVAC Insulation Labor	\$ 975.00	975.00			975.00	100%	-
163	STRUCTURE 55					-		-
164	Plumbing/Process Materials	\$ 168,000.00	168,000.00			168,000.00	100%	-
165	Plumbing/Process Labor	\$ 115,500.00	115,500.00			115,500.00	100%	-
166	Plumbing Insulation Materials	\$ 1,837.00	1,837.00			1,837.00	100%	-
167	Plumbing Insulation Labor	\$ 1,405.00	1,405.00			1,405.00	100%	-
168	HVAC Sheet Metal	\$ 12,600.00	12,600.00			12,600.00	100%	-
169	HVAC Vent, Stands	\$ 6,300.00	6,300.00			6,300.00	100%	-
170	HVAC Misc. Materials	\$ 2,362.00	2,362.00			2,362.00	100%	-
171	HVAC Equipment Rental	\$ 2,100.00	2,100.00			2,100.00	100%	-
172	HVAC Labor	\$ 25,331.00	25,331.00			25,331.00	100%	-
173	HVAC Management	\$ 2,625.00	2,625.00			2,625.00	100%	-
174	HVAC Submittals, Pre-Con and Mobilization	\$ 15,750.00	15,750.00			15,750.00	100%	-
175	HVAC Insulation Materials	\$ 1,120.00	1,120.00			1,120.00	100%	-
176	HVAC Insulation Labor	\$ 975.00	975.00			975.00	100%	-
177	STRUCTURE 60					-		-
178	Process Materials	\$ 55,650.00	55,650.00			55,650.00	100%	-
179	Process Labor	\$ 44,100.00	44,100.00			44,100.00	100%	-
180	STRUCTURE 70					-		-
181	Process Materials	\$ 44,100.00	44,100.00			44,100.00	100%	-
182	Process Labor	\$ 162,750.00	162,750.00			162,750.00	100%	-
183	STRUCTURE 75					-		-
184	Plumbing/Process Materials	\$ 31,415.00	31,415.00			31,415.00	100%	-
185	Plumbing/Process Labor	\$ 68,250.00	68,250.00			68,250.00	100%	-
186	Indian Hills Booster Station					-		-
187	Process Materials	\$ 1,260.00	1,260.00			1,260.00	100%	-
188	Process Labor	\$ 1,260.00	1,260.00			1,260.00	100%	-
189	ELECTRICAL					-		-
190	Mobilization	\$ 138,776.00	138,776.00			138,776.00	100%	-
191	Supervision	\$ 140,127.00	138,726.14	1,400.86		140,127.00	100%	-
192	Start-up & Commissioning	\$ 15,785.00	13,417.25	2,367.75		15,785.00	100%	-
193	Closeout Documents	\$ 12,050.00		6,025.00		6,025.00	50%	6,025.00
194	Demobilization	\$ 8,914.00	3,565.60	5,348.40		8,914.00	100%	-
195	General & Site					-		-
196	Temp Electric	\$ 34,643.00	34,643.00			34,643.00	100%	-
197	Electrical Labor	\$ 90,573.00	90,573.00			90,573.00	100%	-
198	Electrical Material	\$ 227,857.00	227,857.00			227,857.00	100%	-
199	Electrical Lighting and Labor	\$ 9,548.00	9,548.00			9,548.00	100%	-
200	Generator Install	\$ 19,960.00	19,960.00			19,960.00	100%	-
201	Demo	\$ 17,690.00	17,690.00			17,690.00	100%	-
202	Electrical Excavation & ductbank	\$ 95,592.00	95,592.00			95,592.00	100%	-
203	STR 10					-		-

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.: 34		Application Period: From 03/01/26 to 06/09/26		Application Date: 06/09/26				
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
204	Temp Electric	\$ 17,326.00	17,326.00			17,326.00	100%	-
205	Electrical Raceway Material	\$ 107,165.00	105,019.00	2,146.00		107,165.00	100%	-
206	Electrical Raceway Labor	\$ 104,843.00	102,407.75	2,435.25		104,843.00	100%	-
207	Electrical Wire Material	\$ 18,490.00	18,116.68	373.32		18,490.00	100%	-
208	Electrical Wire Labor	\$ 25,925.00	23,285.00	2,640.00		25,925.00	100%	-
209	Electrical Labor - MCC, Gear & Equipment	\$ 9,806.00	9,806.00			9,806.00	100%	-
210	Electrical Lighting and Labor	\$ 62,270.00	61,000.00	1,270.00		62,270.00	100%	-
211	STR 20					-		-
212	Electrical Material	\$ 6,190.00	6,190.00			6,190.00	100%	-
213	Electrical Labor	\$ 6,160.00	6,160.00			6,160.00	100%	-
214	STR 25					-		-
215	Electrical Material	\$ 56,170.00	56,170.00			56,170.00	100%	-
216	Electrical Labor	\$ 56,725.00	56,725.00			56,725.00	100%	-
217	Electrical Lighting and Labor	\$ 24,694.00	24,694.00			24,694.00	100%	-
218	STR 30					-		-
219	Electrical Material	\$ 40,647.00	40,647.00			40,647.00	100%	-
220	Electrical Labor	\$ 41,110.00	41,110.00			41,110.00	100%	-
221	STR 35					-		-
222	Electrical Material	\$ 14,827.00	14,827.00			14,827.00	100%	-
223	Electrical Labor	\$ 23,100.00	23,100.00			23,100.00	100%	-
224	Electrical Lighting and Labor	\$ 9,190.00	9,190.00			9,190.00	100%	-
225	STR 40					-		-
226	Electrical Material	\$ 16,622.00	16,622.00			16,622.00	100%	-
227	Electrical Labor	\$ 14,581.00	14,581.00			14,581.00	100%	-
228	Electrical Lighting and Labor	\$ 12,091.00	12,091.00			12,091.00	100%	-
229	STR 50					-		-
230	Electrical Material	\$ 133,977.00	133,977.00			133,977.00	100%	-
231	Electrical Labor	\$ 112,934.00	112,934.00			112,934.00	100%	-
232	Electrical Lighting and Labor	\$ 52,589.00	52,589.00			52,589.00	100%	-
233	Electrical Labor - MCC, Gear & Equipment	\$ 13,705.00	13,705.00			13,705.00	100%	-
234	STR 55					-		-
235	Electrical Material	\$ 37,762.00	37,762.00			37,762.00	100%	-
236	Electrical Labor	\$ 53,015.00	53,015.00			53,015.00	100%	-
237	Electrical Lighting and Labor	\$ 8,388.00	8,388.00			8,388.00	100%	-
238	STR 60					-		-
239	Electrical Material	\$ 7,497.00	7,497.00			7,497.00	100%	-
240	Electrical Labor	\$ 12,235.00	12,235.00			12,235.00	100%	-
241	Electrical Lighting and Labor	\$ 2,910.00	2,910.00			2,910.00	100%	-
242	STR 70					-		-
243	Electrical Material	\$ 27,350.00	27,350.00			27,350.00	100%	-
244	Electrical Labor	\$ 19,915.00	19,915.00			19,915.00	100%	-
245	Electrical Lighting and Labor	\$ 30,410.00	30,410.00			30,410.00	100%	-
246	STR 75					-		-
247	Electrical Material	\$ 6,165.00	6,165.00			6,165.00	100%	-
248	Electrical Labor	\$ 5,893.00	5,893.00			5,893.00	100%	-
249	Electrical Lighting and Labor	\$ 6,666.00	6,666.00			6,666.00	100%	-
250	PROCESS INTERCONNECTIONS					-		-
251	Installation of Stop Plates and Logs	\$ 3,717.00	3,717.00			3,717.00	100%	-
252	Installation of Slide and Weir Gates	\$ 38,241.00	38,241.00			38,241.00	100%	-
253	Prefabricated Flumes	\$ 3,087.00	3,087.00			3,087.00	100%	-
254	Installation of Flumes	\$ 2,955.00	2,955.00			2,955.00	100%	-

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.: 34		Application Period: From 03/01/26 to 06/09/26		Application Date: 06/09/26				
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
255	MATERIAL PROCESSING AND HANDLING EQUIPMENT					-		-
256	Cranes and Hoist	\$ 73,952.00	73,952.00			73,952.00	100%	-
257	Labor to install Cranes and Hoist	\$ 19,948.00	19,948.00			19,948.00	100%	-
258	PROCESS GAS & LIQUID HANDLING, PURIFICATION & STORAGE EQUIPMENT					-		-
259	Air Sparging Blowers	\$ 30,000.00	30,000.00			30,000.00	100%	-
260	Labor to install Air Sparging Blowers	\$ 3,192.00	3,192.00			3,192.00	100%	-
261	Labor to install High Speed Blowers	\$ 9,975.00	9,975.00			9,975.00	100%	-
262	Labor to install Rotary Lobe Blowers	\$ 9,975.00	9,975.00			9,975.00	100%	-
263	Aluminum Domes	\$ 456,750.00	456,750.00			456,750.00	100%	-
264	Labor for Aluminum Domes	\$ 204,750.00	204,750.00			204,750.00	100%	-
265	Electrical Motors Install	\$ 3,990.00	3,990.00			3,990.00	100%	-
266	WATER & WASTEWATER EQUIPMENT					-		-
267	Installation of step Screen and Washer	\$ 4,788.00	4,788.00			4,788.00	100%	-
268	Installation of Vortex Grit Chamber	\$ 6,384.00	6,384.00			6,384.00	100%	-
269	Installation of Grit Separator Classifier	\$ 6,384.00	6,384.00			6,384.00	100%	-
270	Installation of Mixers	\$ 11,172.00	11,172.00			11,172.00	100%	-
271	Density Current Baffles	\$ 61,950.00	61,950.00			61,950.00	100%	-
272	Labor to install	\$ 15,960.00	15,960.00			15,960.00	100%	-
273	Labor to install TERTIARY DISC FILTERS	\$ 12,768.00	12,768.00			12,768.00	100%	-
274	Labor to install UV System	\$ 6,384.00	6,384.00			6,384.00	100%	-
275	Labor to install Samplers	\$ 798.00	798.00			798.00	100%	-
276	Budget Allowances					-		-
277	Soils Testing Services	\$ 20,000.00	10,286.16	9,713.84		20,000.00	100%	-
278	Electrical Service	\$ 75,000.00	84,487.47			84,487.47	113%	(9,487.47)
279	Natural Gas Service	\$ 20,000.00	20,000.00			20,000.00	100%	-
280	Internet Service	\$ 5,000.00		5,000.00		5,000.00	100%	-
281	SCADA Computers	\$ 40,000.00	29,572.93	10,427.07		40,000.00	100%	-
282	Office Furniture	\$ 20,000.00	14,269.52	5,730.48		20,000.00	100%	-
283	Lab Equipment	\$ 30,000.00	36,280.84			36,280.84	121%	(6,280.84)
284	Shop Tools and Storage	\$ 30,000.00	25,290.47			25,290.47	84%	4,709.53
285	Truck Lift	\$ 15,000.00	7,506.00	5,160.88		12,666.88	84%	2,333.12
286	Skid Steer	\$ 80,000.00	87,305.58			87,305.58	109%	(7,305.58)
287	Algae Cloth	\$ 5,000.00				-	0%	5,000.00
288	Landscaping	\$ 20,000.00				-	0%	20,000.00
289	Plaque	\$ 5,000.00				-	0%	5,000.00
290	Blower Temporary Air	\$ 75,000.00	75,000.00			75,000.00	100%	-
291	Pre-negotiated Items					-		-
292	Diesel Engine Driven Generator/ Transfer Switch	\$ 298,618.00	298,618.00			298,618.00	100%	-
293	Process Integration & Control	\$ 1,371,706.00	1,361,973.80			1,361,973.80	99%	9,732.20
294	Process Valves	\$ 368,967.00	368,967.00			368,967.00	100%	-
295	Stop Plates & Logs / Slide & Weir Gates	\$ 349,387.00	349,387.00			349,387.00	100%	-
296	High Speed Blowers & Rotary Lobe Blowers	\$ 299,746.88	299,746.88			299,746.88	100%	-
297	Dry Pit Pumps	\$ 66,040.00	66,040.00			66,040.00	100%	-
298	Torque Flow Grit Pumps	\$ 26,285.00	26,285.00			26,285.00	100%	-
299	Submersible Waste Water Pumps	\$ 210,704.00	210,704.00			210,704.00	100%	-
300	Step Screen with Washer Compact	\$ 128,593.49	128,593.49			128,593.49	100%	-
301	Mechanical Vortex Grit Chamber	\$ 72,750.00	72,750.00			72,750.00	100%	-
302	Grit Separator Classifier	\$ 68,860.00	68,860.00			68,860.00	100%	-
303	Submersible Mixers	\$ 80,885.00	80,885.00			80,885.00	100%	-
304	Flexible Membrane Disc Diffuses	\$ 151,200.00	151,200.00			151,200.00	100%	-
305	Tertiary Filters	\$ 654,186.38	654,186.38			654,186.38	100%	-

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:		34	Application Period:		From	03/01/26	to	06/09/26	Application Date:		06/09/26
A	B		C	D		E	F	G	H	I	
Item No.	Description	Scheduled Value (\$)	Work Completed		This Period (\$)	Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)		
			(D + E) From Previous Application (\$)								
306	Open Channel UV Treatment	\$ 169,720.00	169,720.00				169,720.00	100%	-		
307	Waste Water Samplers	\$ 16,293.00	24,179.00				24,179.00	148%	(7,886.00)		
308	STR 75 Prenegotiated Items						-		-		
309	Process Integration & Control	\$ 44,606.00	36,090.00				36,090.00	81%	8,516.00		
310	Process Valves	\$ 4,742.00	4,742.00				4,742.00	100%	-		
311	Submersible Waste Water Pumps	\$ 17,680.00	17,680.00				17,680.00	100%	-		
312	Coarse Bubble Diffusers	\$ 12,500.00	12,500.00				12,500.00	100%	-		
313	Booster Station						-		-		
314	General Requirements	\$ 4,260.00	4,260.00				4,260.00	100%	-		
315	Selective Demolition	\$ 30,610.00	30,610.00				30,610.00	100%	-		
316	Sitework	\$ 25,000.00	25,000.00				25,000.00	100%	-		
317	Asphalt Pavement	\$ 5,250.00	5,250.00				5,250.00	100%	-		
318	Seeding	\$ 2,835.00	2,835.00				2,835.00	100%	-		
319	Concrete	\$ 4,000.00	4,000.00				4,000.00	100%	-		
320	Masonry	\$ 3,180.00	3,180.00				3,180.00	100%	-		
321	Metal Fabrications	\$ 5,350.00	5,350.00				5,350.00	100%	-		
322	Doors and Hardware	\$ 17,700.00	17,700.00				17,700.00	100%	-		
323	Painting	\$ 12,350.00	12,350.00				12,350.00	100%	-		
324	Process Materials	\$ 198,450.00	198,450.00				198,450.00	100%	-		
325	Process Labor	\$ 120,750.00	120,750.00				120,750.00	100%	-		
326	HVAC Equipment	\$ 19,591.00	19,591.00				19,591.00	100%	-		
327	HVAC Misc. Materials	\$ 2,940.00	2,940.00				2,940.00	100%	-		
328	HVAC Labor	\$ 18,637.00	18,637.00				18,637.00	100%	-		
329	HVAC Management	\$ 1,050.00	1,050.00				1,050.00	100%	-		
330	HVAC Submittals, Pre-Con and Mobilization	\$ 1,102.00	1,102.00				1,102.00	100%	-		
331	Electrical Material	\$ 64,303.00	64,303.00				64,303.00	100%	-		
332	Electrical Labor	\$ 44,340.00	41,777.00				41,777.00	94%	2,563.00		
333	Electrical Lighting and Labor	\$ 12,132.00	12,132.00				12,132.00	100%	-		
334	Electrical Labor - MCC, Gear & Equipment	\$ 31,615.00	31,615.00				31,615.00	100%	-		
335	Horizontal Split Case Centrifugal Pump	\$ 89,425.00	89,425.00				89,425.00	100%	-		
336	Booster Station Pre-negotiated Items						-		-		
337	Diesel Engine Drive Generator	\$ 68,019.00	68,019.00				68,019.00	100%	-		
338	Instrumentation and Control	\$ 146,342.00	34,290.00				34,290.00	23%	112,052.00		
339	Process Valves	\$ 28,765.00	28,765.00				28,765.00	100%	-		
									-		
									-		
Original Contract Totals		\$ 22,062,937.75	\$ 21,848,983.94	\$ 68,982.85	\$ -	\$ 21,917,966.79	99%	\$ 144,970.96			

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities				Owner's Project No.:			
Engineer:	Town & Country Engineering				Engineer's Project No.:	WW-62		
Contractor:	Portzen				Contractor's Project No.:	23-04		
Project:	2023 Water and Wastewater Improvements							
Contract:	Wastewater Treatment Facility and Water Booster Station							

Application No.:	34	Application Period:	From	03/01/26	to	06/09/26	Application Date:	06/09/26
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A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
Change Orders								
	Change Order #1	188,613.00	188,613.00			188,613.00	100%	-
	Change Order #2	104,569.38	104,569.38			104,569.38	100%	-
	Change Order #3	125,690.00	118,477.00	7,213.00		125,690.00	100%	-
	Change Order #4	183,238.00	102,069.00	81,169.00		183,238.00	100%	-
						-		-
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Change Order Totals		\$ 602,110.38	\$ 513,728.38	\$ 88,382.00	\$ -	\$ 602,110.38	100%	\$ -
Original Contract and Change Orders								
Project Totals		\$ 22,665,048.13	\$ 22,362,712.32	\$ 157,364.85	\$ -	\$ 22,520,077.17	99%	\$ 144,970.96

Contractor's Application for Payment

Owner:	Waterloo Utilities
Engineer:	Town & Country Engineering
Contractor:	Portzen
Project:	2023 Water and Wastewater Improvements
Contract:	Wastewater Treatment Facility and Water Booster Station

Owner's Project No.:	
Engineer's Project No.:	WW-62
Contractor's Project No.:	23-04

Application No.:	34	Application Period:	From	03/01/26	to	06/09/26	Application Date:	06/09/26
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[illegible]

Progress Estimate - Unit Price Work
Contractor's Application for Payment

Owner:	Waterloo Utilities										Owner's Project No.:	
Engineer:	Town & Country Engineering										Engineer's Project No.:	WW-62
Contractor:	Portzen										Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements											
Contract:	Wastewater Treatment Facility and Water Booster Station											

Application No.:	34	Application Period:	From	03/01/26	to	06/09/26	Application Date:	06/09/26
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A	B	C	D	E	F	G	H	I	J	K	L	
Bid Item No.	Description	Contract Information				Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)	
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)					
Change Orders												
					-		-		-		-	
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Change Order Totals					\$	-	\$	-	\$	-	\$	-
Original Contract and Change Orders												
Project Totals					\$	158,400.00	\$	158,400.00	\$	-	\$	158,400.00
										100%	\$	-

Stored Materials Summary

Contractor's Application for Payment

Owner:	Waterloo Utilities						Owner's Project No.:					
Engineer:	Town & Country Engineering						Engineer's Project No.:	WW-62				
Contractor:	Portzen						Contractor's Project No.:	23-04				
Project:	2023 Water and Wastewater Improvements											
Contract:	Wastewater Treatment Facility and Water Booster Station											

Application No.:	34	Application Period:	From	03/01/26	to	06/09/26	Application Date:	06/09/26
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A	B	C	D	E	F	G	H	I	J	K	L	M
Item No. (Lump Sum Tab) or Bid Item No. (Unit Price Tab)	Supplier Invoice No.	Submittal No. (with Specification Section No.)	Description of Materials or Equipment Stored	Storage Location	Application No. When Materials Placed in Storage	Materials Stored		Amount Stored to Date (G+H) (\$)	Incorporated in Work		Total Amount Incorporated in the Work (J+K) (\$)	Materials Remaining in Storage (I-L) (\$)
						Previous Amount Stored (\$)	Amount Stored this Period (\$)		Amount Previously Incorporated in the Work (\$)	Amount Incorporated in the Work this Period (\$)		
263	P000014525		Materials ready for shipment	CST	9	95,817.00		95,817.00	95,817.00		95,817.00	-
								-			-	-
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Totals						\$ 95,817.00	\$ -	\$ 95,817.00	\$ 95,817.00	\$ -	\$ 95,817.00	\$ -

State of Wisconsin
 Department of Natural Resources
 Bureau of Community Financial Assistance
 101 S. Webster St., PO Box 7921
 Madison WI 53707-7921
 FAX (608) 267-0496
DNRCFELDisbursements@wisconsin.gov

Request for Disbursement for Financial Assistance Programs

Form 8700-215 (R 12/22)

Page 1 of 4

☐ Clean Water Fund Program ☒ Safe Drinking Water Loan Program

Notice: This form is authorized by ss. 281.58, 281.59, and 281.61, Wis. Stats. Submittal of a completed form to the Department is mandatory for all applicants seeking payments from the Clean Water Fund Program, the Environmental Improvement Fund or the Safe Drinking Water Loan Program. Failure to submit a completed form to the Department shall be grounds for denial of payment. Personal information collected will be used for administrative purposes and may be provided to requesters to the extent required by Wisconsin's Public Records Law [ss. 19.31-19.39, Wis. Stats.]. See page 2 for instructions and payment cycles.

1. Municipality	2. Project Number	3. Request Number	4. Type of Request
City of Waterloo	4962-06	13	☒ Partial ☐ Final

Disbursement worksheet must be completed and invoices must be attached for all costs.	This Claim	For DNR Use Only	
		Adjustments	Claim Amount Paid
Force Account Complete worksheet on page 3	\$	\$	\$
Interim Financing			
Preliminary Design/Engineering			
Land or Easement Acquisition			
Engineering / Construction Management	4,511.68		
Construction / Equipment	11,985.04		
Miscellaneous Costs			
EIF Closing Costs			
Total Requested	16,496.72		

Municipal Certification

I certify: (The following boxes must be marked before this request will be processed.)

- ☒ The amounts requested are in accordance with the terms of the Financial Assistance Agreement (FAA) and are for eligible project costs that have been incurred and have not been reimbursed on any previous request.
- ☒ I am the municipal representative authorized to complete this request and that all necessary approvals by consultants and municipal governing officials have been obtained.
- ☒ The Project complies with the Davis-Bacon and Related Acts, which require that all laborers and mechanics employed by the contractors, and subcontractors, were paid wages at rates not less than those listed on the prevailing wage rate contained in the contract documents.
- ☒ The Davis-Bacon poster was posted at all times by the contractor and subcontractors at the work site.
- ☒ All contractors have provided the municipality or engineer with certified weekly payrolls for labor performed for all costs requested with this Request for Disbursement for Financial Assistance Programs Form.

Date Signed _____

Signature of Municipal Representative _____

Title Mayor

Telephone Number (920) 478-3025

DO NOT WRITE BELOW THIS LINE - DNR USE ONLY

Received Date	DNR Approval and Date	DOA Approval and Date	Project At %
Comments			

Request for Disbursement for Financial Assistance Programs

Form 8700-215 (R 12/22)

Page 3 of 4

See instructions on last page 4 .
Invoices must be attached for all costs.

Payment Request Worksheet

☐ Clean Water Fund Program ☒ Safe Drinking Water Loan Program				Municipality City of Waterloo								6. Other Funding Indicate Dollar Amount and Fund Source, i.e., CDBG, RD, internal funds	
				Project Number 4962-06				Request Number 13					
				5. Budget Categories (Requesting EIF funds for incurred eligible costs.)									
1. Date of Invoice	2. Payee	3. Invoice Number	4. Total Invoice Amount	Force Account	Interim Financing	Preliminary Design/ Engineering	Land or Easement Acquisition	Engineering/ Construction Management	Construction /Equipment*	Misc. Costs	Closing Costs	Amt.	Source
06/01/2013	Sample		250,000.00						200,000.00			50,000.00	CDBG
07/17/2025	Town & Country Engineering	28449	-621.10					-621.10					SDW DR 9 true up
06/09/2026	Portzen	PAY APP 34	154,610.97						11,985.04			142,625.93	RD DR 26
03/07/2026	Town & Country Engineering	29482	21,500.00					1,666.62				19,833.38	RD DR 26
03/07/2026	Town & Country Engineering	29483	945.00					73.25				871.75	RD DR 26
04/11/2026	Town & Country Engineering	29612	17,500.00					1,356.55				16,143.45	RD DR 26
04/11/2026	Town & Country Engineering	29613	735.00					56.98				678.02	RD DR 26
05/09/2026	Town & Country Engineering	29728	11,000.00					852.69				10,147.31	RD DR 26
05/09/2026	Town & Country Engineering	29729	4,352.80					337.42				4,015.38	RD DR 26
06/06/2026	Town & Country Engineering	29890	7,500.00					581.38				6,918.62	RD DR 26
06/06/2026	Town & Country Engineering	29891	2,681.90					207.89				2,474.01	RD DR 26
(SUB) TOTAL			220,204.57					4,511.68	11,985.04			203,707.85	

*Change orders must be approved by the Construction Management Engineer prior to disbursement.